

**ERWIN BOARD OF COMMISSIONERS  
MEETING MINUTES  
JULY 1, 2010  
REGULAR MEETING  
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, July 1, 2010 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Corbett, Frank Taylor, Mark Whitman and Michael West.

Board Members absent were: Commissioners Norma Ennis, and Randy Baker.

Town Manager Bryan Thompson and Town Clerk Cynthia Patterson were present.

Town Attorney Mac Hunter was absent.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

Commissioner Taylor made a motion to add under New Business (**Item G**) New Bridge proposal for Porter Park, Item H Consideration of Final Plat approval for River Crest Subdivision and remove from New Business (**Item E**) Consideration of STEP funding and Future Town Obligations for Lighting on Highway 421 Phase Three and was seconded by Commissioner Whitman. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

Commissioner Whitman made a motion to approve the Agenda and was seconded by Commissioner Corbett. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

**CONSENT ITEMS**

Commissioner Taylor made a motion to approve **Item (A)** Approval of Special Called Minutes on 06/01/2010, **(Item B)** Approval of Regular Minutes on 06/03/2010 **(Item C)** Annual Settlement/Collections and was seconded by Commissioner Whitman. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

**MINUTES OF JULY 1, 2010 CONTINUED****OLD BUSINESS****CONSIDERATION OF RECYCLING SERVICE AGREEMENT – REPUBLIC WASTE**

Town Manager Bryan Thompson stated that the contract agreement is the same with the exception of a couple of minor alterations that the Town Attorney and Mr. Thompson believed to be more satisfactory language for the service contract.

Commissioner Corbett made a motion to accept the Recycling Service Agreement with Republic Waste and was seconded by Commissioner West. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

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**CONSIDERATION OF GIRL SCOUT HUT HVAC REPAIR OPTIONS**

Veronica Johnson Girl Scout Leader for Troop 91 of Erwin came forward and spoke to the Board. Mrs. Johnson stated that just this past week 44 girls along with 20 leaders meet at the Scout Hut in Erwin and expressed the discomfort of the heat. Mrs. Johnson also stated that she has reviewed the proposal that was presented to the Town Board and looking at the cost such as the installation cost that is not included and just based on the prices she saw, Mrs. Johnson was sure why this proposal is being made and the estimate that was prepared last year when first discussed from J&M Heating/Air was only \$3000 to replace the unit that was already there. There would have been no charge for wiring, no additional plugs that would have been set up and would have come with a 10 year warranty on parts and labor. Mrs. Johnson then expressed to the Board to consider J&M Heating/Air proposal or at least another heating/air company to replace what's there.

Town Manager Bryan Thompson informed the Board that there are estimates for a heat pump just the compressor and wall units are for the Boards consideration.

Commissioner Whitman stated that the unit itself is too old to replace just the compressor and agreed with Mrs. Johnson that if the Town is going to do the job then it needs to be done right. Commissioner Whitman also stated that he did not believe these types of units are going to do the job.

It was the Consent of the Board to get three (3) estimates for a normal Heating/Air, make sure the duck work is in place and does not have to be replaced. Once the bids are in hand call a Special Called Meeting.

Town Manager Bryan Thompson also stated that he would prepare based on the three (3) quotes three (3) separate budget amendments that would be necessary to cover the cost.

**MINUTES OF JULY 1, 2010 CONTINUED****CONSIDERATION OF PARKS AND RECREATION TOURNAMENT EVENTS  
FACILITIES RENTAL AGREEMENT**

Town Manager Bryan Thompson informed the Board that there have been a couple of concerns over the fee associated with the scheduling of tournaments. Currently the proposed facility usage fee is \$1,950 per tournament for the use of three (3) fields, one (1) shelter, two (2) bathrooms, two (2) port-a-johns, two (2) batting cages, personnel, supplies, lights and equipment. Staff has taken another look at the itemized cost associated that the Town would absorb which would be \$1,070 and would vary depending on how many fields would be used this was based on the assumption that three (3) fields would be used. With that being said, from the proposed amount to the break even amount of \$850 bringing it down to \$1,070. Staff is fully aware of the desire of need in doing the program and part of that would be to insure that the cost is not prohibited to the program. The contract is in draft form and is open to any edits the Board feels is in the best interest of the Town and the Park facilities.

Commissioner Whitman asked would this \$1,070 be profitable. Mr. Thompson stated this would make the Town break even and assuming that three (3) fields and lights used.

Commissioner Whitman made a motion to approve the Parks and Recreation Tournament Events Facilities Rental Agreement reflecting the \$1,070 and was seconded by Commissioner West. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

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**CONSIDERATION OF INSPECTIONS SERVICE AGREEMENT – HARNETT  
COUNTY**

Town Manager Bryan Thompson informed the Board that this agreement is the same that the Town is currently working under. The two primary differences between this contract and the previous contract is that this contract seeks a contract expiration date of June 30, 2013, whereas the current contract was for a one year term. Also, this contract has added language to enable the inspections department of Harnett County to assist the Town with other matters beyond building inspections. Other services include assistance with housing condemnation pursuant to minimum housing codes.

