

ERWIN BOARD OF COMMISSIONERS
REGULAR MINUTES
APRIL 2, 2015
ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin with Mayor Patsy Carson presiding, held its Regular Meeting in the Town Hall on Thursday, April 2, 2015 at 7:00 P. M. in Erwin, North Carolina.

Board Members present were: Commissioners William Turnage, Ricky Blackmon, Randy Baker, and Alvester McKoy.

Board Members absent were: Commissioner Thurman Whitman and Frankie Ballard.

Town Manager Richard Douglas, Town Clerk Cynthia Patterson and Town Attorney Mac Hunter were present.

Mayor Patsy Carson called the meeting to order at 7:00 P. M.

Commissioner Alvester McKoy gave the invocation.

Those present recited the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Turnage made a motion to approve the Agenda and was seconded by Commissioner Blackmon. **Motion Unanimously Approved.**

CONSENT ITEMS

Commissioner Turnage made a motion to approve **(Item A)** Approval of Retreat Minutes of 02/19/15, **(Item B)** Approval of Special Called Minutes of 02/26/15, **(Item C)** Approval of Regular Minutes of 03/05/15, **(Item D)** Approval of Special Called Minutes of 03/10/15, **(Item E)** Approval of Special Called Minutes of 03/16/15, **(Item F)** Financial Report Summary for February 2015, **(Item G)** Week of the Young Child April 12th – 18th , **(Item H)** Municode Codification Adoption Ordinance and **(Item I)** Police Dept. In Car Computers and was seconded by Commissioner Blackmon. **Motion Unanimously Approved.**

A copy of the Financial Report Summary, Proclamation for the Week of the Young Child, Municode Codification Adoption Ordinance and Police Dept. In Car Computers is incorporated into these minutes as Attachment #1

MINUTES CONTINUED FROM APRIL 2, 2015

OLD BUSINESS

WRECKER ROTATION POLICY

Town Manager Richard Douglas informed the Board that the Police Chief requested that this policy be given immediate consideration due to a couple recent incidents. The purpose of this policy is to ensure adequate wrecker services are available as needed for accidents/disabled vehicles, while creating standards that protect the public and are fair to participating wrecker services. This policy has been updated to address three major topics, which are restrictions based on prior criminal convictions, regulation of tow costs and insurance requirements.

Town Attorney Mac Hunter advised the Board that he has looked over this with the Manager and Police Chief and has tried to keep this simple as possible.

Commissioner Blackmon made a motion to approve the Wrecker Rotation Policy as submitted by Staff and was seconded by Commissioner Turnage. **Motion Unanimously Approved.**

A copy of the Wrecker Rotation Policy is incorporated into these minutes as Attachment #2

NEW BUSINESS

REPUBLIC SERVICES ONE-YEAR CONTRACT EXTENSION

Town Manager Richard Douglas informed the Board that this has been discussed at a previous work session and staff recommends a one-year extension of the sanitation contract with Republic Service. The existing contract will expire June 30, 2015 and the one-year extension will allow time for the Board and Staff to consider sanitation options.

The rates will stay the same as stated below:

\$3.31 for Recycling
\$6.72 for Garbage
No CPI rate increase

Commissioner Blackmon made a motion to approve the Republic Services One-Year Contract Extension and was seconded by Commissioner McKoy. **Motion Unanimously Approved.**

A copy of the Republic Services One-Year Contract Extension is incorporated into these minutes as Attachment #3

MINUTES CONTINUED FROM APRIL 2, 2015**FEMA COMPLIANCE UPDATE**

Town Engineer Bill Dreitzler informed the Board that we have received our letter from FEMA back in November 2013 and so it has been a 20 month ordeal. We started out with 18 properties that were on the mitigation list. As of yesterday, we raised the last HVAC unit and in the process of submitting a final report next week to FEMA in making a formal request that the Town of Erwin will be removed from probationary status.

