

**THE ERWIN BOARD OF COMMISSIONERS
DECEMBER 2023 REGULAR MEETING
THURSDAY, DECEMBER 7, 2023 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARDROOM**

AGENDA

1. **MEETING CALLED TO ORDER**
 - A. Invocation
 - B. Pledge of Allegiance
2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**
3. **CONSENT**

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

 - A. Minutes Regular Workshop on October 23, 2023 **(Page 2)**
 - B. Minutes Regular Meeting on November 2, 2023 **(Page 11)**
 - C. In Town Planning Board Member Application for Jim Hartman Jr. **(Page 18)**
 - D. 2023 Meeting Schedule **(Page 19)**
4. **PROCLAMATION RECOGNIZING THE TRITON HIGH SCHOOL BOYS VARSITY SOCCER TEAM (Page 22)**
5. **PROCLAMATION RECOGNIZING ERWIN POLICE K-9 CLINT (Page 23)**
6. **PUBLIC COMMENT**

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1
7. **NEW BUSINESS**
 - A. ~~CCAP Grant (Page 24)~~
 - B. Erwin Public Library Representative **(Page 25)**
 - C. School Zone Ordinance **(Page 26)**
8. **MANAGER'S REPORT**
9. **ATTORNEY'S REPORT**
10. **GOVERNING BODY COMMENTS**
11. **CLOSED SESSION**
 - A. Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel
 - B. Pursuant to General Statute 143-318.11(a) (3) for the Purpose of Preserving the Attorney-Client Privilege

12. **CCAP Grant (Page 24)**

13. **ADJOURNMENT**

*****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING.*****

ERWIN BOARD OF COMMISSIONERS**REGULAR MINUTES****DECEMBER 7, 2023****ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Baker presiding held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, December 7, 2023, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners Timothy Marbell, Charles Byrd, William Turnage, David Nelson, and Alvester McKoy.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, Police Chief Jonathan Johnson, and Town Planner Dylan Eure were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the invocation.

Commissioner Turnage led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Town Manager Snow Bowden requested to move item A under New Business, CCAP Grant, after the Closed Session. He also requested to add Item B under Closed Session for the Purpose of Preserving the Attorney-Client Privilege.

Commissioner Blackmon made a motion to approve the agenda as amended and was seconded by Commissioner Turnage. **The Board voted unanimously.**

CONSENT

Commissioner Blackmon made a motion to approve **(ITEM A)** Minutes of Regular Workshop on October 23, 2023 **(ITEM B)** Minutes Regular Meeting on November 2, 2023 **(ITEM C)** In Town Planning Board Member Application for Jim Hartman Jr. **(ITEM D)** 2023 Meeting Schedule and was seconded by Commissioner Turnage. **The Board voted unanimously.**

PROCLAMATION RECOGNIZING THE TRITON HIGH SCHOOL BOYS VARSITY SOCCER**TEAM**

The Town Board of Commissioners recognized Coaches Brian Foster and Heather Foster and the players on the 2023 Triton



APPLICATION FOR APPOINTMENT TO A BOARD FOR THE TOWN OF ERWIN, NORTH CAROLINA



The Town of Erwin appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Erwin.

Applicant Name: Jim (J.D.) Hartman Jr Date of Application: 11/20/2023

Home Address: 210 Jenkins St. Dam 28334

Street Address Town Zip Code

~~Home~~ Phone: 910-984-7699 Business/Other Phone: 919-701-6504

FAX Number: _____ Email Address: _____

In order to consider this application, the Town of Erwin requests the following information:

Date of Birth 02/15/1980 Do you reside within the Town Limits of Erwin: Yes No:
Occupation: Sales Manager Length of residence in Erwin: 27 Years _____ Months

Have you ever pled guilty to or been found guilty or any criminal offense or been convicted of any offense other than a minor traffic violation? Yes ___ No

If yes, please explain _____

Any evidence found to be incorrect on the application may result in disqualification.

Please write a brief statement as to why you are interested in serving on one of these Boards.

I would like to serve my community on the planning board. I have many years of experience in the construction field

Please indicate your preference by the number (first choice being "1")

Planning Board 1 Recreation _____

Please note: If you are applying for the Planning Board you will not be able to serve on another Board.



