



**THE MAYOR AND BOARD OF COMMISSIONERS  
OF THE TOWN OF ERWIN WILL MEET IN REGULAR SESSION ON  
THURSDAY, JANUARY 5, 2012 @ 7:00 P.M.  
IN THE ERWIN MUNICIPAL BUILDING BOARD ROOM**

**A G E N D A**

**1. MEETING CALLED TO ORDER**

- A. INVOCATION
- B. PLEDGE OF ALLEGIANCE

**2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**

**3. CONSENT ITEMS (Page 3)**

*All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the consent Agenda and considered under New Business*

- A. Approval of Minutes:
  - 1. Regular Board of Commissioners Meeting: December 1, 2011 (Page 3)
- B. Tax Releases/Refunds: #18-21 (Page 9)
- C. Proclamation Recognizing January 2012 Erwin Citizen of the Month: Mrs. Kathy Whitman Ragland (Page 10)
- D. A Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Mark E. Whitman (Page 11)

**4. NEW BUSINESS**

- A. Presentation of Town of Erwin 2010-2011 Financial Statement – Bryon Scott (Page 12)
- B. Consideration of Code of Ethics for the Board of Commissioners of the Town of Erwin, North Carolina (Page 20)
- C. Annual Budget Retreat: Saturday, January 21, 2012 (Page 28)

**5. PUBLIC COMMENT -** *Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers*

*should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers. §160A-81.1*

6. **MANAGERS REPORT (Page 31)**

- A. Disposal of Surplus: Parks and Recreation
- B. Closeout of PARTF Grant and Transfer of Funds to General Fund Balance:  
\$137,027.30

7. **STAFF REPORT**

- A. Police Department (Page 33)
- B. Parks and Recreation (Page 34)
- C. Library/Community Center (Page 35)
- D. Public Works (Page 37)
- E. Finance (Page 38)

8. **GOVERNING BODY COMMENTS**

9. **CLOSED SESSION** -if one is called, the General Statute(s) §143-318.11 allowing the closed Session and reason for going into closed session must be cited in the motion.

10. **ADJOURNMENT**