

**ERWIN BOARD OF COMMISSIONERS
MEETING MINUTES
JULY 9, 2009
REGULAR MEETING
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its regular meeting in the Town Hall on Thursday, July 9, 2009 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Norma Ennis, William Corbett, Randy Baker, Mark Whitman, Frank Taylor and Michael West.

Town Manager Bryan Thompson, Town Clerk Cynthia Patterson and Town Attorney Mac Hunter were present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

AGENDA ADJUSTMENTS/APPROVAL OF AGENDA

Commissioner Baker made a motion to approve the Agenda and was seconded by Commissioner Corbett. The Board voted unanimously.

CONSENT ITEMS

Commissioner Taylor made a motion to approve **Item (A)** Approval of Budget Workshop Minutes for 6/1/09 **Item (B)** Approval of Regular Meeting Minutes on 6/04/09 **Item (C)** Approval of Budget Workshop Minutes on 6/18/09 **Item (D)** Approval of Special Called Meeting Minutes for 6/22/09 **Item (E)** Approval of Special Called Meeting Minutes for 6/29/09 and **Item (F)** Resolution to Congratulate the Triton High School Girls Softball Team and was seconded by Commissioner Baker. The Board voted unanimously.

**RESOLUTION TO CONGRATULATE THE TRITON HIGH SCHOOL GIRLS
SOFTBALL TEAM**

Mayor Carson asked for all of the Triton High School Girls Softball Team to come forward. Mayor Carson then read the resolution and congratulated the Team on an amazing season.

MINUTES OF JULY 9, 2009 CONTINUED**PUBLIC HEARING****CONDITIONAL USE PERMIT APPLICATION – BRENDA STEPHENSON –
LICENSED HOME CHILD CARE FACILITY**

Commissioner Ennis made a motion to open the public hearing at 7:04 p.m. and was seconded by Commissioner Baker. The Board voted unanimously.

Applicant Brenda Stephenson of 107 East J. Street, Erwin, is seeking a Conditional Use Permit for the operation of a Licensed Home Child Care Facility in her residence and is zoned R-10.

All adjacent property owners were notified; property was posted, and was advertised in a local newspaper.

Mayor Carson requested anyone wanting to speak in favor of Town of Erwin Conditional Use Permit for applicant Brenda Stephenson to come forward, take the oath, state their name and address for the record prior to beginning presentation of statement.

Brenda Stephenson, applicant, stated that her mailing address is 107 East J. Street, Erwin came forward and spoke. Mrs. Stephenson spoke in favor of the Conditional Use Permit. This will not be a “Daycare Center” it will basically be to keep her grandchildren in the home. The Department of Social Services requires Mrs. Stephenson to be licensed. Mr. Stephenson stated that she has five (5) grandchildren and one (1) on the way but will be keeping only two (2).

Mayor Carson requested anyone wanting to speak against the Town of Erwin Conditional Use Permit for applicant Brenda Stephenson to come forward, take the oath, state their name and address for the record prior to beginning presentation of statement.

No one came forward

Commissioner Whitman made a motion to close the public hearing at 7:05 p.m. and was seconded by Commissioner Baker. The Board voted unanimously.

NEW BUSINESS**CONSIDERATION OF CONDITIONAL USE PERMIT APPLICATION – BRENDA
STEPHENSON – LICENSED HOME CHILD CARE FACILITY**

Town Manager Bryan Thompson informed the Board that since this is a Conditional Use Permit application, there is seven (7) Finding of Facts that must be made before the Conditional Use Permit can be approved. Each of the seven (7) findings has to be found in the affirmative, if one (1) is found not in the affirmative then the Conditional Use can not stand for approval. Mr. Thompson then went through the seven (7) finding of facts.

MINUTES OF JULY 9, 2009 CONTINUED

Commissioner Baker made a motion to accept Staff Comments and Planning Board Findings of Facts that show all criteria is affirmed and approve Conditional Use Request for a Licensed Home Child Care Facility located at 107 East J. Street and was seconded by Commissioner Corbett. The Board voted unanimously.

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SWEARING IN OF CYNTHIA PATTERSON AS TOWN CLERK

Mayor Carson administered oath for new incoming Town Clerk Cynthia Patterson. In the absence of the Clerk with the retirement of Pam Addison, Cynthia Patterson has been filling the role of Clerk.

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**CONSIDERATION OF DRAFT INSPECTION SERVICE AGREEMENT WITH
HARNETT COUNTY**

Town Manager Bryan Thompson informed the Board that Staff has requested additional time to review the contract and table this item.

Commissioner Whitman made a motion to table the consideration of draft inspection service agreement with Harnett County and was seconded by Commissioner Corbett. The Board voted unanimously.

MUNICIPAL PARK PROJECT BID AWARD

Town Manager Bryan Thompson informed the Board that the Staff recommended tabling this issue to discuss in a work session to review the options available.

Commissioner Baker made a motion to table the Municipal Park Project Bid Award and was seconded by Commissioner Corbett. The Board voted unanimously.

MANAGER REPORT

Town Manager Bryan Thompson informed the Board that there will be a Work Session on Tuesday, July 21, 2009 at 6pm to discuss the Municipal Park Project Bid.

MINUTES OF JULY 9, 2009 CONTINUED**GOVERNING BODY COMMENTS**

Commissioner Taylor thanked everyone for coming to the meeting and congratulations to the Triton High School Girls Softball Team.

Commissioner West thanked everyone for coming and being part of the meetings and reminded everyone of the Movies in the Park Friday, July 10, 2009.

Commissioner Ennis thanked everyone for coming to the meeting and working together to make Erwin a better place.

Commissioner Whitman thanked everyone for coming to the meeting and also thanked the Staff for a job well done.

Commissioner Baker appreciated the citizens being part of the Town's meeting and also congratulated Cynthia Patterson for her new position.

Commissioner Corbett thanked everyone for coming to the meeting and reminded everyone of the NC Step meeting on August 4, 2009 at 5:30pm.

Mayor Carson stated that NC Step is going great and please encourage the citizens to come and be apart of it.

ADJOURNMENT

Commissioner Ennis made a motion to adjourn at 7:30 P.M. and was seconded by Commissioner Taylor. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY CYNTHIA B PATTERSON
TOWN CLERK**

Patsy M. Carson, Mayor

Cynthia B. Patterson, Town Clerk