

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 3, 2013
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, January 3, 2013 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Norma Ennis, William Turnage, Frank Taylor, Frankie Ballard, Randy Baker and Ricky Blackmon.

Interim Town Manager Pete Connet and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Turnage made a motion to approve the Agenda for January 3, 2013 as is and was seconded by Commissioner Ennis. The Board voted unanimously.

CONSENT ITEMS

Commissioner Baker made a motion to approve **(Item A)** Approval of Regular Minutes on 12/06/2012, **(Item B)** Proclamation Recognizing January 2013 Erwin Citizen of the Month, **(Item C)** Parks and Recreation Advisory Board Appointment and was seconded by Commissioner Turnage. The Board voted unanimously.

**PRESENTATION OF PROCLAMATION TO MR. CROSBY THOMAS LLOYD
FOR CITIZEN OF THE MONTH**

Mayor Patsy Carson presented a plaque to Mr. Crosby Thomas Lloyd for January's Citizen of the Month. Mr. Lloyd served as Erwin's first and only Magistrate for over 20 years. He worked as a Rural Mail Carrier for Erwin Route One which covered over 50 miles at the time. Mr. Lloyd also served for many years on the ASC Committee. Mr. Lloyd is a true southern gentleman he loves his God, his family and his community. He has always been willing to help his fellowman by being a mentor, a role model, or by providing a helping hand.

MINUTES OF JANUARY 3, 2013 CONTINUED**OLD BUSINESS****ERWIN POLICE DEPARTMENT CHECKING STATION POLICY**

Chief Warren Morrisette informed the Board that this is a standard Highway Patrol Checking Station Policy that the County adopted and was approved by the Attorney General's Office. The Erwin Police Department was adjusting this policy to fit the Town to accommodate our department. Each officer will have this policy and will sign off stating that they have received and read this policy.

Commissioner Ballard made a motion to approve the Erwin Police Department Checking Station Policy and was seconded by Commissioner Baker. The Board voted unanimously.

**RAIL TRAIL GRANT PROJECT PRESENTATION AND AUTHORIZATION TO
SUBMIT GRANT APPLICATION**

Executive Director with the NC Rail Trails Carrie Banks came forward and presented a presentation to the Board for submitting a Rail Trail Grant that will connect the Trail between Dunn Erwin Rail Trail and the Cape Fear River Park Trail.

Ms. Banks stated that we actually applied for this grant or recommended for an award last year however one of the properties that we needed to get a trail easement on had a lien on it so we could not get the trail easement by the deadline. We were invited to re-apply again this year.

Ms. Banks then showed the Board the proposed trail. Once you connect both trails you will then have 7.5 miles of trail in Harnett County. She then spoke about the expenses. Last year the grant that we asked for was \$75,000 and that was going to leave us about \$9,000 of cash to make up. However this year, they increased the amount of award that you can ask for, so we have our grant for \$85,000. There is a 25% match needed so that will be \$21,250 and we have worked out different various matches that we can use so that no additional cash match will be used, it will all be "In Kind". With the help of Doug Stevens, Erwin Park Director, we will be able to reach the 25% match with "In Kind" and with another grant Adopt a Trail Grant which is another grant that we are going to also apply for with this project and that is for Signage. This is a reimbursement grant so the Town will need to pay for trail construction up front and once it's completed apply for the reimbursement funds from the State Trails Program. This is a two (2) year cycle; from the day of the contract being signed there is 2 years to complete the project. We will not hear back from this grant until spring so we will not begin this project until July if the Board wanted to think about next year's budget. We are estimating \$5,000 for the Engineering Cost to make sure everything is level and put out for bids. This is going to be a trail that is very similar to the Rail Trail which has gravel screenings which is about \$10.00 a linear foot. We have calculated it to be 7,920 linear feet so it will cost \$79,200 to put down the gravel screenings which that money will be coming from the grant. The painting on the sidewalks and road crossings also the signage will be all the same and flow together. The last item is clearing brush from the trail route; the Dunn Erwin Rail Trail Authority is going to take on getting volunteers to do some of the manual labor.

MINUTES OF JANUARY 3, 2013 CONTINUED

The "In Kind" match that we have is a mixture of volunteering labor of adults and volunteering labor of 16 years and under there is a different price per hour for those two things. We can also count the volunteer labor of putting the signs in along the trail and then Ms. Banks hours in writing the grant and putting out the bids for construction and giving any expert advice. The force account labor match which is more of the technical end of things like machinery, front end loader, spreader and Staff to operate the equipment which is the way we are coming up with the match.

