

**ERWIN BOARD OF COMMISSIONERS  
MEETING MINUTES  
MARCH 5, 2009  
REGULAR MEETING  
ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its regular meeting in the Town Hall on Thursday, March 5, 2009 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Norma Ennis, Frank Taylor, Mark Whitman, and William Corbett.

Board Members absent were: Michael West and Randy Baker

Town Manager Bryan Thompson, Interim Town Clerk Cynthia Patterson and Town Attorney Mac Hunter were present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Taylor gave the invocation.

Those present recited the Pledge of Allegiance.

**AGENDA ADJUSTMENTS/APPROVAL OF AGENDA**

Commissioner Ennis made a motion to approve the agenda for 03/05/2009 Board of Commissioners Regular Meeting. Commissioner Corbett seconded the motion. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

**CONSENT ITEMS**

Commissioner Taylor made a motion to approve **Item (A)** Approval of Minutes for 01/31/2009 Board of Commissioners Retreat Meeting, **Item (B)** Approval of Minutes for 02/05/2009 Board of Commissioners Regular Meeting, **(Item C)** Tax Releases, **Item (D)** Proclamation for Multiple Sclerosis Awareness Week, and **Item (E)** Proclamation for in Memory and Honor of David Arnold Ennis. Commissioner Whitman seconded the motion. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

(Page 7310 A-C)

**PRESENTATION OF PLAQUE AND CALENDAR**

Mayor Carson presented a plaque to Commissioner Norma Ennis. Mrs. Ennis's husband, the late David A. Ennis was the first Commissioner sworn in when the Town of Erwin was incorporated in 1967. Mr. Ennis was a great asset to the Town of Erwin and will be dearly missed.

**MINUTES OF MARCH 5, 2009 CONTINUED**

Interim Police Chief Hank Hairr presented a framed 2009 Police Calendar to Commissioner Norma Ennis. This year's calendar was dedicated to the late David A. Ennis.

A second framed Police Calendar was presented to the Erwin Historical Society.

**NEW BUSINESS****PROPOSAL OF THIRD PHASE HWY 421 LIGHTING PROJECT**

Tom Underhill of Progress Energy came forward and spoke. Mr. Underhill went over what has been completed at this point. Mr. Underhill stated that the first phase was in front of Lowes. There were a total of 10 lights installed. Five of the lights were installed on the City of Dunn side. The next phase was from Lowe's Intersection to Red Hill Church Road and it has just been completed. The third phase will be on the other side of the Bridge on Hwy 421 to the intersection of Hwy 55 and Hwy 421.

Commissioner Whitman mentioned he would like to see lights all the way to the City Limits sign at DMV Office. With the Bowling Alley opening and future projects, Mr. Whitman stated it would benefit the Town.

Commissioner Corbett asked how many lights would it take to go to the City Limit sign. Mr. Underhill stated approximately 12 more lights, 6 lights on each side.

Mayor Carson asked how long would it take to get back an estimate. Mr. Underhill stated it takes approximately a month to a month and a half to get all the forms and paperwork ready. It would then take 2 to 3 months for the designers to design and lay out the project. At that point, Progress Energy will come back to the Board for approval, if approved; Progress Energy would submit the project to DOT. Typically it takes around a total of 12-14 months.

(Page 7311 A)

**CONSIDERATION OF MAJOR SUBDIVISION PRELIMINARY PLAT**

Town Manager Bryan Thompson advised the Board that this plat is located on HWY 421 beside the DMV. It is a 5 acre track that is being broken into 4.922 acres in the front and 1 acre track in the back. There is also an access utility easement that runs from Hwy 421 to the track that is being proposed. Mr. Thompson added that there were no required improvements.

Commissioner Whitman made a motion to approve the Preliminary Plat for subdivision on Hwy 421. Commissioner Corbett seconded the motion. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

**MINUTES OF MARCH 5, 2009 CONTINUED****CONSIDERATION OF MAJOR SUBDIVISION FINAL PLAT**

Commissioner Whitman made a motion to approve the Final Plat for major subdivision on Hwy 421. Commissioner Corbett seconded the motion. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

**CONSIDERATION OF PLANNING/ZONING BOARD OF ADJUSTMENTS  
APPOINTMENTS**

Town Manager Bryan Thompson advised the Board there were 2 vacant positions which are In-Town Member positions. These two positions reflect the position formerly held by Mark Prevatt and Mattie Bailey. Currently there are three applications on file. All three applications are In-Town residents and are as follows:

Grace Watts submitted her application on July 17, 2008  
Michael Bryant submitted his application on December 8, 2008  
Alvester McKoy submitted his application February 10, 2009

Commissioner Corbett made a motion to accept Mr. McKoy and Mr. Bryant as In-Town Members of the Planning/Zoning Board of Adjustments. Commissioner Ennis seconded the motion. Commissioner Taylor advised the Board that in the past the Board went with the Date of the application. Those applicants would be Mr. Bryant and Mrs. Watts. Mayor Carson advised the Board to consider the date submitted. The Board voted 4 opposed and 2 absent. (Commissioners Baker and West)

Commissioner Corbett made another motion to approve Ms. Watts and Mr. Bryant as In-Town Members of the Planning/Zoning Board of Adjustments. Commissioner Taylor seconded the motion. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

(Page 7312 A-C)

**PUBLIC COMMENTS**

Gerry Mason of 405 Mason Drive came forward and spoke. Mrs. Mason expressed concern of an empty abandoned house on Mason Drive. Kids are making it a hang out; the walls are falling down and she is worried someone will get hurt. There is another house on Hwy 217 as you are coming into Erwin on the left that needs some attention as well. Mr. Thompson advised Mrs. Mason this problem has fallen aside and assured her in the next couple of months the Town will get started in removing these houses.

## **MINUTES OF MARCH 5, 2009 CONTINUED**

### **MANAGERS REPORT**

Mr. Thompson advised the Board that he has made some progress with the Tree Board. Hopefully in the next month or so Mr. Thompson will have some proposals on how to get started. In the mean time the Town will be updating the Advisory Board applications to reflect the Tree Board. If anyone is interested in applying for the Tree Board, you may do so either on the Town of Erwin website or at Town Hall.

He also stated we are in the process of transferring the 30 fund which is the Town's Water Fund to the 10 fund which is General. Hopefully this will be transfer by the Town's next audit.

Surveys went out for the Parks Program which is the Municipal Park and Porter Park and hope to get feed back.

Met with the County concerning Inspections and hopefully will get a program started in the near future. In the mean time Dunn has agreed to continue to work with the Town.

Have started the process in getting a roof at the Library.

Earth Day Event is being planned for Wednesday, April 22<sup>nd</sup> through Saturday, April 25<sup>th</sup>. This will be dealing with community clean up, business involvement and community events. This is all oriented to Erwin going green.

NC Step meeting was held Tuesday, March 3<sup>rd</sup>. At the meeting a banner design was presented. It has been sent off to be professionally done digitally. Once completed, the design will be on the website.

Community Profile for Erwin is available at Town Hall and will be on the Town's website soon. Mr. Thompson thanked Brian Haney for a good job in putting that together.

In the next couple of days, Mr. Thompson will be sending out letters informing those applicants who did and did not make the 1<sup>st</sup> round of Police Chief Process. Hopefully in the next 2 to 3 weeks will begin interviews.

### **GOVERNING BOARD COMMENTS**

Commissioner Frank Taylor wanted to thank everyone for coming to the meeting tonight.

Commissioner Ennis reiterated to the Town and to everyone in the Police Dept. that her husband, Mr. David Ennis truly loved this Town and would have been honored.

Commissioner Whitman wanted to know with all the sewer work that the County is doing, when will they start repairing the road cuts. Mark Byrd, Public Works Director has spoken with the County and they advised that they will begin patch work within 2 weeks.

**MINUTES OF MARCH, 2009 CONTINUED**

Commissioner Corbett thanked everyone for coming out to the meeting tonight and the Step meeting Tuesday night. The next NC STEP meeting will be April 7<sup>th</sup>.

Mayor Patsy Carson thanked everyone for coming out tonight and let everyone know that the Bowling Alley will open on Monday, March 16<sup>th</sup>.

**ADJOURNMENT**

Commissioner Taylor made a motion to adjourn at 7:40 P.M. and was seconded by Commissioner Whitman. The Board voted 4 for and 2 absent. (Commissioners Baker and West)

**MINUTES RECORDED AND TYPED BY CYNTHIA B PATTERSON  
TOWN CLERK**

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**Cynthia B. Patterson, Town Clerk**

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**Patsy Carson, Mayor**