TOWN OF ERWIN

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www.erwin-nc.org

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

2024 Town Board Schedule

Thursday, January 4th at 7 PM

Thursday, February 1st at 7 PM

Thursday, March 7th at 7 PM

Thursday, April 4th at 7 PM

Thursday, May 2nd at 7 PM

Thursday, June 6th at 7 PM

July Meeting Canceled Due to Holiday

Thursday, August 1st at 7 PM

Thursday, September 5th at 7 PM

Thursday, October 3rd at 7 PM

Thursday, November 7th at 7 PM

Thursday, December 5th at 7 PM



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David L. Nelson
William R. Turnage

2024 Town Board Workshop Meeting Schedule

Monday, January 22nd at 6 PM

Monday, February 26th at 6 PM

Monday, March 25th at 6 PM

Monday, April 22nd at 6 PM

May Workshop Canceled Due to Holiday

Monday, June 24th at 6 PM

Monday, July 22nd at 6 PM

Monday, August 26th at 6 PM

Monday, September 23rd at 6 PM

Monday, October 28th at 6 PM

Monday, November 25th at 6 PM

*Workshop meetings may be canceled if there is nothing on the agenda



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William R. Turnage

2024 Planning Board/Board of Adjustments Schedule

Tuesday, January 16th at 7 PM (Due to Holiday)

Monday, February 19th at 7 PM

Monday, March 18th at 7 PM

Monday, April 15th at 7 PM

Monday, May 20th at 7 PM

Monday, June 17th at 7 PM

Monday, July 15th at 7 PM

Monday, August 19th at 7 PM

Monday, September 16th at 7 PM

Monday, October 21st at 7 PM

Monday, November 18th at 7 PM

Monday, December 16th at 7 PM

*Meeting(s) may be canceled if there is nothing on the agenda

MINUTES CONTINUED FROM DECEMBER 7, 2023

High School Boys Varsity Soccer Team for an amazing season. Mayor Baker presented Coach Brian Foster with a Proclamation Plaque.

The Proclamation is part of these minutes as an attachment.

PROCLAMATION RECOGNIZING DETECTIVE CHARLES NORRIS, K9 CLINT, AND ERWIN POLICE DEPARTMENT

The Town Board of Commissioners recognized Detective Charles Norris, K9 Clint, and the Erwin Police Department for their faithful service and dedication to the people of the Town of Erwin. Mayor Baker presented Police Ch with a Proclamation Plaque.

The Proclamation is part of these minutes as an attachment.

PUBLIC COMMENT

No one was present to speak.

NEW BUSINESS**Erwin Public Library Representative**

Town Manager Snow Bowden stated that this was a request to have the Town Board endorse Stacey Walsh as the Library Board of Trustee Representative for the Erwin Public Library. Stacey has served a 3-year term and is renewing for an additional 3-year term. She has been voted Vice President-Elect should her reappointment be approved.

Commissioner Byrd made a motion to accept and place Stacey Walsh as the Library Board of Trustee Representative for the Erwin Public Library and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

School Zone Ordinance

Town Manager Snow Bowden stated the Town had received a fair number of complaints of people speeding around the new Erwin Elementary School, especially on East D Street and S 10th Street. He originally thought we would have to do a text amendment to our Ordinances but after further research, general statute allows the Town Board to adopt an Ordinance establishing a school district safety zone. It would be established by signage stating the hours. The first step was to adopt the Ordinance.

Commissioner Blackmon asked for clarification to be included in the ordinance to indicate where the school zone will start and end on East D Street. He also felt that East E Street and East F Street should be included as well.

After some discussion from the Board, it was the consensus of the Board to table this discussion until our January Board Meeting, staff advertise a Public Hearing to allow the public to speak prior to the adoption of the Ordinance.



