

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
MARCH 1, 2012
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, March 1, 2012 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Frank Taylor, Norma Ennis, William Turnage, Frankie Ballard, and Ricky Blackmon.

Board Members absent were: Commissioner Randy Baker.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Ennis made a motion to add Item D under New Business to set a Special Called meeting for Consideration of Bid Review/Award for the Chicora Phase II Project and was seconded by Commissioner Blackmon. The Board voted unanimously.

CONSENT ITEMS

Commissioner Taylor made a motion to approve **(Item A)** Approval of Regular Minutes on 02/02/2012, **(Item B)** Tax Releases/Refunds: #27-29, **(Item C)** Proclamation Recognizing February 2012 Erwin Citizen of the Month: Mr. Joseph T. Johnson, **(Item D)** Proclamation Celebrating 100 Years of Girl Scouting and **(Item E)** Appointment of Members to the Town of Erwin Planning and Zoning/Board of Adjustments and was seconded by Commissioner Turnage. The Board voted unanimously.

MINUTES OF MARCH 1, 2012 CONTINUED**PRESENTATION OF PROCLAMATION TO MR JOSEPH T. JOHNSON
FOR CITIZEN OF THE MONTH**

Mayor Carson presented a plaque to Mr. Joseph T. Johnson for Citizen of the Month. Mr. Johnson is very active in the Erwin Community. He is currently serving as President of the Erwin Historical Society which is one of the true loves of his life.

PRESENTATION OF PROCLAMATION TO THE GIRL SCOUTS

Mayor Carson presented a plaque to the Girls Scouts of Erwin in recognition of celebrating a 100 years of Girls Scouting. Mayor Caron also proudly proclaimed March 11-17, 2012, "Girl Scout Week" in the Town of Erwin. The Girl Scouts presented the Board with several boxes of cookies.

OLD BUSINESS**CONSIDERATION OF SUBMITTED QUOTES FOR TOWN HALL ROOF REPAIRS**

Town Manager Bryan Thompson informed the Board that the contractor originally approved to do repair work to the roof of Town Hall has yet to comply with requirements to move forward with the scheduled work. After several attempts to contact the contractor with no result, staff believes it best to consider other options for these repairs. However the contractor that was awarded prior to tonight is here tonight and has his paperwork in line however since this was placed on the agenda prior to receiving this after several attempts in contacting him this item remains on the agenda.

Jonathan Kennedy with OnTop Roofing came forward and spoke to the Board. Mr. Kennedy apologized to the Board that he was having trouble with his 2006 audit. Mr. Kennedy stated that he could go through Jimmy Smith, Jesco which is one of Mr. Kennedy's biggest contractors and gives me 90% of his work. Mr. Smith meets all the requirements for insurance and workers comp and will have it to the Town Manager soon.

Commissioner Ballard suggested that the Town provide a scope of work that needs to be done so the contractors can bid on the same work.

Commissioner Blackmon made a motion to Table this item until the next Regular Meeting and was seconded by Commissioner Turnage. The Board voted unanimously.

MINUTES OF MARCH 1, 2012 CONTINUEDCONSIDERATION OF TOWN OF ERWIN SMOKING AND TOBACCO USE IN MUNICIPAL BUILDINGS AND MUNICIPAL VEHICLES TO BE INCORPORATED INTO THE TOWN OF ERWIN PERSONNEL POLICY BY REFERENCE

Mr. Bryan Thompson, Town Manager, informed the Board that at the annual retreat the Board directed Staff to formulate proposed language concerning the prohibition of tobacco use within municipal buildings and municipal vehicles to be considered by the Board.

Mr. Thompson also stated that if this is approved that all employees will sign a form stating that they have received/read the policy and will be enforced on department level.

After some discussion, Commissioner Ennis made a motion to approve the Town of Erwin Smoking and Tobacco Use in Municipal Buildings and Municipal Vehicles Policy and was seconded by Commissioner Blackmon. The Board voted 4 for and 1 against (Commissioner Ballard).

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CONSIDERATION OF THE TOWN OF ERWIN RESIDENTIAL STREETLIGHT SERVICE REQUEST PROCESS POLICY

Mr. Bryan Thompson, Town Manager, informed the Board that at the annual retreat the Board directed Staff to formulate proposed language concerning the request of residents within the Town for residential streetlight services to be considered by the Board. The proposed policy makes two primary distinctions in the request for streetlights. The first is individual streetlight requests and the second is neighborhood streetlight requests.

Commissioner Blackmon questioned the requirements and scope for lighting, there is nothing that says what you determine whether a street light is there other than just someone would like one. Do we have some sort of requirements or scope of what light we are looking for per block?

After some discussion, Commissioner Blackmon made a motion to Table this item and have Staff come back with a Standard more appropriate and was seconded by Commissioner Turnage. The Board voted unanimously.

SCHEDULING BUDGET WORKSHOP

It was the Consensus of the Board to set a Budget Workshop for Thursday, March 29, 2012 at 7pm.

MINUTES OF MARCH 1, 2012 CONTINUED**SET SPEICAL CALLED MEETING**

It was the Consensus of the Board to set a Special Called meeting for Monday, March 12, 2012 at 6pm to consider Bid Awards for Chicora Phase II Project.

GOVERNING BODY COMMENTS

Commissioner Taylor thanked everyone for coming to the meeting and encouraged citizens to come out and attend the meetings.

Commissioner Ballard thanked everyone for coming to the meeting. Mr. Ballard will also have April's Citizen of the Month.

Commissioner Turnage thanked Mr. Thompson for helping correct a problem on Denim Drive.

Mayor Carson reminded everyone that the Harlem Ambassadors will be at Triton High School on Thursday, March 8, 2012. Encouraged everyone to go see them.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 7:45pm and was seconded by Commissioner Ennis. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy M. Carson,
Mayor

Cynthia B. Patterson, CMC
Town Clerk