

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
MARCH 28, 2011
SPECIAL CALLED MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Monday, March 28, 2011 at 6:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Frank Taylor, Randy Baker, Mark Whitman, William Corbett, Norma Ennis and Michael West.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Mayor Patsy Carson called the meeting to order at 6:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Whitman made a motion to approve the Agenda as is and was seconded by Commissioner Taylor. The Board voted unanimously.

OLD BUSINESS

**CONSIDERATION OF DOT RESOLUTION ADOPTING 2035 COMPREHENSIVE
TRANSPORTATION PLAN**

Mr. Tyler Bray from NCDOT came forward and presented his presentation. Mr. Bray stated that nothing has changed on this map in Erwin Jurisdiction, we had some discussion in and around the capital area and metropolitan planning organization area and more specifically around Angier. In Inset 1, there is now an eastern improvement around Angier which shows some connections of some existing SR Routes as well as new locations connecting those routes.

Mr. Bray also stated that most CTP will be updated in the 5 or 10 year time frame but it is an adopted transportation plan between the Board of Transportation and the locals of County level and the local Municipalities. It is the intent that the local entity whether it's the County, Town or City would use this to protect the right of way for specific recommendations and to make the site plans or any development projects reserve that right of way and to let NCDOT or Division Office, District office that does the work in Erwin know that it is taking place so they can be on board as well.

MINUTES OF MARCH 28, 2011 CONTINUED

Commissioner Baker made a motion to approve the Harnett County Comprehensive Transportation Plan as submitted dated March 23, 2011 and was seconded by Commissioner Corbett. The Board voted unanimously.

Commissioner Baker made a motion to amend the original motion to say adopt and was seconded by Commissioner Whitman. The Board voted unanimously.

(Page 7554 A-B)

FY 2011- 2012 BUDGET OBJECTIVES & CIP REVIEW

Bryan Thompson, Town Manager informed the Board of the Capital Improvement Schedule and this will be the time to either continue to explore or simply take off.

Some items removed will be Library, Town Square, and Codification. With that said what we are looking at as far as expense will be the following:

2012----\$233,778.00

2013----\$145,225.00

2014----\$134,205.00

Remaining Capital Reserve Fund will be 3.3 Million

Mr. Thompson also stated that items listed to this as well would be the lighting at Chicora and Drainage at Chicora. Conversation that was discussed at a prior meeting was what other streets in Town that currently do not have street lights and see if we could get figures of how much it would cost to update those street with lights.

Commissioner Baker asked if this is an addition to our past requirement or obligations for sewer as well. Mr. Thompson replied stating that was correct.

Mr. Thompson informed the Board that Staff does not have Chicora Phase II on this since we are close to sending out for bids and then breaking ground and won't have actual figures of how much it will cost until we can get the bids in.

Commissioner Baker stated that we should maintain the resources that we have; provide the level of service to the citizens that they are accustomed to and deserve for their tax dollars but maybe come off some of the others which is totaled to \$102,500 however this is just my opinion and do not want to per sway anyone in anyway. Commissioner Baker also stated that his goal for this upcoming year is simple. Our most valuable asset is our employees those employees need to be compensated, we have put it off several times, they are working supporting their families and are tax payers in Erwin just like everyone else, secure health insurance for them and supply them with what they need of what we ask of them.

MINUTES OF MARCH 28, 2011 CONTINUED

Commissioner Taylor stated that he agreed with Commissioner Baker however he would hate to cut the budget at this point for Porter Park because it has been such a hassle to get anything done there not for the citizens down there but for the Town of Erwin as well. The parking lot is crumbling; basketball court has grass growing on it and some of the things down there I surely would not want us to back up. You have citizens down there involved; churches involved picking up limbs, etc. I think it would be counter productive at this point to move revenue from that area.

Commissioner Corbett stated that he agreed with Mr. Baker on some things but looking over at the totals for 2014, not saying do all of these but you are talking about 1,094,783.00 and would like to see things done to get back on an even basis.

Commissioner Whitman stated that if we are going to do them, we need to do them except for the 3 to be removed which is the Library, Town Square, and Codification.

Mr. Thompson informed the Board that based on feedback we have identified some things that are definitely agreed upon to come off, some things are probably still in the valance so as we work through the budget process forward capital reserve fund staff will bring cleaner models of what we have here based on the conversation that we've had.

**DISCUSSION/CONSIDERATION OF COST OF LIVING ADJUSTMENTS FOR
TOWN EMPLOYEES FOR FY 2011-2012**

Town Manager Bryan Thompson informed the Board that this is something that was asked to be put on the agenda and if the Board has any questions.

Commissioner Corbett stated that he was the one that asked for this to be put on here. Commissioner Corbett stated that we have excellent employees and if we don't do anything this time it will be the third straight year without a cost of living increase.

Mayor Carson asked if 3% is what was discussed. Mr. Thompson stated that is what was on the table for last year that we took off.

Mr. Thompson also informed the Board that this is entirely up to the Board, of course, through the budget process once we adopt the budget ordinance and if in that budget ordinance is a Cola then that will be approved. The Board can make consensus right now so Staff knows to add this in.

It was the Consensus of the Board to add Cost of Living.

MINUTES OF MARCH 28, 2011 CONTINUED**NEW BUSINESS****DISCUSSION OF PART-TIME WORK LINE-ITEM FOR PUBLIC WORKS**

Town Manager Bryan Thompson informed the Board that one of the employees at Public Works has been out on sick leave due to medical issues. He is currently on paid leave as the Town's Personnel Policy enables part-time employees to accumulate vacation and sick leave and also enables part-time employees to receive holiday pay.

The Public Works part-time line item was planned based on the projected need of part-time help and the rates of pay associated with such employees. These funds are being used to support the obligation of leave pay. This reduces Public Works ability to make use of additional part-time help as by doing so would further deplete this line item.

Staff is asking direction from the Board because there are some ways to proceed. We can reduce and alter tasks to keep the same level of staffing and try to do what we can when we can or we can look at doing a budget amendment and replenish that line item in order to have a part-time employee come in and get us back up to staffing level to maintain current operations.

It was the Consensus of the Board to reduce and alter tasks to keep the same level of staffing and see how it works out.

ADJOURNMENT

Commissioner Corbett made a motion to adjourn at 7:20pm and was seconded by Commissioner Taylor. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy M. Carson,
Mayor

Cynthia B. Patterson, CMC
Town Clerk