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TOWN OF ERWIN PROCLAMATION TO CONGRATULATE THE TRITON HIGH SCHOOL BOYS VARSITY SOCCER TEAM 2023-2024-009

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, Coaches Brian Foster and Heather Foster and the players on the 2023 Triton High School Boys Varsity Soccer Team led the team to triumph by utilizing a combination of all the attributes of a championship-caliber soccer team; and

WHEREAS, the talented players of this championship team are Saul Mejia, John Retana-Vijil, Coy Conway, Marquis Rosado, Carlos Amaya, Lukas Hill, Nahum Mencia, Tommy Lopez, Victor Cano, Uriel Morales-Olvera, William Gutierrez, Elias Lopez, Alain Puertos-Rosales, Jonathan Kerr, Braeden Kessler, Jared Lopez, Christian Silliezar, Jackson Hartman, Enrique Herrera Acevedo, Narain Espinoza, Ever Quintanilla, Tzurriel Morales-Olvera, and Braxton Davis; and

WHEREAS, throughout the season the 2023 Triton High School Boys Varsity Soccer Team exhibited the tenacity and determination that would lead them to several victories including Season Conference Champions of the All-American Conference, winning the All-American Conference Tournament, and placing in the State Playoffs. Working together, these young men illustrated that drive, skills, and good sportsmanship can certainly pay off, and they serve as a shining example to other athletes and the Town of Erwin in general; and

WHEREAS, Coaches Brian Foster and Heather Foster are to be commended for their hard work and dedication, which provided this team of young athletes with the achievement they will certainly cherish for the rest of their lives; and


WHEREAS, it is with great pleasure and Town of Erwin pride, that the Town of Erwin Mayor and Board of Commissioners pause to recognize the accomplishments and dedication of these fine Town of Erwin athletes and their coaches and to congratulate them on their momentous success.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of Erwin, congratulate the 2023 Triton High School Boys Varsity Soccer Team and coaches on an amazing season.

DULY ADOPTED, this the 7th day of December 2023.

ATTEST:


Randy Baker
Mayor


Lauren Evans, NCCMC
Town Clerk



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PROCLAMATION RECOGNIZING DETECTIVE CHARLES NORRIS, K9 CLINT, AND ERWIN POLICE DEPARTMENT FOR EXCEPTIONAL WORK

2023-2024—010

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, the Town of Erwin Mayor and Board of Commissioners recognize and appreciate the Erwin Police Department for superior dedication to duty, laudable personal bravery and selfless elevation of public protection; and

WHEREAS, the Town of Erwin Mayor and Board of Commissioners have heard the complaints of our citizens and recognize the drug and crime increase in Erwin; and


WHEREAS, Detective Norris and K9 Clint completed a 9-week training certification to better serve Erwin. On K9 Clint's first day, a traffic stop was initiated by Detective Norris after observing out-of-date tags. With the assistance of K9 Clint, three arrests were made and three firearms along with methamphetamine and paraphernalia were located; and

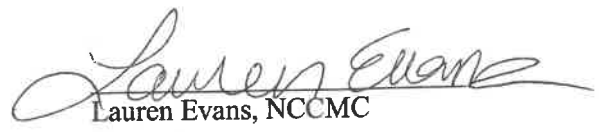
WHEREAS, since his first day, K9 Clint has assisted the Erwin Police Department in one arrest recovering heroin/fentanyl and another arrest tracking and pursuing the suspect on foot in a wooded area until the suspect gave up and was taken into custody for larceny of money; and

NOW THEREFORE BE IT RESOLVED that the Town of Erwin Mayor and Board of Commissioners give recognition to Detective Charles Norris, K9 Clint, and the Erwin Police Department for their faithful service and dedication to the people of the Town of Erwin.

Duly Adopted, this the 7th day of December 2023.

ATTEST:


Randy Baker
Mayor


Lauren Evans, NCCMC
Town Clerk



**TOWN OF ERWIN
BOARD OF COMMISSIONERS
REGULAR MEETING
THURSDAY, DECEMBER 7, 2023, AT 7 PM**

PUBLIC COMMENT- *Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 15 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers. §160A-81.1*

Name	Address	Subject
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____
11. _____	_____	_____
12. _____	_____	_____



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12/7/2023

The Honorable Mayor and Board of Commissioners,

I, Kimberly VanBeck, Library Director for Erwin Public Library nominate/recommend the appointment of Stacey Walsh as the Library Board of Trustee representative for Erwin Public Library. Stacey has served a 3 year term and is renewing for an additional 3 year term. She has been voted Vice President Elect should her reappointment be approved at the December Board meeting.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: December 7, 2023

Subject: School Zone Ordinance

Pursuant to N.C.G.S. 20-141.1 the local authority (in this case the Erwin Town Board) has the authority to adopt an ordinance to regulate the speed limit in a school zone during an established time that would be advertised by regulatory signs in the established area. We have received numerous complaints about speeding around Erwin Elementary and we have some safety concerns that we hope this will address. There are a number of children that walk to school and Erwin Elementary is also a larger school now with it being a K-5 school. Before they demolished the old school on this site Erwin Elementary was a 3-5 (grade school). Gentry was the primary school for this district (K-2). The proposed ordinance establishes a school zone on East D Street and South 10th Street during the same time period as the already established school zone on Denim Drive.