We have been invoiced a little over \$35,000, \$12,000 materials, \$22,000 labor. We have a few outstanding invoices estimating \$5,000. We should come in under \$40,000 in \$35,000-\$60,000 estimate.

The Board thanked Town Engineer Bill Dreitzler for all the hard work he has done for the Town of Erwin.

RAIL TRAIL EXTENSION UPDATE/CITY OF DUNN EASEMENT

Staff will provide an update on the rail trail extension project and may possibly present an easement through the City of Dunn water plant property for the Board's approval (pending completion of the easement by the City of Dunn). While the trail from the Cape Fear River to the end of E Street has been completed, staff has been working with property owners and reviewing different options to connect the trail from E Street to the current trailhead at 13th/H Streets. At this time it appears that the best option for moving the project forward is to extend the trail along the right-of-way of F, 18th, and E Streets. The easement with the City of Dunn will provide for an adequate pathway toward the intersection of E and 18th Streets, where right-of-way is insufficient along the lower portion of E Street. Staff recommends approval of the easement assuming it is completed by the April Board meeting.

The deadline for the rail trail extension project is December 2015.

Mr. Douglas stated that the easement from Dunn was not ready by the time of this meeting. The easement will be on the agenda for May to be approved by the Board.

POLICE CAR REPLACEMENT

The Police Chief has located a 2014 Dodge Charger (white) that is available for immediate purchase from Performance Dodge-Chrysler in Clinton for \$22,785 (the vehicle is remaining from an order placed by the Sampson County Sheriff under state contract). An existing 2008 Dodge Charger (detective use) with 150,000 miles is in great need of replacement, as recently mentioned at the Board planning retreat, and its replacement has been budgeted for the upcoming fiscal year. However, in order to realize a savings from purchasing a 2014 model

MINUTES CONTINUED FROM APRIL 2, 2015

rather than 2015 or 2016 model, and given the fact that the vehicle would likely be funded in the upcoming budget through existing capital reserves, staff recommends that the Board move forward in the current year budget with an appropriation of capital reserve funds for the purchase of this vehicle, in addition to \$5,000 for equipping the vehicle for police use.

Commissioner Baker made a motion to approve the purchasing of the 2014 Dodge Charger as submitted by Staff and was seconded by Commissioner Turnage. **Motion Unanimously Approved.**

A copy of the Budget Ordinance Amendment to purchase the 2014 Dodge Charger is incorporated into these minutes as Attachment #4

MANAGER REPORT

Amanda Clapp has accepted the Librarian Director's position. Mrs. Clapp will begin on Monday, April 27th.

Staff has received the April's invoice from Erwin Business Complex for the Erwin Historical Society rental fee. The Board directed Staff to pay this invoice until the end of the budget year which will end June 30, 2015.

Staff received an e-mail from Rusty Monroe which has been negotiating our contract with American Tower. Mr. Monroe is unable to get a contract that feels is efficient to provide better revenue, therefore Mr. Monroe not to accept the offer that has been provided. The Town has not paid Mr. Monroe concerning this matter. The deadline of the existing contract is 2029.

Mr. Douglas was appointed to the Harnett County Advisory Committee for the Comprehensive Land Use and Economic Development Strategic Plan and a public meeting will be held on April 23rd.

GOVERNING BOARD COMMENTS

Commissioner Blackmon informed Staff that on Denim Drive along the area just past the hospital a couple of places in the sidewalk have busted. Would like for this to be checked out.

Commissioner Baker informed Staff that at St. Matthews Road and Pope Road someone needs to check out the drainage problem.

MINUTES CONTINUED FROM APRIL 2, 2015

ADJOURNMENT

Commissioner Turnage made a motion to adjourn at 7:42pm and was seconded by Commissioner Blackmon. **Motion Unanimously Approved.**

**MINUTES RECORDED AND TYPED BY
CYNTHIA B PATTERSON TOWN CLERK**

Patsy M. Carson
Mayor

Cynthia B. Patterson, CMC
Town Clerk