Commissioner Blackmon asked when looking at the map, are there going to be land acquisitions tied to this or right of ways? Ms. Bain pointed out on the map that the area is public right of way and then two of the parcels we already have trail easements and are recorded.

Ms. Bain informed the Board that we need approval of all street crossings which one is crossing over South 13th Street which will need approval from NCDOT. However there are two (2) streets that are Erwin Streets and that is at the Corner of Chief Joseph's Lane and crossing over West E. Street from South 18th Street. Also, we will need a copy of the minutes saying that the Board was aware of any street crossings and you have approved them and also minutes saying the Board understands that this is a reimbursement grant and would be willing to put the money up front.

Commissioner Baker made a motion to approve the proposed Rail Trail Grant with the understanding that this is a reimbursement grant, the Town of Erwin will have to expend the funds and seek reimbursement and also with the knowledge of the required Street crossings that has been mentioned in the presentation and was seconded by Commissioner Blackmon. The Board voted unanimously.

It was the Consensus of the Board to set a Special Called Meeting on Wednesday, January 9, 2013 at 6pm to approve the minutes of Thursday, January 3, 2013.

**PORTER PARK PARTF GRANT PROJECT PRESENTATION AND
AUTHORIZATION TO SUBMIT GRANT APPLICATION**

Tyrus Clayton, Engineer for this project came forward and spoke to the Board. Mr. Clayton stated that to follow up on discussion from last time, you should have a draft application packet. It is approximately 90% done. We have added to the project budget the basketball courts and backboards at \$28,000. We are looking at a total project cost of \$247,270 and is a 50% match grant. The Town of Erwin will spend a total of \$123,635 based on our original budget. This grant application is due by January 31, 2013.

The Board will need to approve a Resolution for the grant guidance and should hear back by July 2013. If the grant is approved, the construction will not begin until 2014.

MINUTES OF JANUARY 3, 2013 CONTINUED

Commissioner Taylor made a motion to approve the Resolution approving the application and availability of local match for development of the assembly Porter Park PARTF Grant Project by the Town of Erwin and was seconded by Commissioner Blackmon. The Board voted 5 for and 1 against (Commissioner Turnage).

PUBLIC COMMENTS

Eunice Hymes of 727 West M. Street Erwin, came forward and spoke to the Board. Ms. Hymes expressed concern with the Annual Christmas Parade. She would like to ask if the Christmas Parade could be moved to a Saturday for the convenience of everyone.

Mayor Carson informed Ms. Hymes that she would pass this idea to the Erwin Chamber of Commerce and recommended Ms. Hymes to contact the Erwin Chamber as well.

MANAGER'S REPORT

Central Harnett Hospital VIP Ribbon Cutting-----Thursday, January 10, 2013

- The Board of Trustees of Harnett Health System invites you to join them for a VIP Ribbon Cutting at the new Central Harnett Hospital, 215 Brightwater Drive, Lillington, NC on Thursday, January 10th from 11am to 1pm. **R.S.V.P. deadline is Friday, January 4th**. Please let Cynthia know if you plan to attend.

Erwin Chamber of Commerce Annual Banquet---Thursday, January 24, 2013---6P.M.

- The Annual Chamber Banquet will be held on Thursday, January 24th at the Erwin Methodist Life Center. The tickets are \$25. The Town usually provides one (1) ticket per Commissioners/Dept. Heads. Please let Cynthia know if you plan to attend.

Harnett Local Government Association Meeting – Monday, January 28, 2013—6:30P.M.

- The next Harnett Local Government Association Meeting will be held on Monday, January 28, 2013 at Ron's Barn. This meeting will be hosted by the Town of Coats. Please let Cynthia know if you plan to attend.

Board of Commissioner Retreat

- The Board typically holds this on the third Saturday of January; but in light of the transition the Board may be agreeable to changing this to a later date.

It was the Consensus of the Board to move the Annual Retreat to Saturday, February 9, 2013 at 8am.

MINUTES OF JANUARY 3, 2013 CONTINUED**GOVERNING BOARD COMMENTS**

Commissioner Taylor thanked everyone for coming out to the meeting.

Commissioners Ennis, Blackmon, Baker and Turnage all welcomed Interim Town Manager Pete Connet.

Mayor Carson informed everyone that the Citizen of the Month will be a Quarterly Presentation. The next Citizen of the Month will be in April and Commissioner Ennis will nominate that person.

ADJOURNMENT

Commissioner Baker made a motion to adjourn at 8pm and was seconded by Commissioner Blackmon. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy Carson,
Mayor

Cynthia B. Patterson, CMC
Town Clerk