*Town Staff and the Erwin Police Department are well aware of the speeding complaints throughout the Town of Erwin. We plan on bringing up the possibility of changing the speed limits throughout the Town of Erwin but that will require substantial funding due to the need for additional signage. Town Staff hoped to have this discussion once we start planning for the budget for the next Fiscal Year. The process to change the speed limit on our town-maintained streets involves approving a text amendment to our Town Code, which requires presentation to the Planning Board for their recommendation, then we have a public hearing for any input from the public, and if the majority of the members of the Town Board vote to approve the text amendment to our Town Code we will need to install the new signs showing the speed limit.

Attachments:

- Proposed ordinance

MINUTES CONTINUED FROM DECEMBER 7, 2023

MANAGER'S REPORT

Town Manager Snow Bowden provided the Board with a year-in-review report:

- Cloud Wyze fiber project nearing completion. We experienced a lot of growing pains with this project. But our residents now have another option for high-speed internet. We were still working with V1 Fiber to get some other sites fixed.
- 8 new homes built were in Town Limits
- 1 home was demolished in Town Limits
- 2 homes were demolished in our ETJ
- 20 new homes were built in the ETJ, most of these homes were in Schaberts Crossing. This development was mostly built out. There were still a few more parcels to be built on.
- 13 Zoning permits were issued for home additions in Town Limits.
- 35 miscellaneous zoning permits were issued for other requests.
- Upgrades were made to the existing parking lot at Al Woodall Park. We paved the old gravel section of the lot. We also repaved the entire parking lot with asphalt and created a second entrance/exit to better accommodate people using Al Woodall Park. A \$50,000 grant covered a portion of this project.
- The adoption of our 2023 updated Land Use Plan. Plans were in place to update our Town Code in 2024 and an overlay district on HWY 421.
- We hired Dylan Eure to serve as our Town Planner. He was a recent Campbell grad and was currently in grad school at NC State.
- We started a K-9 division in the Erwin Police Department. We recognized Clint earlier tonight for all of his hard work so far. We had heard the complaints about drugs from our residents so we were hoping Clint would help us try and address these issues. He expressed his sincere gratitude to every individual and business owner who contributed to this project. It would not have been possible without their help. He thanked the Erwin Board of Town Commissioners for their support and also the officers in the Erwin Police Department for working so hard to raise the funds. They raised close to \$20,000. He thanked Chief Johnson, Lt. Ennis, and Detectives Core and Norris.
- We approved two special use permit(s) for townhome developments. One for a 10-unit and the other one for a 90-unit development. Hopefully, these projects would add to our housing inventory and provide other options for people who want to live in Erwin.
- We completed an updated pavement condition study. This would better assist us when making recommendations for roads to be resurfaced.

Town Manager Snow Bowden informed the Board that:

- RFQ for the St. Matthews Water and Sewer Extension were on the street and submittals were due on 12-24-23. This was the \$1M S.L. 2022 appropriation.

