

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 4, 2012
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, October 4, 2012 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Norma Ennis, William Turnage, Frank Taylor, Frankie Ballard, Randy Baker and Ricky Blackmon.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Ballard made a motion to add under **New Business Item C** Consideration of Engineering Scope of Work Proposal for W.N. Porter Park PARTF Application and was seconded by Commissioner Taylor. The Board voted unanimously.

CONSENT ITEMS

Commissioner Blackmon made a motion to approve (**Item A**) Approval of Regular Minutes on 09/06/2012 and Approval of Special Called Minutes on August 23, 2012 (**Item B**) Proclamation Recognizing October 2012 Erwin Citizen of the Month and was seconded by Commissioner Ennis. The Board voted unanimously.

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**PRESENTATION OF PROCLAMATION TO MR. D.G. GOMEDELLA
FOR CITIZEN OF THE MONTH**

Mayor Patsy Carson presented a plaque to Mr. D. G. Gomedella for October's Citizen of the Month. Mr. Gomedella taught at Erwin High School from 1970 to 1984 and at Triton High School from 1984 until he retired in June of 1993. He is a devoted Husband and Father and is also a member of the Erwin First Baptist Church where he has been a Member for 75 years and also served as a Sunday School Teacher for 45 years.

MINUTES OF OCTOBER 4, 2012 CONTINUED**RECESSED**

Commissioner Baker made a motion to recess at 7:05pm for the Town of Erwin Note Burning Ceremony and was seconded by Commissioner Taylor. The Board voted unanimously.

RECONVENED

Commissioner Baker made a motion to reconvene at 7:15pm and was seconded by Commissioner Taylor. The Board voted unanimously.

OLD BUSINESS**CONSIDERATION OF PROPOSED PARKING CENTER MAP REFLECTING AREAS TO BE RETAINED BY INDIVIDUAL PROPERTY OWNERS AFTER TRANSFER OF PARKING CENTER PROPERTY TO TOWN OF ERWIN**

This item was tabled at the last regular meeting of the Board in order for underground utilities to be located on the subject site in order to better determine to what extent there may be instances of potential utility repair work that would be injurious to the proposed parking lot improvement project.

A map has been attached to illustrate a number of utilities located within the project area. The more notable of these utilities is piped natural gas, which appears to traverse much of the northern portion of the project area.

There are still concerns from the Board if the Town owns the Parking Lot who owns the lines underneath. Who will be responsible for any repairs that may occur and who will be liable to any damage that come from a result of any damages from repairs?

Commissioner Blackmon made a motion to Table this item until next month and was seconded by Commissioner Ballard. The Board voted unanimously.

NEW BUSINESS**CONSIDERATION OF ENGINEERING SCOPE OF WORK PROPOSAL FOR DOWNTOWN PARKING LOT IMPROVEMENTS**

Mr. Thompson informed the Board that C.T. Clayton, Civil Engineer has prepared a proposal for this project to include engineering, design, project/construction administration, and grant administration for this project.

Commissioner Blackmon made a motion to approve the Scope of Work from C.T. Clayton Engineering and was seconded by Commissioner Baker. The Board voted unanimously.

MINUTES OF OCTOBER 4, 2012 CONTINUED**CONSIDERATION OF AMENDMENT TO PLANNING SERVICE AGREEMENT
BETWEEN HARNETT COUNTY AND THE TOWN OF ERWIN**

Mr. Thompson informed the Board that the Town will no longer require such services upon the appointment of the Town Planner. Below is language proposed to the Board as an amendment to the existing agreement.

Proposed Amended Language:

“Section 7. Term of Agreement, Amendment and Termination. Beginning on July 1, 2012, the term of this agreement shall be from month-to-month until June 30, 2013 or the Town of Erwin fills the position of planner. The Town shall provide sixty (60) day’s notice of termination of the agreement. Termination shall not relieve Town of financial obligations incurred prior to termination.

Commissioner Turnage asked the Town Manager for an update on the Planner position. Mr. Thompson stated that he has gone through one round of interviews and has scheduled a second round for Monday, October 8th with one individual. It is the Town Manager’s anticipation to extend a job offer by mid-week and likely look at a thirty day turn around at that point.

Commissioner Baker made a motion to approve the Proposed Amendment to Planning Service Agreement between Harnett County and the Town of Erwin and was seconded by Commissioner Blackmon. The Board voted unanimously.

**CONSIDERATION OF ENGINEERING SCOPE OF WORK PROPOSAL FOR W.N.
PORTER PARK PARTF APPLICATION**

Mr. Thompson informed the Board that this is from C.T. Clayton Engineering. At some point if we are fortunate to receive this grant we will be looking for additional services. Also, if we are selected then this dollar amount associated with the planning side of things can be covered as part of the Town’s match or PARTF if it’s within 2 years of the award. In other words, if the Town is given this award this would be considered part of our match.

Commissioner Baker made a motion to approve the Contract from C.T. Clayton Engineering for the Services for Porter Park Revitalization and was seconded by Commissioner Ballard. The Board voted unanimously.

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MANAGER REPORT

Mr. Thompson informed the Board that he should have the Agreement In Principal with regard to the Erwin Depot ready for review sometime next week.

MINUTES OF OCTOBER 4, 2012 CONTINUED**GOVERNING BOARD COMMENTS**

Commissioner Taylor thanked everyone for coming to the meeting and also the trees on 100blk of Denim Drive needs trimming.

Commissioner Ennis thanked everyone for coming to the meeting and also thanked everyone for the Cards and Calls of concern during her time of sickness.

Commissioner Turnage thanked everyone for coming to the meeting and also thanked Public Works for putting the sign up for the Future Home of Erwin Depot. This sign is located behind the Erwin Fire Dept.

Commissioner Baker thanked the Staff for a Great Job they do and also let the Police Dept. know to enforce the Speed Limit change on St. Matthews Road.

Mayor Carson informed every one Denim Days is this week, the Street Dance is tonight and Ghost Walk scheduled for tomorrow night with the Finale on Saturday.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 7:50pm and was seconded by Commissioner Taylor. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy Carson,
Mayor

Cynthia B. Patterson, CMC
Town Clerk