

ERWIN BOARD OF COMMISSIONERS
REGULAR MINUTES
FEBRUARY 6, 2014
ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Pro Tem Randy Baker presiding, held its Regular Meeting in the Town Hall on Thursday, February 6, 2014 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Frankie Ballard, Randy Baker, Thurman Whitman, Ricky Blackmon and Alvester McKoy.

Board Members absent was: Mayor Patsy Carson.

Town Manager Richard Douglas, Town Clerk Cynthia Patterson and Town Attorney Mac Hunter were present.

Mayor Pro Tem Randy Baker called the meeting to order at 7:00 P. M.

Commissioner Alvester McKoy gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Blackmon made a motion to remove under **Old Business Item B** Purchases of Additional Christmas Decorations and was seconded by Commissioner Ballard. The Board voted unanimously.

CONSENT ITEMS

Commissioner Whitman made a motion to approve **(Item A)** Approval of Regular Minutes of 01/09/14, **(Item B)** Financial Summary Report ending December 31, 2013, **(Item C)** FY2014-2015 Budget Calendar, **(Item D)** 13th Street Sidewalk Extension Project Workshop and was seconded by Commissioner Turnage. The Board voted unanimously.

(Page)

NEW BUSINESS

DEPOT PROJECT FEASIBILITY STUDY

In order to move forward with the relocation and restoration of the railroad depot, staff solicited proposals from three architectural firms to complete a feasibility study (Hager Smith, Hite Associates, and Dunn & Dalton). Completion of a feasibility study is an initial requirement for consideration of USDA grant and loan funding and includes a building conditions assessment, relocation costs and logistics, schematic building design, and preliminary construction cost estimate. The Erwin Historical Society and staff recommend that Hager Smith be retained to complete the feasibility study, at a cost of \$5,500 (a proposal is attached for your review). While Hager Smith had the highest cost of the three firms solicited,

MINUTES CONTINUED FROM FEBRUARY 6, 2014

the Erwin Historical Society has agreed to pay the entire study cost of this study and has based its recommendation on the architect's specific experience with railroad depot restoration and other historic preservation projects (staff and representatives of the Erwin Historical Society met with the architect in Raleigh to review these prior projects and relevant experience).

Recommend retention of Hager Smith to complete a feasibility study as outlined in its proposal for the railroad depot, at a cost of \$5,500 (to be paid with funds of the Erwin Historical Society).

Mr. Douglas informed the Board that Erwin Historical Society will donate the money to the Town of Erwin. The contract will be between the Town of Erwin and the architect and would work with them from this point on.

Commissioner Turnage made a motion to approve Hager Smith Designs for the Depot Project Feasibility Study and was seconded by Commissioner Ballard. The Board voted unanimously.

UPDATE OF 209 EAST H. STREET

Planner Kathy Blake came forward and updated the Board on 209 East H. Street. The RFP (Request For Proposal) for asbestos abatement and demolition were sent out to seven (7) contractors. Only two (2) contractors submitted proposals and they were Taylor'd Lumber Inc. and Corbett Clearing and Demolition out of Goldsboro. After reviewing the two proposals Taylor'd Lumber Inc appears to be the most complete with the amount of \$13,500.

Staff recommends Taylor'd Lumber Inc to be awarded the job for demolition and asbestos abatement.

Commissioner Ballard made a motion to approve Taylor'd Lumber Inc for the Asbestos Abatement and Demolition and was seconded by Commissioner Whitman. The Board voted unanimously.

OLD BUSINESS**NFIP CORRECTIVE ACTIONS UPDATE**

Town Engineer Bill Dreitzler came forward and updated the Board on the FEMA Compliance. Mr. Dreitzler stated that at the last regular board meeting, we were looking at 18 properties that were on the FEMA list for non-compliance, 17 residential properties and 1 commercial property. Mr. Dreitzler has been sending update letters for the last 3 weeks to NFIP to let them know what has been done and where we stand. To date, we have checked 6 of those properties off the list as being in compliance. The majority is due to construction that took place prior to February of 1997. You can't be in non-compliance with an ordinance before it was adopted. We have sent the documentation verifying as such. This means that the original high end estimates of cost to bring us back into compliance which was \$65,000 is now between \$15,000 - \$20,000.

MINUTES CONTINUED FROM FEBRUARY 6, 2014

Mr. Dreitzler also informed the Board that at the next regular meeting, he will be presenting the Board with a cost to bring whatever number of homes we end up with maybe 8 to 10 into compliance. We are defiantly heading in the right direction.

PUBLIC COMMENTS

Gary Barnhart came forward and addressed the Board. Mr. Barnhart asked the Board to consider having the ordinance changed for South 14th Street between West B. Street and West C. Street. Currently it states that the parking is allowed on both sides of the street with no parking on either side except for Sunday's only. Mr. Barnhart is trying to grow grass up to the street and is having trouble due to cars parking on his side of the street. Would like the ordinance be changed to no parking on both sides of the street. Mr. Barnhart spoke with the Town Manager regarding this matter also with the Public Works Director.

GOVERNING BODY COMMENTS

Commissioner Turnage would like for the Planning Board to be invited to all Town functions.

Commissioner McKoy had a concern on Barnes Drive with water standing at the cul da sac.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 7:40 pm and was seconded by Commissioner Turnage. The Board voted unanimously.

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

**Randy Baker,
Mayor Pro Tem**

**Cynthia B. Patterson, CMC
Town Clerk**