

ERWIN BOARD OF COMMISSIONERS
REGULAR MINUTES
JUNE 6, 2013
ERWIN, NORTH CAROLINA

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The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, June 6, 2013 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Randy Baker, Frankie Ballard, Frank Taylor, and Ricky Blackmon.

Board Members absent were: Commissioner Norma Ennis.

Interim Town Manager Pete Connet and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Frank Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Ballard made a motion to add under New Business Item D Storm Water Drainage on Chicora Club Drive and was seconded by Commissioner Turnage. The Board voted unanimously.

CONSENT ITEMS

Commissioner Turnage made a motion to approve **(Item A)** Approval of Special Called Minutes on 04/11/13, **(Item B)** Approval of Regular Minutes on 05/02/13, **(Item C)** Continuation Minutes from Regular Meeting on 05/09/13, **(Item D)** Approval of Special Called Minutes on 05/14/13, **(Item E)** Approval of Special Called Minutes on 05/16/13, **(Item F)** Appointment of Members to Planning Zoning/Board of Adjustments—Mr. Steve West and Mr. Rick West, **(Item G)** Budget Ordinance Amendment: BOA 2012-2013---007 To Amend the General fund and Health Reimbursement Funds, and **(Item H)** Budget Amendments for FY 2013—Various Depts. and Funds and was seconded by Commissioner Blackmon. The Board voted unanimously.

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PUBLIC HEARING**S-2013-001, SUBDIVISION TEXT AMENDMENT TO REMOVE FEE AMOUNTS
FROM SUBDIVISION ORDINANCE AND REFER TO THE ADOPTED FEE
SCHEDULE**

Commissioner Baker made a motion to open the Public Hearing at 7:04pm and was seconded by Commissioner Ballard. The Board voted unanimously.

Interim Manager Pete Connet came forward and presented the Text Amendments. Mr. Connet stated that the first text amendment is to remove the fees quoted in the subdivision ordinance and replace that with wording that would refer to the most recent fee schedule that is adopted by the Town. The proposed changes will be inserted into the minutes as an official document of the minutes.

Mayor Carson asked if anyone would like to speak in favor of the proposed text amendment to please come forward.

No one came.

Mayor Carson asked if anyone would like to speak against the proposed text amendment to please come forward.

No one came.

Commissioner Ballard made a motion to close the public hearing at 7:06 and was seconded by Commissioner Turnage. The Board voted unanimously.

Commissioner Blackmon made a motion to approve the Text Amendment to Remove Fee Amounts from Subdivision Ordinance and refer to the adopted Fee Schedule and was seconded by Commissioner Baker. The Board voted unanimously.

**S-2013-002 SUBDIVISION TEXT AMENDMENT TO INCLUDE PROCEDURES FOR
EXEMPT PLATS/PLANS**

Commissioner Baker made a motion to open the public hearing at 7:06pm and was seconded by Commissioner Taylor. The Board voted unanimously.

Interim Manager Pete Connet stated that the Planning Board reviewed the following text amendment at their May 20th meeting. This amendment is to the Subdivision Ordinance to include procedures and certificates for exempt plat/plans. The proposed changes will be inserted into the minutes as an official document of the minutes.

Mayor Carson asked if anyone would like to speak in favor of the proposed text amendment to please come forward.

No one came.

Mayor Carson asked if anyone would like to speak against the proposed text amendment to please come forward.

No one came.

Commissioner Taylor made a motion to close the public hearing at 7:10pm and was seconded by Commissioner Ballard. The Board voted unanimously.

Commissioner Baker made a motion to approve the text amendment to include Procedures for Exempt Plats/Plans and was seconded by Commissioner Ballard. The Board voted unanimously.

FISCAL YEAR 2013-2014 BUDGET ORDINANCES FOR ALL FUNDS

Commissioner Blackmon made a motion to open the public hearing at 7:10pm and was seconded by Commissioner Baker. The Board voted unanimously.

Interim Manager Pete Connet stated that in your packet includes the revised Budget Message, the revised budget document as discussed during the work sessions, the pay plan and list of employees by department, and the 2013-2014 Fee Schedule.

The Clerk has advertised for the Public Hearing on the Budget at the June 6th meeting. If there are no changes to the document after the hearing and you are comfortable with the final document, you could go ahead with the adoption of the Budget Ordinance for FY 2013-2014.

Action Requested:

1. Hold Public Hearing on the FY 2013-2014 proposed budget as revised.
2. Approve the Budget Ordinance for 2013-2014.
3. Approve the Pay Plan as presented in the budget document – prepared by the MAPS Group in April 2013.
4. Approve the FY 2013-2014 Fee Schedule.