Commissioner Corbett made a motion to approve the Inspection Service Agreement with Harnett County and was seconded by Commissioner West. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

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**MINUTES OF JULY 1, 2010 CONTINUED****CONSIDERATION OF PARKS AND RECREATION CONCESSIONS SERVICE AGREEMENT**

Town Manager Bryan Thompson informed the Board that this contract is coming to a close as well. This has been in operation for almost six (6) months. If the Board is in agreement with the current language, such language will be kept in tact. If the Board is interested in renewing the contract with the current service provider, Staff will have these documents fully executed by the current service provider.

This new contract will be for a one (1) year term.

Commissioner Taylor made a motion to award the Parks and Recreation Concessions Service Agreement with Hot Shots for a one (1) year term and was seconded by Commissioner West. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

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**CONSIDERATION OF SOLID WASTE COLLECTION AND DISPOSAL REQUEST FOR PROPOSALS**

It was the Consent of the Board to move forward with the RFP (Request for Proposals) for Solid Waste Collection.

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**SET PUBLIC HEARING FOR INTERNET SWEEPSTAKES ZONING REGULATIONS**

Town Manager Bryan Thompson informed the Board that the Planning Board at its last regularly scheduled meeting, made recommendation to the Board of Commissioners for approval of the proposed language relating to zoning regulations for internet sweepstakes type activities.

Commissioner Corbett made a motion to hold a Public Hearing for Internet Sweepstakes Zoning Regulations for the Regular Schedule Board of Commissioners meeting on Thursday, August 5, 2010 at 7pm and was seconded by Commissioner West. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

**MINUTES OF JULY 1, 2010 CONTINUED****CONSIDERATION OF NEW BRIDGE PROPOSAL FOR PORTER PARK**

Town Manager Bryan Thompson informed the Board that recently a group of local residents in association with the First Freewill Baptist Church of Erwin made a contribution of materials and labor for the construction of a new pedestrian bridge at W.N. Porter Park. The participants of the construction of the new bridge are interested in continuing the improvement effort of the Park. In an effort to do so, this group is seeking a partnership with the Town in the construction of a second new bridge. The proposed second bridge is to take the functional place of the old stone bridge, which is becoming more and more structurally unviable.

Staff has contacted Progress Energy and Progress Energy has committed to donate three (3) used light poles to be used as the span base for the new bridge. With the donation of the poles, the cost of all materials for the bridge is estimated to be \$865.00. This does not include the cost of labor, which is being donated by the group of local residents who built the first new bridge.

It was the Consent of the Board to see if STEP Funds could go toward this project. A STEP meeting is scheduled on Thursday, July 8, 2010 at 5:30pm.

**CONSIDERATION OF RIVER CREST SUBDIVISION FINAL PLAT APPROVAL**

Harnett County Planner Landon Chandler informed the Board that the River Crest Subdivision recently received a preliminary approval. The required improvements have been made and the plat has not been altered from its design from the time of its preliminary approval.

Commissioner Whitman made a motion to approve the River Crest Subdivision Final Plat and was seconded by Commissioner Corbett. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

**GOVERNING BODY COMMENTS**

Commissioner Taylor thanked everyone for coming out to the meeting and also thanked First Freewill Baptist and everyone involved in constructing of the new bridge at Porter Park.

Commissioner West thanked everyone for coming to the meeting and mentioned that the Gospel at the Gazebo will begin the 2<sup>nd</sup> Friday of each month at 6pm. Our goal is to attract residents and business to downtown. Encourage everyone to come out.

Commissioner Whitman thanked everyone for coming to the meeting and also thanked the Staff for a good job.

Mayor Carson congratulated Town Clerk Cynthia Patterson in receiving her Certification for Municipal Clerks and also the Chamber of Commerce will be having a reception for the new Miss North Carolina Adrienne Core on Thursday, August 5, 2010 at 6pm in the Community Building.

**MINUTES OF JULY 1, 2010 CONTINUED**

Commissioner Corbett congratulated Town Clerk Cynthia Patterson in receiving her Certification for Municipal Clerks and also thanked everyone for coming to the meeting tonight.

**ADJOURNMENT**

Commissioner Whitman made a motion to adjourn at 7:50pm and was seconded by Commissioner Corbett. The Board voted 4 for and 2 absent (Commissioners Baker and Ennis).

**MINUTES RECORDED AND TYPED BY  
CYNTHIA B PATTERSON TOWN CLERK**

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**Patsy M. Carson,**  
**Mayor**

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**Cynthia B. Patterson, CMC**  
**Town Clerk**