

ERWIN BOARD OF COMMISSIONERS  
SPECIAL CALLED MINUTES  
TUESDAY, JUNE 16, 2015  
ERWIN, NORTH CAROLINA

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The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held a Budget Workshop in the Town Hall on Tuesday, June 16, 2015 at 6:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Alvester McKoy, Randy Baker and Thurman Whitman.

Board Members absent were: Commissioners Frankie Ballard and Ricky Blackmon.

Town Manager Richard Douglas and Town Clerk Cynthia Patterson were present.

Department Heads present were: Finance Director Debbie Chestnut, Planner Kathy Blake and Park and Recreation Doug Stevens.

Mayor Patsy Carson called the meeting to order at 6:00 P. M.

Commissioner McKoy gave the invocation.

Those present recited the Pledge of Allegiance.

Commissioner Baker made a motion to go into Public Hearing at 6:01pm and was seconded by Commissioner Whitman. **Motion Approved Unanimously.**

**PUBLIC HEARING**

**FISCAL YEAR 2015-2016 BUDGET ORDINANCE**

Mayor Carson asked if anyone would like to speak in favor of the proposed 2015-2016 Budget Ordinance to please come forward.

Resident Jimmy Davis of 110 Marion Drive, Erwin, came forward and asked for a summary of the proposed budget.

Manager Richard Douglas then read the following Addendum #3:

- Revenues—Unappropriated Powell Bill increased from \$0 to \$25,000
- The existing Police Records Clerk position was restored to full-time status (\$43,530 per year in salary and benefits)
- The existing Administration Customer Service Specialist position was restored to full-time status (\$43,529 per year in salary and benefits)

**Overall Impact to Operating Budget as a Result of These Changes:**

- In order to provide for a balanced budget, the fund balance appropriation now stands at \$140,364, an overall decrease from \$147,975 in the Town Manager's proposed budget (compared to \$121,913 after the second budget work session)
- The total operating budget now stands at \$3,107,064, a decrease from the Town Manager's proposed budget of \$3,269,075 (compared to \$3,063,613 after the second budget work session)

Essentially, all Capital Items with the exception of the service truck from Public Works has been removed from the proposed budget. There are no new positions added to the proposed budget with only the two (2) part time positions restored full time and two (2) Re-Classifications.

Tax Rate will stay the same (48 Cents) Fire Dept. (7 Cents)

Sanitation will increase to \$2.20 per month which will provide funds for Landfill Fees as well as Vehicle Replacement cost for the yard waste and bulk items.

Storm Water Utility Fee \$1.25

1% Cola for Employees

Insurance---Carrier (BCBS) will stay the same and also the plan.

Resident Jimmy Davis came forward and thanked the Board, Manager and Staff for all the diligence and hard work that has been put into this budget and as a citizen Mr. Davis appreciated it.

Mayor Carson asked if anyone would like to speak against the proposed 2015-2016 Budget Ordinance to please come forward.

No one came forward.

Commissioner Baker made a motion to close the public hearing at 6:10pm and was seconded by Commissioner Turnage. **Motion Approved Unanimously.**

Commissioner Baker made a motion to approve the Fiscal Year 2015-2016 Budget Ordinance as represented with Addendum #3 for the Town of Erwin Operating Budget and was seconded by Commissioner Whitman. **Motion Approved Unanimously.**

*A copy of the 2015-2016 Budget Ordinance, Addendum #3, Fee Schedule and Job Classification/Grade Schedule is incorporated into these minutes as Attachment #1*

**NEW BUSINESS****FY 2014-2015 BUDGET AMENDMENTS**

This Budget Amendment reflects more revenue for Fire Protection Charges in the amount of \$12,000, entered as revenue as noted in Section 2 and dispersed as an expense as noted in Section 3 below. Powell Bill Unappropriated reflects expenditures for paving over budget in the amount of \$60,000 as noted in Section 2 and Section 3 below. Ad Valorem revenues are increased \$12,000.00 as reflected in Section 2 and dispersed as reflected in Section 3. Fund Balance Appropriated is adjusted in the amount of \$55,000 for completion of the FEMA project and increased P&L and Worker's Comp. insurance premiums, reflected in Section 2.

Commissioner Baker asked in looking at this current year's budget, the fund balance and appropriation, the percentage of that fund balance that we appropriated how much we needed to balance the books. Mr. Douglas stated that we don't have a confirmed figure and would let the Board know once Staff has the figure.

Commissioner Baker made a motion to approve Fiscal Year 2014-2015 Budget Amendment and was seconded by Commissioner Turnage. **Motion Approved Unanimously.**

*A copy of the 2014-2015 Budget Amendment is incorporated into these minutes as Attachment #2*

**ADJOURNMENT**

Commissioner Baker made a motion to adjourn at 6:31pm and was seconded by Commissioner Whitman. **Motion Approved Unanimously.**

**MINUTES RECORDED AND TYPED BY  
CYNTHIA PATTERSON TOWN CLERK**

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**Patsy M. Carson**  
Mayor

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**Cynthia B. Patterson, CMC**  
Town Clerk