

**THE MAYOR AND BOARD OF COMMISSIONERS
OF THE TOWN OF ERWIN WILL MEET IN REGULAR SESSION ON
THURSDAY, DECEMBER 1, 2011 @ 7:00 P.M.
IN THE ERWIN MUNICIPAL BUILDING BOARD ROOM**

AGENDA

1. MEETING CALLED TO ORDER

- A. INVOCATION
- B. PLEDGE OF ALLEGIANCE

2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA

3. CONSENT ITEMS (Page 3)

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen request discussion of an item, the item will be removed from the consent Agenda and considered under New Business

- A. Approval of Minutes:
 - 1. Regular Board of Commissioners Meeting: November 3, 2011
 - 2. Special Called Meeting: October 27, 2011
- B. Proclamation Recognizing Ms. Greta M. Crayton For Citizen of the Month: 2011-002
- C. Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of William B. Corbett: 2011-005
- D. Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Mark E. Whitman: 2011-006
- E. Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Michael E. West: 2011-007

4. OLD BUSINESS

- A. Consideration of Scheduling Town Hall Roof Repairs (Page 18)
- B. Consideration of Recommended Amendments to the Town of Erwin Parks and Recreation Municipal Park Concessions Agreement (Page 22)
- C. Consideration of Cell Phone Use, Maintenance, and Stipend Policy (Page 33)

5. PRESENTATION OF PROCLAMATIONS AND PLAQUES TO OUTGOING MEMBER OF THE BOARD OF COMMISSIONERS

6. INDUCTION CEREMONY OF NEW MEMBERS OF THE BOARD

- A. Oath of Office for Newly Elected Members of the Board (Page 41)
 - 1. Frankie Ballard
 - 2. Ricky W. Blackmon

- 3. William R. Turnage
- B. Organizational Meeting of the Board of Commissioners (Page 45)
- C. Recess for Refreshments in Honor of Outgoing Members and Welcoming Incoming Members of the Board

7. **NEW BUSINESS**

- A. Consideration of GovDeals Online Auction Memo of Understanding (Page 46)
- B. Consideration of Board of Commissioners and Planning/Zoning Board of Adjustments Meeting Schedules for the Calendar Year 2012-2013 (Page 65)

8. **PUBLIC COMMENT** - *Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers. §160A-81.1*

9. **MANAGERS REPORT (Page 68)**

- A. Essentials of Municipal Government
- B. Code of Ethics

10. **STAFF REPORT**

- A. Police Department (Page 80)
- B. Parks and Recreation (Page 81)
- C. Library/Community Center (Page 82)
- D. Public Works (Page 84)
- E. Finance (Page 85)

11. **GOVERNING BODY COMMENTS**

12. **CLOSED SESSION** - *if one is called, the General Statute(s) §143-318.11 allowing the closed Session and reason for going into closed session must be cited in the motion.*

13. **ADJOURNMENT**