Mr. Connet also stated that the overall budget is \$3,908,723 with the general fund \$2,862,538 and the other funds which is a lot of the Capital Project type funds \$1,046,185. The proposed budget which was constructed under the primus that no tax rate increase is needed, the Solid Waste fees need to increase by 2% and an appropriation from fund balance, mentioned previously is needed. The current levels of other revenue sources will realize a very slight increase from current levels within the 2013-2014 Fiscal Year.

Staff believes the proposed 2013-2014 Budget reflects a continued strategy of conservative fiscal management of public funds while providing funding for essential and desirable public services for the citizens of Erwin.

Mayor Carson asked if anyone would like to speak in favor of the Fiscal Year 2013-2014 Budget Ordinance for all funds to please come forward.

No one came.

Mayor Carson asked if anyone would like to speak against the Fiscal Year 2013-2014 Budget Ordinance for all funds to please come forward.

No one came.

Commissioner Blackmon made a motion to close the public hearing at 7:38pm and was seconded by Commissioner Taylor. The Board voted unanimously.

Commissioner Blackmon made a motion to approve the Fiscal Year 2013-2014 Budget Ordinance, 2013-2014 Fee Schedule and the Pay Plan as presented in the budget document and was seconded by Commissioner Turnage. The Board voted unanimously.

NEW BUSINESS

CONSIDERATION OF HARNETT COUNTY COMPUTER SUPPORT SERVICES AGREEMENT

Mr. Connet informed the Board that this is the annual agreement with Harnett County. There is no rate increase for the upcoming year however for the Fiscal Year of 2014-2015 there will be some kind of increase.

Commissioner Baker made a motion to approve the Harnett County Computer Support Services Agreement and was seconded by Commissioner Taylor. The Board voted unanimously.

CONSIDERATION OF HARNETT COUNTY FIRE PREVENTION CODE ENFORCEMENT MUNICIPAL AGREEMENT

Mr. Connet informed the Board that this is the annual agreement with the Fire Marshall. There will be no rate increase for the upcoming year.

Commissioner Taylor made a motion to approve the Harnett County Fire Prevention Code Enforcement Municipal Agreement and was seconded by Commissioner Turnage. The Board voted unanimously.

CONSIDERATION OF GRASS MOWING BIDS

Mr. Connet informed the Board that the Planner has advertised for the grass mowing. However we received no bids. Mr. Leon Fowler with Carolina Truck informed Staff that he would agree to continue on at the same price which will average \$90 per lot.

The Board instructed the Clerk to have the agreement drafted with Mr. Fowler for Board approval at the next meeting which will be Thursday, July 11, 2013 at 7pm.

STORM WATER DRAINAGE ISSUES AT CHICORA COUNTRY CLUB

Commissioner Turnage informed the Board that he has looked into the drainage problem in Chicora for over a month. He contacted Mr. Connet about the problem at which Public Works cleaned the ditch out. Several weeks later we got a big rain which has added more drainage problems. One of the residents, Mr. Jeremy Reid has voiced concern with drainage issues on a lot that he is interested in purchasing.

After some discussion, the Board directed the Town Engineer Bill Dreitzler to go out and look at the site. With the understanding that we can only fix the drain on the Town's right of way anything beyond that is considered private property.

MANAGER REPORT

Mayor Carson thanked the Interim Manager Mr. Pete Connet for what he has done for the Town of Erwin, job well done.

- Please be advised that the July's Board meeting will be on Thursday, July 11th at 7pm due to the July 4th Holiday. This was approved back in December with the Yearly Schedule of Meetings.
- Attached is a Revised Copy of the Mayor & Commissioner's Contact List. I have added an additional e-mail address for Randy Baker. If there are any additional changes that need to be made please let Cynthia know.
- There are two other items that needs adding to the list of surplus to be sold:
 1. IBM Wheel writer 10 Series II typewriter---Not working
 2. Brother – Intellifax 2820 Fax Machine
- Consideration of Appointment of Interim Manager after June 20, 2013.

GOVERNING BOARD COMMENTS

Commissioner Taylor thanked everyone for coming out to the meeting.

Commissioner Blackmon wanted to let Mr. Pete Connet know that he has done a great job with the Town of Erwin and really appreciated everything.

Commissioner Ballard thanked Mr. Pete Connet for a fine job he has done.

Commissioner Baker thanked Mr. Pete Connet for all he has done with the Town of Erwin.

Commissioner Turnage thanked everyone for coming out to the meeting and also thanked Mr. Pete Connet for a job well done.

Mayor Carson informed every one of the Wilderness Challenge on Saturday, June 8th and also keep Commissioner Ennis in your thoughts and prayers as she is doing much better.

RECESSED

Commissioner Taylor made a motion to recess until Monday, June 17th at 8am to appoint a new Interim Town Manager and was seconded by Commissioner Turnage. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

**Patsy Carson,
Mayor**

**Cynthia B. Patterson, CMC
Town Clerk**