

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 1, 2007
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its regular meeting in the Town Hall on Thursday, November 1, 2007 at 7:00 P. M. in Erwin, North Carolina.

Board members present were Commissioners Brian Gurkin, Ricky Blackmon, Randy Baker, and Mark Whitman.

Town Manager Alan Thornton, Town Clerk Pam Addison and Town Attorney Mac Hunter were present.

Commissioner Norma Ennis and W. N. Porter were absent.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Baker gave the invocation.

Those present recited the Pledge of Allegiance.

Mayor Carson reported Commissioner Ennis was released from the Hospital today but is still very sick and Commissioner Porter is ill but continues to improve.

Commissioner Blackmon made a motion to move down and renumber Items 4. A, B, and C and rename 4A. as Public Presentation. Commissioner Gurkin seconded the motion. The Board voted unanimously.

PRESENTATION OF CERTIFICATE OF APPRECIATION

The Town of Erwin was recipient of an attractive plaque for their efforts in providing a drop off station to collect items for wounded soldiers. It all began when Chaplain Randy Moore asked his mom to search for help for wounded soldiers at a medical holding station in Iraq. Mrs. Bobbie Price came to the Board and requested assistance to collect items needed for the wounded soldiers. The community responded bigheartedly and it was a huge success. Brigadier General Kevin A. Leonard of the US Army was impressed and provided a Certificate of Appreciation to the Town of Erwin. The rare and unique plaque will be on display for public view in the Board of Commissioners Meeting Room. The Board of Commissioners thanked everyone who contributed to the wounded soldiers.

Mrs. Bobbie Price expressed thanks, appreciation, and gratitude to the Mayor and Board of Commissioners for providing a drop off site for the project.

Commissioner Porter arrived at 7:04 P.M. Commissioner Porter said he was very appreciative of all the support and help he received while he was out sick.

MINUTES OF NOVEMBER 1, 2007 CONTINUED**CONSENT ITEMS**

Commissioner Blackmon made a motion to approve Item (B). Approval of Minutes for 10/04/2007 Board of Commissioners Regular Meeting and Item (C). Approval of Minutes of 9/26/2007 Board of Commissioners Work Session. Commissioner Whitman seconded the motion. The Board voted unanimously.

OLD BUSINESS**DISCUSSION OF REVISION TO TOWN OF ERWIN PERSONNEL POLICY
REGARDING RETIREES HEALTH INSURANCE**

Commissioner Blackmon made a motion to adopt the following personnel policy regarding retiree's health insurance and was seconded by Commissioner Baker. The Board voted unanimously.

An Employee of The Town of Erwin who applies and receives full Local Governmental Employee's retirement with 30 years of service or more, and has a minimum of 10 years of service with the Town of Erwin, may continue individual coverage on the group health insurance plan of the Town at no charge until they become eligible for Medicare.

An Employee of The Town of Erwin who applies and receives Local Governmental Employee's retirement with 25 Years of service or more, and has a minimum of 10 years of service with the Town of Erwin, may continue individual coverage on the group health insurance plan of the Town and pay 25 % of the cost and the Town will pay the remainder 75% of the cost until they become eligible for Medicare.

An Employee of The Town of Erwin who applies and receives Local Governmental Employee's retirement with 20 Years of service or more, and has a minimum of 10 years of service with the Town of Erwin, may continue individual coverage on the group health insurance plan of the Town and pay 50 % of the cost and the Town will pay the remainder 50 % of the cost until they become eligible for Medicare.

**CONSIDERATION OF ERWIN BUSINESS COMPLEX FIRE SUPPRESSION
SYSTEM WATER SUPPLY PROPOSAL**

A proposal was submitted to the Town from the Erwin Business Complex pertaining to the supply of water to their fire suppression system at our last meeting but was tabled due to member absences.

Commissioner Whitman requested Mr. Avery refresh the Board on what the Erwin Business Complex desired from the Town.

Mr. Norman Avery requested the Town split the cost of option (B) \$26,841.00 submitted by Carolina Fire Protection for the Fire Suppression System. Mr. Avery said since the last Board meeting The Erwin Business Complex added two more customers.

MINUTES OF NOVEMBER 1, 2007 CONTINUED

There are a total of seventeen tenants and one hundred twenty eight people working at the Complex. Mr. Avery said he has three more good prospects. Mr. Avery said he was told if the fire suppression is shut off they will have to close the doors. Mr. Avery said he was threatening no-one and he wants to make it work and continue to make this work at the least expense for both parties.

The Town of Erwin has provided sewer at no charge during the last four years to the Erwin Business Complex. The Board requested Town staff to provide results of those sewer fees.

Commissioner Baker suggested waiving the cost without any further delay of the sewer fees and time the Town has provided free service in exchange for Erwin Complex paying the entire cost of the Fire Suppression System.

