

ERWIN BOARD OF COMMISSIONERS
BUDGET WORKSHOP MINUTES
APRIL 28, 2016
ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held a Budget Workshop in the Town Hall on Thursday, April 28, 2016 at 9:00 A. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Alvester McKoy, Randy Baker Thurman Whitman, Ricky Blackmon and Frankie Ballard.

Interim Town Manager Richard Hicks and Town Clerk Cynthia Patterson were present.

Mayor Patsy Carson called the meeting to order at 9:00 A. M.

Commissioner Alvester McKoy gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Ballard made a motion to approve the agenda as is and was seconded by Commissioner Blackmon. **Motion Unanimously Approved.**

DISCUSSION OF FY 2016-2017 BUDGET

Interim Town Manager Richard Hicks came forward and presented items for discussion. Mr. Hicks stated that he was working on the upcoming budget and is in need of some direction for the Town Managers position for the next fiscal year 2016-2017. Mr. Hicks then gave the board 4 options to consider. They were the following:

Town Manager's Position

Option A---\$99,465

Immediately start advertising for Town Manager/Interim Town Manager until position filled

Option B---\$83,145

Interim Town Manager through 12/31/2016/Full-Time Manager effective January 1, 2017

Option C---\$66,825

Interim Town Manager through 6/30/2017

Option D---\$120,776

Interim Town Manager through 6/30/17. Hire ASU Student to handle Planning & Code Enforcement. Train under Interim Town Manager to transition to Town Manager 7/01/17. Salary already budgeted in Planning Budget.

Mr. Hicks also gave the board 4 options to consider for the Town Planner's position. They were the following:

Town Planner's Position

Option A---\$54,204

Hire Town Planner effective July 1, 2016

Option B---\$13,798

Hire Part-Time Building Inspector/Code Enforcement

Option C---\$49,396

Hire Private Firm to provide services

Option D---\$

Student Intern serves as Town Planner/Code Enforcement transitions to Town Manager. No more than option A—maybe less.

Mr. Hicks informed the board that depending on which way you go these 2 positions will tie together.

After some discussion, it was the Consensus of the Board to keep Richard Hicks as the Interim Town Manager for the Fiscal Year 2016-2017 and move forward with Option D. Interim Town Manager through 6/30/17. Hire ASU Student to handle Planning & Code Enforcement. Train under Interim Town Manager to transition to Town Manager 7/01/17. Salary already budgeted in Planning Budget.

There was some discussion in bringing the Building Inspections and Fire Inspections back In-House as a cost saving measure. Mr. Hicks advised the board that Fire Inspections would be the easiest one of the two to take back. You could get someone certified in that fairly quickly. A second option would be Harnett County does not charge a fee so you could charge the business a fee for the inspection and would be able to generate some additional income off of the fees and save that \$8,000. Possibly talk with the Erwin Fire Dept. for Fire Inspections.

ERWIN DEPOT

Mr. Hicks asked the board about the Erwin Depot and what direction do we need to go. The board was informed that the Town would not be able to obtain approval to borrow money from the LGC (Local Government Commission) for this project and was advised that if this project was to move forward that funds would have to come out of Capital Reserves. Mr. Hicks provided 4 options and are listed below.

Option A----\$688,665

Borrow \$600,000 from Capital Reserve Fund with a 2% interest rate with 15 Annual Payments of \$45,910

Option B---\$721,843

Borrow \$600,000 from Capital Reserve Fund with a 2% interest rate with 20 Annual Payments of \$36,092.11

Option C---\$648,493

Borrow \$565,000 from Capital Reserve Fund renew Lease on Tower \$35,000 Renewal Bonus with a 2% interest rate with 15 Annual Payments of \$43,232.82

Option D---\$679,735

Borrow \$565,000 from Capital Reserve Fund renew Lease on Tower \$35,000 Renewal Bonus with a 2% interest rate with 20 Annual Payments of \$33,986.74

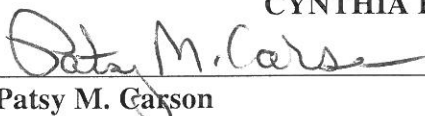
It was the Consensus of the Board to not provide funds for this project in the fiscal year 2016-2017 budget only to provide funds to secure the building.

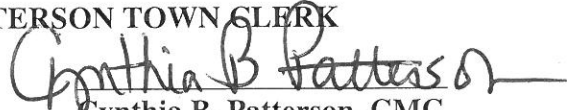
Mr. Hicks also informed the board that based on the tax numbers he received on April 14th, the estimated levy for next year would be \$1,217,894 and our budget for this year was \$1,183,000 so it's actually more than we budgeted last year. Informing the board that we do not have numbers comfortable with and will hopefully have more confirmed figures by the 2nd or 3rd week in May which means it will probably be the end of May before the board has a finished budget. We can talk about issues as we move along however actual numbers will not be until the end of May.

ADJOURNMENT

Commissioner Ballard made a motion to adjourn at 10:41am and was seconded by Commissioner Whitman. **Motion Unanimously Approved.**

MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK


Patsy M. Carson
Mayor


Cynthia B. Patterson, CMC
Town Clerk