

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 5, 2012
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, January 5, 2012 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Frank Taylor, Randy Baker, Norma Ennis, William Turnage, Frankie Ballard, and Ricky Blackmon.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was absent.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Blackmon made a motion to remove **Item D** Proclamation of the Town of Erwin Board of Commissioners Honoring the Service of Mark E. Whitman, add to Consent Items **Item B** Tax Releases/Refunds #18-23 and also under Consent Items add **Item E** The Publication of Delinquent Real Estate Taxes and was seconded by Commissioner Ennis. The Board voted unanimously.

CONSENT ITEMS

Commissioner Baker made a motion to approve (**Item A**) Approval of Regular Minutes on 12/01/2011, (**Item B**) Tax Releases/Refunds: #18-23, (**Item C**) Proclamation Recognizing January 2012 Erwin Citizen of the Month: Mrs. Kathy Whitman Ragland, and (**Item E**) The Publication of Delinquent Real Estate Taxes and was seconded by Commissioner Ballard. The Board voted unanimously.

MINUTES OF JANUARY 5, 2012 CONTINUED**PRESENTATION OF PROCLAMATION TO MRS. KATHY W. RAGLAND FOR
CITIZEN OF THE MONTH**

Mayor Carson presented a plaque to Mrs. Kathy W. Ragland for the Citizen of the Month. Mrs. Ragland was born and raised here in Erwin. She spends the majority of her time helping friends, relatives or other acquaintances when the need presents itself, by transporting them to local or out of town Dr. visits or other places that they need to go, running errands or grocery shopping for them, whatever is needed, she tries to help out.

NEW BUSINESS**PRESENTATION OF TOWN OF ERWIN 2010-2011 FINANCIAL STATEMENT**

Bryan Scott with Price, Scott, Adams & Co. PA came forward and spoke. Mr. Scott stated that the Town has in Revenue \$2,683,190. The Expenditures is \$2,597,520 a large decrease over last year and part of this decrease was the transfers from 2010 for the PARTF Grant. To end the year the Town was \$85,670 to the good compared to that (\$277,207) lost in 2010. The Fund Balance at the end of the year is \$6,623,445. The Fund Balance available for appropriation is 227.00%, which is well above the state average for municipalities of your population size of 71.18%.

The Tax Collection rate is 95.84%.

Commissioner Baker made a motion to accept the Town of Erwin Financial Statement Year End June 30, 2011 and was seconded by Commissioner Ennis. The Board voted unanimously.

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**CONSIDERATION OF CODE OF ETHICS FOR THE BOARD OF COMMISSIONERS
OF THE TOWN OF ERWIN, NORTH CAROLINA**

Town Manager Bryan Thompson informed the Board that the Code of Ethics was adopted by the Board of Commissioners in 2011. The contents of the document presented to you tonight have been altered to reflect the current year and the current members of the Board of Commissioners.

Commissioner Blackmon made a motion to approve the Code of Ethics for the Board of Commissioners and was seconded by Commissioner Turnage. The Board voted unanimously.

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MINUTES OF JANUARY 5, 2012 CONTINUED**SET ANNUAL BUDGET RETREAT**

Town Manager Bryan Thompson informed the Board that two years ago the Board took formal action to set the Annual Retreat to be held on the third Saturday of January. This year the third Saturday is on the 21st. As there has been some turnover on the Board, Staff would like to determine if this is a workable schedule, as many of the new members of the Board will likely have had no prior knowledge of the scheduling of the Retreat.

It was the Consensus of the Board to set the Annual Budget Retreat for the third Saturday, January 21, 2012 at 8am. This will be held in the Erwin Community Building.

GOVERNING BODY COMMENTS

Commissioner Taylor thanked everyone for coming to the meeting and encouraged citizens to come out and attend the meetings. Expressed concerns with accumulated trash on Old Post Road and West J. Streets.

Commissioner Ennis thanked everyone for coming to the meeting and encouraged citizens to come out and attend the meetings.

Commissioner Turnage stated that he hope we can move forward soon on the Sewer Project in Chicora that he thought everyone had signed the easement. Also, thanked Mark Byrd, Public Works Director and Mayor Carson for what they did to recognize Cullen Parker who was killed at the Erwin Christmas Parade.

Mayor Carson asked the Citizens that are here; we are always trying to come up with ways to get the Citizens of Erwin more involved and if you could come up with things please contact me or any Commissioner, Town Hall or the Town Manager. Also, announced that Commissioner Baker will have Citizen of the Month for February. Carson Insurance will have Business After Hours on Friday, January 6th from 5:30pm - 7pm.

ADJOURNMENT

Commissioner Taylor made a motion to adjourn at 7:25pm and was seconded by Commissioner Ennis. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy M. Carson,
Mayor

Cynthia B. Patterson, CM C
Town Clerk