MINUTES CONTINUED FROM DECEMBER 7, 2023

- W K Street Culvert meeting on Tuesday, December 5th with representatives from Dunn, HRW, Gradient, and Erwin. The purpose was to discuss how to incorporate the protection of the HRW 8-inch water line and the Dunn 24-inch water line as it relates to the significant excavation the project would require. Dunn was going to be evaluating options to support the 24-inch transmission line immediately as the pipe was already exposed.
- We were awaiting the video from Pipe View for the lines from N 9th Street to E I Street (through yards).
- An RFQ would be ready to advertise for the \$500,000 Stormwater Study appropriation when the Division of Water Infrastructure provides the Letter of Intent to Fund.
- Our Town Engineer Bill Dreitzler should have the resurfacing recommendations ready to discuss at our January workshop meeting.
- The town received two additional grants in the 2023 Appropriations Act. He wanted to thank Rep. Penny for helping the Town get these funds.
 - 500k for economic development
 - 480k for park expansion and related equipment
- We were working with Harnett County on an updated SRO agreement.
- Our updated website should be live by next week. He thanked Lauren Evans for all of her hard work on this project. He had learned a lot from this process. If he had done it over again, he would have requested additional funds to do the update out of house. We were able to save funds by completing the work in-house. We were waiting on a few additional administrative updates from the firm that hosts the site.
- Our auditors will be at our January Town Board meeting to present the FY 2022-2023 Audit report.
- We were going to have a busy weekend in Erwin this weekend. Just an FYI, the annual Nutcracker run will be taking place on the Dunn Erwin Rail Trail on Saturday, December 9th for most of the day. It should be over by the middle of the afternoon. This year they had someone traveling from the State of Washington to run in this endurance run. At Al Woodall Park we had the “Jolly Copter” fly-in event as well.

ATTORNEY’S REPORT

Town Attorney Tim Morris thanked the Board for allowing him to be their Town Attorney. He informed the Board that he met with Harnett County Manager Brent Trout, as a private citizen and not a representative of the Town, about the water issues in Erwin. He stated that Mr. Trout had a multi-phase plan to address the issues.

GOVERNING COMMENTS

Commissioner Turnage thanked everyone who had a part in the Erwin Christmas Parade. He thought it was one of the biggest and nicest Christmas parades the Town had ever had. He informed the Board that

MINUTES CONTINUED FROM DECEMBER 7, 2023

South Erwin Baptist will be flying Santa Claus into Al Woodall Park. The weather is going to be beautiful at 10 AM Saturday.

Commissioner Nelson thanked the Erwin Police Department for all they do and he thought that the K9 program was going to be a big help. He thanked Town Manager Snow Bowden, Town Clerk Lauren Evans, Finance Director Linda Williams, Finance Officer Katelan Blount, Public Works Director Mark Byrd, and all of the Public Works Department for all they did to help with the Christmas Parade. He wished everyone a Merry Christmas.

Commissioner Byrd inquired about the leash laws in Town. We have animals running everywhere. There was a Pitbull at his home chasing this cat on the back porch. It was not just him, there were problems all over Town and have been for a while. The Town needed to be enforcing the leash laws. He asked for updates on the McBride situation.

Town Manager Snow Bowden stated we were still evaluating the situation. He attended a two-day Storm Water class and he would take the knowledge from this class and apply it to the situation. He had stayed in contact with Mr. McBride and hoped to bring a solution to the Board at our January Workshop.

Commissioner Byrd thanked all Town Employees and citizens for coming to be a part of our meetings. He hoped everyone had a nice Holiday.

Commissioner Marbell thanked Town Staff for all they do. He stated he does not usually say a lot but that did not mean he did not appreciate it. He wished everyone a Merry Christmas and a Happy New Year.

Commissioner Blackmon and Commissioner McKoy stated their fellow commissioners said it all.

Commissioner McKoy asked everyone to remember the real reason for Christmas and why we celebrate Christmas. Gift-giving is not what it was all about, think about who came and why he came. He asked that everyone remember the less fortunate. He thanked Town Staff for all they do and wished everyone a Merry Christmas.

Mayor Baker stated he echoed those same comments. He informed the Board of the Habitat House that was built for a family of 6 and he welcomed them to Erwin. He echoed the comments of the wonderful Christmas Parade, he thanked Town Staff and Commissioner Blackmon as the Chief of the Fire Department for all they did. The Fire Department always jumps in with the Police Department to help. He asked Police Chief Jonathan Johnson to come forward and explain the Shop with a First Responder event.

Police Chief Jonathan Johnson stated Shop with a First Responder was a kick-off to the event in Dunn, Shop with a Cop. The Erwin Police Department partnered with the Dunn Police Department for the last few years to participate in Shop with a Cop. This year, he and his staff wanted to bring it back to Erwin and do our own thing. Due to the generous donations of businesses and residents, we would be able to sponsor 40 children with \$200 per child. Many local pizza restaurants were donating pizzas for the children to have a pizza party back at the Community Building after shopping. The event will be on December 20th at 5:30 PM. He hoped the build and grow this event every year and extend it beyond Christmas.

