

ERWIN BOARD OF COMMISSIONERS  
BUDGET WORKSHOP MINUTES  
THURSDAY, MAY 14, 2015  
ERWIN, NORTH CAROLINA

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The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held a Budget Workshop in the Town Hall on Thursday, May 14, 2015 at 3:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Frankie Ballard, Ricky Blackmon, Randy Baker and Thurman Whitman.

Board Members absent were: Commissioner Alvester McKoy.

Town Manager Richard Douglas and Town Clerk Cynthia Patterson were present.

Department Heads present were: Finance Director Debbie Chestnut, Librarian Amanda Clapp, Public Works Director Mark Byrd, Planner Kathy Blake, Parks Director Doug Stevens, Town Engineer Bill Dreitzler and Police Chief Bill Morris.

Mayor Patsy Carson called the meeting to order at 3:00 P. M.

Mayor Carson gave the invocation.

Those present recited the Pledge of Allegiance.

Commissioner Ballard made a motion to recess at 3:05pm for 10 minutes to let Commissioner Baker arrive and was seconded by Commissioner Whitman. **Motion Approved Unanimously.**

Commissioner Randy Baker arrived at 3:19pm.

Commissioner Ballard made a motion to reconvene at 3:19pm and was seconded by Commissioner Turnage. **Motion Approved Unanimously.**

**DISCUSSION OF THE 2015-2016 BUDGET**

After some discussion from the Board, it was the Consensus of the Board to make the following changes to the proposed 2015-2016 Budget:

- The proposed storm water utility fee was reduced from \$4 per month per customer to \$1.25 per month per customer.
- Public Works Maintenance position proposed annual cost of \$33,835 (to be paid from storm water utility fee revenue) was deleted from the budget
- The Police Records Clerk position, recommended to be converted to part-time, was maintained as full-time

- The Administration Customer Service Specialist position, recommended to be converted to part-time, was maintained as full-time
- The employee COLA was increased from one percent to two percent

The Board agreed to maintain the proposed \$2.20 per month Sanitation Fee increase.

The Board also set a 2<sup>nd</sup> Budget Workshop for Tuesday, May 26, 2015 at 4pm.

**ADJOURNMENT**

Commissioner Baker made a motion to adjourn at 5:38pm and was seconded by Commissioner Turnage. **Motion Approved Unanimously.**

**MINUTES RECORDED AND TYPED BY  
CYNTHIA PATTERSON TOWN CLERK**

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**Patsy M. Carson**  
Mayor

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**Cynthia B. Patterson, CMC**  
Town Clerk