Mr. Avery said he would make a settlement for \$13,420.00, but was reluctant to make a decision to accept waiving the sewer fees in exchange for a settlement. Mr. Avery said he will talk with the Board of the Erwin Business Complex concerning the exchange.

Commissioner Baker made a motion to table the proposal for two weeks until November 15th at 6:30 P.M. and provide Mr. Avery with the numbers for sewer once completed. Commissioner Whitman seconded the motion. The Board voted unanimously.

DISCUSSION OF PROPOSED EAST ERWIN DRAINAGE STUDY

Commissioner Baker made a motion to enter into a contract with W K Dickson and accept the proposed East Erwin Drainage Study. The Scope of Service for this project requires the completion of six (6) major tasks. The Total fee of the study is \$54,175.00. Commissioner Gurkin seconded the motion. The Board voted unanimously.

(Pages 7205 A-H)

NEW BUSINESS**CONSIDERATION OF APPOINTMENTS TO TOWN OF ERWIN BOARDS AND COMMITTEES**

Calvin Dickenson, Recreation Director said he currently has two members on the Recreation Advisory Board. Mr. Dickenson said there is a total of seven positions on the Board.

Commissioner Baker made a motion to accept the five applicants: Karen Stephenson, Chuck Simmons, Bill Fennel, Ian Neil Avery, and Malcolm D. Spears, to fill the Recreation Advisory Board memberships. Commissioner Whitman seconded the motion. The Board voted unanimously.

OTHER BUSINESS

River Park is in progress. The completion date is set for the 3rd week in March with full completion being 2nd week in April.

Christmas Parade is December 3rd.

MINUTES OF NOVEMEBR 1, 2007 CONTINUED

Mid-Carolina Council of Governments adopted a Resolution Endorsing The Application for Bicycle and Pedestrian Planning Grants Funds by the Town of Erwin.

(Page 7206-A)

Annual Thanksgiving and Employee Appreciation Day is Nov. 16, 2007.

The Municipal Lighting Project should be starting very soon by Progress Energy.

The old brick house at 10777 Hwy 421 has made no improvements and will be schedule to continue with the demolition as approved back in August.

The house near Rotary Park at 204 West L St is still in the process of making improvements and wish for an extension to finish.

The Board was in agreement to go forward with the demolition on Hwy 421 and grant an extension of 60 days for 204 West L St. to complete work.

The new DMV Office on Hwy 421 is nearing completion.

PUBLIC COMMENT

Diana Wagner, 204 Cedarwood Dr. Erwin, NC. Mrs. Wagner expressed her concern of a drainage issue on her property in Forest Hills Subdivision. Mr. Wagner said Town's Staff came out to her home and looked at her property. Mrs. Wagner said problems have caused cracks in her driveway, garage floor and in the alley that goes to the back door. Mrs. Wagner provided pictures to the Board for their review. Mrs. Wagner said this has been ongoing for over a year. Mrs. Wagner is requesting specs at the time the house was build. Mr. Byrd, a previous owner provided a letter to Mrs. Wagner about problems he had. Mrs. Wagner stated the property should have never been approved for development because of the springs flowing under the property across the street.

According to the Municipal Records Retention and Disposition Schedule the Town is not required to keep spec or permits after 3years once a subdivision is completed and approved, but Town Manager Alan Thornton said he would continue to research property files for the information requested.

Shelton Beasley, 3545 US 301 North, Dunn NC. Mr. Beasley has a house for sale on West K Street in Erwin. The realtor posted signs in the Town's right-of-way. The signs were in violation of the sign ordinance and removed by the Code Enforcement Officer. Mr. Beasley requested the Board reconsider the sign ordinance in order to help property owners sell their homes. Mr. Beasley said we have a really soft housing market. Twenty-five thousand troops will soon be moving into this area, and the signs will give directions for those searching for homes being for sale in our town. Mr. Beasley said he lost several weeks of exposure, but he continues to see other signs illegally posted around town. Mr. Beasley asks the Board to re-look at the ordinance and see how it is to be in enforced.

REPORTS FROM BOARD OF COMMISSIONERS

Commissioner Porter reported construction material should to be cleaned up on Barnes Dr.

MINUTES OF NOVEMEBR 1, 2007 CONTINUED

Commissioner Whitman reported 306 East E Street is a disaster area and needs attention.

Commissioner Baker reported problems with skate boards. Control is needed.

Commissioner Gurkin said the Fall Jam was a huge success at the Erwin Parks and Recreation. Five Churches sponsored the fall festival and over 2, 500 kids attended the event.

Commissioner Porter requested a Children at Play sign be posted on West M. Street.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 8:58 P.M. and was seconded by Commissioner Whitman. The Board voted unanimously.

MINUTES RECORDED AND TYPED BY PAMELA S. ADDISON, TOWN CLERK.

Town Clerk, Pamela S. Addison

Mayor Patsy M. Carson