Commissioner Blackmon stated our community was so good to open up and donate to the cause. He thanked Police Chief Jonathan Johnson for inviting the Fire Department and creating the event.

Mayor Baker stated he was proud of our Staff. We had a caring close-knit community. He wished everyone a Merry Christmas and looked forward to the New Year.

MINUTES CONTINUED FROM DECEMBER 7, 2023

CLOSED SESSION

Commissioner Blackmon made a motion to go into Closed Session Pursuant to General Statute 143-318.11(a) (6) for the Purpose of Discussing Personnel and Pursuant to General Statute 143-318.11(a) (3) for the Purpose of Preserving the Attorney-Client Privilege at 7:49 PM and was seconded by Commissioner Nelson. **The Board voted unanimously.**

RECONVENED

Commissioner Byrd made a motion to go back to regular session at 8:33 PM. and was seconded by Commissioner McKoy. **The Board voted unanimously.**

NEW BUSINESS

CCAP Grant

Commissioner Blackmon made a motion to adopt the W.N. Porter Park Stream Restoration Project Resolution and was seconded by Commissioner Byrd. **The Board voted unanimously.**

ADJOURNMENT

Commissioner Byrd made a motion to adjourn at 8:34 P.M. and was seconded by Commissioner McKoy. **The Board voted unanimously.**

MINUTES RECORDED AND TYPED BY

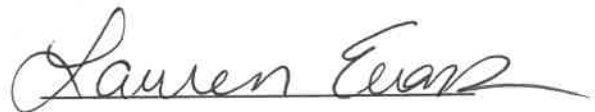
LAUREN EVANS TOWN CLERK

ATTEST:



Randy Baker

Mayor



Lauren Evans, NCCMC

Town Clerk

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: December 7, 2023

Subject: CCAP Grant

The Town of Erwin has received a grant from the North Carolina Soil and Water Conservation Commission with the assistance from the Harnett Soil and Water Conservation District. The grant is for a stream restoration grant for the stream that runs through Porter Park. I am waiting on further information on the next steps that we need to take with this grant. We might ask to add a resolution of support to the agenda next week.

Attachments:

- Resolution



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W.N. PORTER PARK STREAM RESTORATION PROJECT

WHEREAS, the Erwin Mayor and Board of Commissioners requests the State of North Carolina to provide financial assistance to the Town of Erwin for the Porter Park Stream Restoration project in the amount of \$50,000 of project construction cost, whichever is the lesser amount;

WHEREAS, the Erwin Board of Commissioners assumes full obligation for payment of the balance of project costs;

WHEREAS, the Erwin Board of Commissioners will obtain all necessary State and Federal permits;

WHEREAS, the Erwin Board of Commissioners will comply with all applicable laws governing the award of contracts and the expenditure of public funds by local governments.

WHEREAS, the Erwin Board of Commissioners will supervise the construction of the project to assure compliance with permit conditions and to assure safe and proper construction according to approved plans and specifications;

WHEREAS, the Erwin Board of Commissioners will obtain appropriate easements, rights-of-way or suitable dredge material disposal areas that may be necessary for the construction and operation of the project without cost or obligation to the State;

WHEREAS, the Erwin Board of Commissioners will ensure that the project is open for use by the public on an equal basis with limited restrictions (if on public property);


WHEREAS, the Erwin Board of Commissioners will hold the State harmless from any damages that may result from the construction, operation, and maintenance of the project;

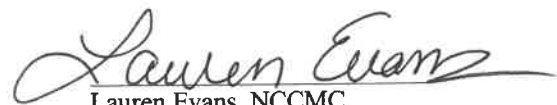
WHEREAS, the Erwin Board of Commissioners accepts responsibility for the operation and maintenance of the completed project.

NOW, THEREFORE, BE IT RESOLVED that the Erwin Mayor and Board of Commissioners are committed to making these necessary improvements to the stream banks on the stream that runs through Porter Park.

Duly Adopted, this the 7th day of December 2023.

ATTEST:


Randy Baker
Mayor


Lauren Evans, NCCMC
Town Clerk