

ERWIN BOARD OF COMMISSIONERS
REGULAR MINUTES
APRIL 3, 2014
ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, April 3, 2014 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners Ricky Blackmon, Frankie Ballard, Randy Baker, Thurman Whitman, and Alvester McKoy.

Board Members absent was: Commissioner William Turnage.

Town Manager Richard Douglas, Town Clerk Cynthia Patterson and Town Attorney Mac Hunter were present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Alvester McKoy gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Ballard made a motion to approve the Agenda as is and was seconded by Commissioner Blackmon. The Board voted unanimously.

CONSENT ITEMS

Commissioner Blackmon made a motion to approve **(Item A)** Approval of Special Called Minutes of 02/27/14, **(Item B)** Approval of Regular Minutes of 03/06/14, **(Item C)** April 6th – 12th the Week of the Young Child, **(Item D)** Parental Alienation Awareness Day, **(Item E)** Citizen of the Month, **(Item F)** Planning Board Appointments (Blackmon and Corbett), **(Item G)** Financial Summary Report for February 2014, and **(Item H)** Audit Contract for Year End June 30, 2014 – Thompson, Price, Scott, Adams & Co. and was seconded by Commissioner Whitman. The Board voted unanimously.

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Mayor Carson recognized April 25th as Parental Alienation Awareness Day and presented a plaque to Denise Galloway. Also recognized April 6th thru 12th as the Week of the Young Child and presented a plaque to Aubrey Stevens.

MINUTES CONTINUED FROM APRIL 3, 2014**PRESENTATION OF THE APRIL'S CITIZEN OF THE MONTH**

Mayor Carson presented a plaque to Mr. Norman Avery as the April's Citizen of the Month. Mr. Avery graduated from Erwin High School in 1961 and Fayetteville Tech in 1963 soon thereafter he was hired by Erwin Mills. When Erwin Mills closed he became the Manager for Erwin Complex so you can say he has worked there all of his life.

OLD BUSINESS**NFIP CORRECTIVE ACTIONS UPDATE**

Town Engineer Bill Dreitzler came forward and informed the Board that he has spoken with all of the property owners and has done the site inspections to confirm that he agreed with what FEMA was asking for. Mr. Dreitzler met with John Gerber and visited all of the properties and made sure we were in compliance. He was advised to hold off on 6 of the locations on Waters Edge and only move forward with just 1 location at this time, which is 156 Old Ferry Lane. Mr. Dreitzler is in the process of getting a quote with the contractor for that one location. Will install 6 to 8 vents at this location. Mr. Dreitzler has made a formal request to FEMA to remove the NFIP probationary status for the town based on progress made to date.

CAPITAL IMPROVEMENT PROJECTS UPDATE

Tyrus Clayton with Draper Aden Associates came forward and updated the Board.

East Erwin Drainage Improvements

This is looking at the drainage way that runs under Maye, Burton and River Drive near Black River. The wetland consultant has gone in there and located the regulatory waters, the river, wetlands and the streams. Met with the core onsite and began the permitting process for to be able to replace those structures. Our surveyor has been out and done the actual field work for the property and corner locations. Some of the deeds in that area are fairly old so we are still working on that. We began some of the preliminary hydraulic sizing and modeling of that stream bed and began some of the cab work to draft the easements from the property owners for future maintenance requirements. Scheduling for this project, we are hoping to have the documents completed and ready for bid by first of May and looking at advertising this in May as well and hopefully present a low bid for contractor work the first of June. Construction will take place over the summer.

MINUTES CONTINUED FROM APRIL 3, 2014

Porter Park Improvements

PARTF Agent met with us onsite and suggested to try and pipe one of the ditches next to the church side of the park. At the same time since then the new playground equipment was installed on the south side a little closer to the ditch so we are going to try and pipe a section of that also. We have filed some application paperwork to allow us to do that. Hoping to have this out for bid by mid-April and have a bid presented to the Board by the May's meeting. Construction will begin late May first of June through August.

Downtown Parking Lot Improvement

Due to weather this has been delayed we have been looking at an alternative paving plan that has been brought to our attention. The original plan that we had designed called for pulling up the old asphalt and putting new asphalt down, we have found a product that will leave the old asphalt in place and is offering some cost savings with this method. We have looked at a parking lot that has this type of product in Fayetteville which was done 4 years ago which has some cracking but nothing major. Recommends in doing this method. Once this project begins should only take 3 to 4 weeks to complete.

NEW BUSINESS

FORT BRAGG REGIONAL LAND USE ADVISORY COMMISSION

Jim Dougherty, Executive Director with the Fort Bragg Regional Land Use Advisory Commission came forward and spoke with the Board. Mr. Dougherty stated that RLUAC members include counties and municipalities near Fort Bragg, including Harnett County and Lillington, who meet quarterly to discuss various planning and land use issues. As a member you will need to appoint a voting member that would be a part of voting on things, hear very interesting presentations that often involve the military. The dues are low and based on the population of the Town. If Erwin does decide to join, based on the population the dues will be \$275.

Commissioner Baker made a motion to join the Fort Bragg Regional Land Use Advisory Commission and approve the dues and appoint Mayor Carson as a voting member and if absent Town Manager Richard Douglas will be the alternate and was seconded by Commissioner McKoy. The Board voted unanimously.

PROPOSED TELEPHONE SYSTEM UPDATE

Jeff Kerr with VC3 came forward and spoke with the Board. Mr. Kerr stated that VC3 has been endorsed by the NC League of Municipalities and provides a "cloud-based" system that allows for quicker customer support, interconnectivity between Town offices, and enhanced features and flexibility. The proposed agreement reflects an approximate upfront cost of \$7,723 and approximate monthly cost of \$676 (including long distance service), with a minimum three-year commitment. The monthly cost is comparable to the total current monthly telephone expenses.

MINUTES CONTINUED FROM APRIL 3, 2014

Commissioner Blackmon made a motion to approve the telephone system update with VC3 and was seconded by Commissioner Whitman. The Board voted unanimously.

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PUBLIC COMMENTS

Bill Schuh of Masonic Road, Erwin, came forward and spoke to the Board. Mr. Schuh had concerns with Staff not following up with procedures. Not sure if the Board is aware of this. Something has to be done. Mr. Schuh also expressed interest in serving on the Economic Development.

GOVERNING COMMENTS

Commissioner Ballard thanked everyone for coming to the meeting

Commissioner Baker would like to see some changes in the departmental reports. Challenge the Department Heads of what they can do better for the Town. What are they doing to offer a better service or additional service to the citizen? Think out of the box. Not concerned with everyday work load and also congratulated the Citizen of the Month Mr. Norman Avery.

Mayor Carson has talked with Commissioner Turnage and he is continuing to make progress from his latest heart surgery and is looking forward in returning soon. Also talked with former Commissioner Ennis and is doing well got a good report from the doctor. Had citizens call about the Library not being open on Fridays and directed the Manager to look at this and decide of what to do. Also invited everyone to attend the Mayor's Breakfast on Friday, May 2nd at 8am. This will be held at Erwin Church of God. Tickets will be \$10.

Commissioner McKoy wanted to thank Interim Police Chief Bill Morris on doing a great job as Interim.

ADJOURNMENT

Commissioner Ballard made a motion to adjourn at 8:17 pm and was seconded by Commissioner Baker. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy M. Carson
Mayor

Cynthia B. Patterson, CMC
Town Clerk