

**ERWIN BOARD OF COMMISSIONERS  
MEETING MINUTES  
DECEMBER 1, 2011  
REGULAR MEETING  
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, December 1, 2011 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Frank Taylor, Randy Baker, William Corbett, Norma Ennis, and Michael West. Incoming Commissioners William Turnage, Frankie Ballard, and Ricky Blackmon were present.

Board Members absent were: Commissioner Mark Whitman.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

Commissioner Corbett made a motion to approve the Agenda as is and was seconded by Commissioner West. The Board voted 5 for and 1 absent (Commissioner Whitman).

**CONSENT ITEMS**

Commissioner Corbett made a motion to approve **(Item A)** Approval of Regular Minutes on 11/03/2011 and Special Called Minutes on 10/27/2011, **(Item B)** Proclamation Recognizing Ms. Greta M. Crayton for Citizen of the Month: 2011-002, **(Item C)** Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of William B. Corbett: 2011-005, **(Item D)** Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Mark E. Whitman: 2011-006, and **(Item E)** Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Michael E. West: 2011-007 and was seconded by Commissioner Taylor. The Board voted 5 for and 1 absent (Commissioner Whitman).

MINUTES OF DECEMBER 1, 2011 CONTINUEDPRESENTATION OF PROCLAMATION TO MS. GRETA M. CRAYTON FOR  
CITIZEN OF THE MONTH

Mayor Carson presented a plaque to Ms. Greta M. Crayton for the Citizen of the Month. Ms. Crayton moved to Erwin in February 2009 and volunteers wherever she is needed.

OLD BUSINESSCONSIDERATION OF SCHEDULING TOWN HALL ROOF REPAIRS

Town Manager Bryan Thompson informed the Board that Staff has received a good number of quotes for the purpose of making repairs to the Town Hall Roof. The type of work where from removing the roof system and replacing it, patching over existing roof, and also a foam material. The pricing ranged from \$2500 to \$40,000.

Public Works Director Mark Byrd came forward and spoke to the Board. Mr. Byrd stated that he recommended in going with MFB Roofing with a quote of \$11,900. This company has a 10 year warranty on all workmanship.

Commissioner Ennis made a motion to accept MFB Roofing with a price of \$11,900 and was seconded by Commissioner Baker. The Board voted 5 for and 1 absent (Commissioner Whitman).

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CONSIDERATION OF RECOMMENDED AMENDMENTS TO THE TOWN OF  
ERWIN PARKS AND RECREATION MUNICIPAL PARK CONCESSIONS  
AGREEMENT

Town Manager Bryan Thompson stated that the Board brought up concerns that this fee may be too low and asked that the Park Staff reevaluate this amount and make comments to the Board with respect to perhaps increasing this amount to \$100.00 per day and to inform the Board of the possible drawbacks vs. benefits that this adjustment would make.

Park Staff feels this increase to \$100.00 will necessarily have an adverse impact to the Park's ability to recruit viable vendors provided that the particular tournament events are substantial enough to justify the greater amount.

Commissioner Baker made a motion to approve the amendment to the Town of Erwin Parks and Recreation Municipal Park Concessions Agreement and was seconded by Commissioner Taylor. The Board voted 5 for and 1 absent (Commissioner Whitman).

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MINUTES OF DECEMBER 1, 2011 CONTINUEDCONSIDERATION OF CELL PHONE USE, MAINTENANCE, AND STIPEND  
POLICY

Town Manager Bryan Thompson informed the Board that this was brought up at the last meeting and Board wanted to see the finished language with the attached documents to be filled out for record keeping and securing signatures from employees who wish to take part.

After no discussion, Commissioner Baker made a motion to approve the Cell Phone Use, Maintenance, and Stipend Policy submitted by Staff and was seconded by Commissioner Corbett. The Board voted 5 for and 1 absent (Commissioner Whitman).

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PRESENTATION OF PROCLAMATIONS AND PLAQUES TO OUTGOING  
MEMBERS OF THE BOARD OF COMMISSIONERS.

Mayor Carson called each Commissioner which were Michael West and William Corbett up individually and presented them with a Proclamation of their Service to the Town of Erwin. Mr. Mark Whitman was absent. Mayor Pro Tem Randy Baker also presented Mr. Corbett and Mr. West another plaque which was in the shape of Harnett County along with their name plate inserted. The walnut for the plaques was donated to the Town of Erwin by Mr. Phillip Keen of Keen's Body Shop.

Commissioner Corbett thanked the members of the Board for 4 good years, of course we all didn't agree on everything but we got the work done. Especially like to thank Mr. Baker who sat beside me and kept me on the right page. Thanked Mrs. Ennis for encouraging me to run. Thanked his wife and family for all of the support they have given me throughout my term. Also, thanked the citizens of Erwin.

