

# Town of Erwin

## Adopt-a-Street Program



### Application

Recognizing the need to combat the litter problem in our community, The Town of Erwin maintains an active “Adopt-a-Street” program. Working together with individuals, groups, and/or organizations can make a significant difference in the appearance of our community. This program will assist the Town of Erwin in meeting several goals:

- Improve the attractiveness of our Town
- Reduce roadway pollution
- Reduce water pollution
- Reduce stormwater drainage issues
- Increase public awareness of environmental issues
- Reduce the costs associated with litter removal

# Adopt-a-Street Agreement

The Town of Erwin and \_\_\_\_\_  
(Name of business, organization, or individual participating)  
recognize the need of litter-free and visually improved streets.

The Adopt-a-Street program has been established for community and civic organizations, as well as private businesses, industry, and/or individuals to contribute toward the effort of maintaining cleaner and more scenic town streets.

As indicated by their signatures on this agreement, the individual participants of the named entity are aware of the nature of the work which is to be performed and have agreed to follow the town's rules, policies, safety guidelines, and instructions. If the above-named entity enters into a contract with a business, organization, or individual to clean the entity's adopted section of road ('a contracted service'), the contracted service agrees that it is aware of the nature of the work which is to be performed and has agreed to follow the town's rules, policies, safety guidelines, and instructions. The individual participants agree to not hold the Town of Erwin responsible for any injuries they, their employees, or their agents may cause or suffer as a result of participation in the program. **The participants also agree that signs bearing the group's name shall be installed at locations to be determined by the Town of Erwin after a period either of 6 months or two litter pick-ups after the date of this agreement.**

The above named entity agrees to pick-up litter **at least once every four months (January to April, May to August, and September to December)** for three years along its adopted section of roadway. The participant also agrees to notify the program's coordinator prior to and upon completion of its collections. This agreement shall be valid for a minimum of three years, beginning \_\_\_\_/\_\_\_\_/\_\_\_\_ and ending no sooner than three years from that date. At the end of the contracted period, should no extension be planned, the Town will remove the sign to be reused for future participants. The entity may cancel this agreement with written notice to the Town of Erwin.

**The Town of Erwin may cancel this agreement if the above-name participant fails to meet its collection obligations for its adopted section of street. The Town of Erwin shall notify the participant in writing prior to canceling this agreement and, if applicable, remove signs.**

The Town of Erwin recognized the above-named entity as the adopting organization for the following street segment(s):

\_\_\_\_\_ (street name)

\_\_\_\_\_ (from where to where)

Date: \_\_\_\_\_

# Contact Information

This section to be completed by the Adopting Group.

## **Primary Contact Information**

Name: \_\_\_\_\_

Title Within Adopting Group (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip Code

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

## **Secondary Contact Information**

Name: \_\_\_\_\_

Title Within Adopting Group (if applicable) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City

State

Zip Code

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

# Safety Rules and Guidelines for Participants

## All Participants Agree to:

- Wear a Erwin supplied (or approved) safety vest
- Park all vehicles clear of the roadway and on the same side of the road where volunteers will be working
- Be at least 10 years of age to participate in a pick-up furnish adequate supervision by one or more adults 21 years of age or older for groups that have participants between the ages of 10 and 17
- Pick up litter only during daylight hours
- Do not pick up trash on the road surface
- Conduct a safety meeting for all participants prior to each pick-up to review these Safety Rules and Guidelines

## For Your Safety:

- Wear light-colored clothing that covers arms and legs
- Wear leather shoes or boots, gloves, hat, and safety glasses
- Wear clothing that will not divert attention of motorists during pick-up
- Wear clothing that will not impair vision or movement during pick-up
- Work in small groups
- Stay well clear of any construction
- Stop work in inclement weather
- During warm weather months, drink plenty of fluids, take breaks, and avoid overexertion
- During cold weather months, dress warmly with layered clothing
- Be alert for snakes, stinging insects, and poisonous plants
- Do not remove hazardous substances or dead animals; notify Public Works Director and give description/location of the item(s) (910-897-5140 ext. 221)
- Avoid contact with noxious weeds and areas where herbicides were applied
- Carpool to the site to reduce the number of vehicles
- Use proper lifting and bending techniques

## Volunteers Must Not:

- Use or possess illegal drugs or alcohol during a pick-up
- Pick up trash on bridges overpasses
- Pick up what appears to be hazardous materials; notify Public Works Director and give description/location of the item(s) (919-742-4732 – Ext. 225)
- Attempt to squeeze bags to make room for more trash; plenty of bags will be provided

## In Case of Emergency:

- Have an adequate first-aid kit immediately available
- Select an emergency room or hospital and know the route from the work area to the designated place or treatment facility
- Have transportation immediately available in case emergency situation arises

## Disposal of Garbage Bag:

- Follow the guidelines and instructions established by the Town of Erwin which will be distributed with the supplies

# Adopt-a-Street Signs

The boxes below represent the maximum number of characters allowed on your Adopt-a-Street sign. You have the option of two lines with a possibility of 16 characters per line. Please print one letter per box (punctuation marks and spaces each count as one character). If the name of your organization can fit on one line, the sign maker will use a larger font for better visibility.

The Adopt-a-Street coordinator must approve all signs.


The Town of Erwin will place your Adopt-a-Street sign at the beginning or end of your adopted street segment 6 months after signing your Adopt-a-Street agreement or after two litter pick-ups. The Adopt-a-Street program coordinator will determine the sign location.



# The Process for Scheduling a Litter Pick-Up

1. Once a day and time has been selected by your group, contact the Erwin Town Hall (910-897-5140 – Ext. 221) and inform either Susan Godwin or Pam Hodges of your plans.
2. The Town of Erwin will provide you with trash bags, gloves, and safety vests. Estimate how many of each you will need and then schedule a time and/or place to pick these items up.
3. Take a strict approach to safety during your scheduled pick-up. Please obey all rules, policies, safety guidelines, and instructions during your pick-up.
4. When a bag is full, tie it up and leave it safely off the roadway, yet visible to be picked up by Public Works. Otherwise, enjoy taking the time to help Erwin maintain a cleaner community.
5. Once your pick-up is complete, please notify the Town Hall so that the Town can schedule to have the full bags picked up by Town Staff. Whenever possible, please return excess supplies (especially safety vests) so that they can be used in future pick-ups.

*Thank you for your commitment toward making our community a cleaner and more visually appealing place to live, do business, and visit!*