

**THE MAYOR AND BOARD OF COMMISSIONERS
OF THE TOWN OF ERWIN WILL MEET IN REGULAR SESSION ON
THURSDAY, MARCH 3, 2011 @ 7:00 P.M.
IN THE ERWIN MUNICIPAL BUILDING BOARD ROOM**

AGENDA

1. **MEETING CALLED TO ORDER**
 - A. INVOCATION
 - B. PLEDGE OF ALLEGIANCE
2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**
3. **CONSENT ITEMS (Page 3)**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the consent Agenda and considered under New Business

- A. Approval of Minutes:
 1. Regular Meeting: February 3, 2011 (Page 4)
 - B. Tax Releases and Refunds #8 - #19 (Page 11)
 - C. Planning Board Appointments for In-Town and Out-of-Town Seats (Page 16)
 - D. Approval of Recommendations from Identified Committees/Boards for the Appointment to the Façade Improvement Grant Award Selection Committee (Page 16)
4. **OLD BUSINESS**
 - A. Consideration of Proposed Easement Agreement between Good Hope Hospital and Town of Erwin (Page 20)
5. **NEW BUSINESS**
 - A. Consideration of DOT Resolution Adopting 2035 Comprehensive Transportation Plan – Tyler Bray from NCDOT will be in attendance to present (Page 21)
 - B. Set Special Called Meeting for: (Page 24)
 1. Continuation of Annual Budget Retreat from Recessed Meeting of February 19, 2011.
 - C. Appointment of Erwin Board of Commissioner Member to Serve on Façade Improvement Grant Award Committee (Page 25)
 - D. Consideration of Farmers Market Rules and Guidelines (Page26)
 - E. Consideration of Ordinance for Minimum Housing Action for the Property of 209 East H Street, Erwin, NC (Page 35)

- F. Consideration of Letter of Agreement for Service Provided By Robert S. Segal, CPA PA (Page 53)
- 6. **PUBLIC COMMENT**- *Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject mater brought up during the Public Comment segment. Thank you for you consideration of the Town Board, staff and other speakers. §160A-81.1*
- 7. **MANAGER’S REPORT AND INFORMATIONAL ITEMS (Page 56)**
- 8. **STAFF REPORT**
 - A. Police Department (Page 66)
 - B. Parks and Recreation (Page 67)
 - C. Library/Community Center (Page 68)
 - D. Public Works (Page 70)
 - E. Finance (Page 74)
- 9. **GOVERNING BODY COMMENTS**
- 10. **CLOSED SESSION**-*if one is called, the General Statute(s) §143-318.11 allowing the closed Session and reason for going into closed session must be cited in the motion.*
- 11. **ADJOURNMENT**