INDUCTION OF CEREMONY OF NEW MEMBERS OF THE BOARD

Mayor Patsy Carson introduced Judge Resson Faircloth, who administered the Oaths of Office to the new incoming Commissioners.

New Board Member Frankie Ballard repeated the Oath of Office as Commissioner, accompanied by his wife Revonda and daughter Hannah holding the Bible.

New Board Member Ricky Blackmon repeated the Oath of Office as Commissioner, accompanied by his wife Tina holding the Bible.

New Board Member William Turnage repeated the Oath of Office as Commissioner, accompanied by his wife Jean and granddaughters Ansley and Jenna holding the Bible.

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MINUTES OF DECEMBER 1, 2011 CONTINUEDORGANIZATIONAL MEETING OF THE BOARD OF COMMISSIONERS

Mayor Carson informed the Board this is the time to elect a Mayor Pro Tem and asked for any nominations.

Commissioner Blackmon made a motion to Re-Elect Commissioner Randy Baker as Mayor Pro Tem and was seconded by Commissioner Turnage. The Board voted unanimously.

Mayor Carson invited everyone to enjoy refreshments in the foyer while saying farewell to outgoing members; Commissioner West and Commissioner Corbett and make welcome to the three new members; Commissioner Ballard, Commissioner Blackmon, and Commissioner Turnage.

Commissioner Blackmon made a motion to recess for 15 minutes at 7:30pm and was seconded by Commissioner Baker. The Board voted unanimously.

Commissioner Taylor made a motion to reconvene at 7:45pm and was seconded by Commissioner Baker. The Board voted unanimously.

NEW BUSINESSCONSIDERATION GOVDEALS ONLINE AUCTION MEMO OF UNDERSTANDING

Town Manager Bryan Thompson informed the Board that GovDeals is an online method of auctioning surplus property that has gain popularity in the State due to its ease and its wide distribution of potential buyers of such property. Several local governments use GovDeals and they have a growing client base. They do offer collection services and have spoken with a representative and there are several billing option structures that they have. The one Staff is recommending is the one more and more governments are going to and that is Collection the actual payment and billing that cost of that collection to the winning bidder as well as the initial cost for services GovDeal offers.

Mr. Thompson also informed the Board that Staff is looking to surplus soon. It has been 1 ½ years since our last surplus sale and since that time there are equipment that have come off rotation and just within this budget year capital equipment was approve such as 4 patrol cars that will need to be put out for bid as well. The idea is to gain a larger audience and hopefully a more competitive bid. We will advertise in the local paper so the local citizens will be aware of the surplus sale.

Commissioner Turnage made a motion to go with GovDeals Option 4 and was seconded by Commissioner Baker. The Board voted unanimously.

**MINUTES OF DECEMBER 1, 2011 CONTINUED****CONSIDERATION OF BOARD OF COMMISSIONERS AND PLANNING /ZONING  
BOARD OF ADJUSTMENTS MEETING SCHEDULES FOR THE  
CALENDAR YEAR 2012**

Town Manager Bryan Thompson informed the Board that they are two conflicting dates in the Board of Commissioners Schedule of Dates. April and July will be on the second Thursday due to Holidays.

Commissioner Taylor made a motion to accept the Meeting Schedules for Planning Board and Board of Commissioners for Calendar Year 2012 and was seconded by Commissioner Baker. The Board voted unanimously.

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**MANAGER REPORTS**

Mr. Thompson informed the Board that each new member of the Board is required to attend the UNC School of Government's Essentials of Municipal Government. This course also covers the Ethics training requirement for all members of the Board. Each member of the Board is required to take the Ethics training upon election or re-election within 12-months of being elected. The location suggested is in Chapel Hill on February 17-18, 2012.

**GOVERNING BODY COMMENTS**

Commissioner Taylor thanked Staff for the beautiful decorations and Chamber for the Tree Lighting and also welcomed again the New Members of the Board.

Commissioner Ennis welcomed the New Members of the Board and know we are all here to do one thing and that's to do the betterment of Erwin.

Commissioner Baker welcomed the New Members of the Board and look forward to the upcoming challenges and will work them out.

Commissioner Turnage wanted to tell the citizens in Ward 6 how much he appreciated them voting for him. I'm going to do everything humanely possible to do a good job.

Mayor Carson informed the Board and Staff of the Christmas Breakfast on Friday, December 9<sup>th</sup>.

MINUTES OF DECEMBER 1, 2011 CONTINUED

ADJOURNMENT

Commissioner Ennis made a motion to adjourn at 8pm and was seconded by Commissioner Baker. The Board voted unanimously.

MINUTES RECORDED AND TYPED BY  
CYNTHIA B PATTERSON TOWN CLERK

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Patsy M . Carson,  
M ayor

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Cynthia B. Patterson, C M C  
T own Clerk