

**THE ERWIN BOARD OF COMMISSIONERS
JANUARY 2026 REGULAR MEETING
THURSDAY, JANUARY 8, 2026 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARDROOM**

AGENDA

1. MEETING CALLED TO ORDER

- A. Invocation
- B. Pledge of Allegiance

2. AGENDA ADJUSTMENTS /APPROVAL OF AGENDA

3. CONSENT

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Regular Meeting Minutes on December 4, 2025 **(Page 2)**

**4. PROCLAMATION RECOGNIZING ERWIN 13U BOYS FOOTBALL TEAM
(Page 11)**

5. NEW BUSINESS

- A. Resolution Adopting Cape Fear Regional Hazard Mitigation Plan **(Page 12)**

6. PUBLIC COMMENT

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 30 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1

7. MANAGER'S REPORT

8. ATTORNEY'S REPORT

9. ADJOURNMENT

****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING.****

ERWIN BOARD OF COMMISSIONERS**REGULAR MINUTES****JANUARY 8, 2026****ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin, with Mayor Baker presiding, held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, January 8, 2026, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners Charles Byrd, Alvester McKoy, Billy Turnage, and Timothy Marbell.

Board Member absent was Commissioner David Nelson.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, Town Planner Dylan Eure, Recreation Director Doug Stevens, and Police Chief Jonathan Johnson were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the invocation.

Commissioner Blackmon led the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Commissioner Blackmon made a motion to approve the agenda as presented and was seconded by Commissioner Byrd. **The Board voted unanimously.**

CONSENT

Commissioner Blackmon made a motion to approve **(ITEM A)** Minutes of Regular Meeting on December 4, 2025 was seconded by Commissioner Turnage. **The Board voted unanimously.**

PROCLAMATION RECOGNIZING ERWIN 13U BOYS FOOTBALL TEAM

The Town Board of Commissioners recognized Coach Chamod Thompson, Assistant Coach Jamel Sledge Sr., and the players on the 2025 Erwin 13U Boys Football Team for an amazing season. Mayor Baker presented Coach Thompson with a Proclamation Plaque.

The Proclamation is part of these minutes as an attachment.



TOWN OF ERWIN

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TOWN OF ERWIN PROCLAMATION TO CONGRATULATE ERWIN 13U BOYS FOOTBALL TEAM 2025-2026—004

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, Coaches Chamod Thompson and Jamel Sledge Sr. and the players on the 2025 Erwin 13U Boys Football Team led the team to triumph by utilizing a combination of all the attributes of a championship-caliber football team; and

WHEREAS, the talented players of this championship team are Jordan Mossbrook, Nigel Williams, Jaiden Dunlap, Avery Martinez, Fredy Guerra, Brandon Jonnigan, Greg Allen, Andy Martinez, Gabriel Brown, Rowdy Porsser, Sire Booker, Isaiah McNeill, Miles Matthews, Tucker Alphin, Phillip McLeod, Jamel Sledge, Tavon Blue, Ryan Liles, and Tucker Lucas; and

WHEREAS, throughout the season, the 2025 Erwin 13U Boys Football Team exhibited the tenacity and determination that would lead them to a perfect 6-0, undefeated season, which included winning the Harnett County Championship; and

WHEREAS, Coaches Chamod Thompson and Jamel Sledge Sr. are to be commended for their hard work and dedication, which provided this team of young athletes with the achievement they will certainly cherish for the rest of their lives; and

WHEREAS, it is with great pleasure and Town of Erwin pride that the Town of Erwin Mayor and Board of Commissioners pause to recognize the accomplishments and dedication of these fine Town of Erwin athletes and their coaches and to congratulate them on their momentous success.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Board of Commissioners of the Town of Erwin, to congratulate the 2025 Erwin 13U Boys Football Team and coaches on an amazing season.

DULY ADOPTED, this the 8th day of January 2026.

Randy Baker
Mayor

ATTEST:

Lauren Evans, NCCMC
Town Clerk

MINUTES CONTINUED FROM JANUARY 8, 2026

NEW BUSINESS

Resolution Adopting Cape Fear Regional Hazard Mitigation Plan

Town Manager Snow Bowden informed the Board that this was a standard plan, even though it was 1,200 pages long. If the Board saw fit, we needed to approve the resolution that evening. This plan was updated every five years and complied with FEMA standards. There were a few typos that he had requested the consultants to fix. We needed to be a part of this plan.

Town Attorney Tim Morris stated he and Town Manager Snow Bowden discussed the plan, he read the resolution, and he understood the meaning behind it.

Commissioner Blackmon made a motion to approve the Resolution Adopting Cape Fear Regional Hazard Mitigation Plan and was seconded by Commissioner McKoy. **The Board voted unanimously.**

PUBLIC COMMENT

No one was present to speak.

MANAGER'S REPORT

Town Manager Snow Bowden provided the Board with a detailed report at their seats. He stated that if they had any questions, they should give him a call.

The Manager's Report is part of these minutes as an attachment.

Commissioner Byrd inquired regarding the holdup on purchasing the land behind Al Woodall Park to expand parking.

Town Attorney Tim Morris stated it was a matter of having to have everything cleared by the court system.

Mayor Baker warned that we needed to add this to a Closed Session.

Town Manager Snow Bowden stated he would give the land owner a call to provide her with an update.

Commissioner Turnage asked for an update on lead in the water pipes.

Town Manager Snow Bowden stated that public notice letters were sent to residents in Erwin. Harnett Regional Water was still accessing the situation. He did not have any further information at this time. He would reach out to Harnett Regional Water and provide that update at a workshop.

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: January 8, 2026

Subject: Cape Fear Regional Hazard Mitigation Plan

I have included a link to the updated Cape Fear Regional Hazard Mitigation Plan with this agenda. This is a very long plan, and it must be updated every five years. There are five counties that are included in this regional plan (Chatham, Lee, Johnson, Harnett and Moore). All the municipalities in these five counties are also included in this plan. Town Staff have been highly involved with this plan. At the time of this memo, there are a few small edits that have no major impact on the plan that I have asked to be updated in the plan before the final copy is submitted. It is very important that the Town of Erwin be a part of this plan and adopt this plan so we can remain eligible for federal assistance from FEMA if needed or to apply for other hazard mitigation grants. The consultants that were hired to develop this plan have worked hard on this plan in a short time window with the holiday schedule we did not have a chance to present this at one of our workshop meetings.

Action Recommended:

- Approve resolution adopting Cape Fear Regional Hazard Mitigation Plan



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RESOLUTION ADOPTING CAPE FEAR REGIONAL HAZARD MITIGATION PLAN 2025-2026---05

WHEREAS, the citizens and property within the Town of Erwin are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the county are particularly vulnerable to drought, extreme heat, hailstorm, hurricane and tropical storm, lightning, thunderstorm wind/high wind, tornado, winter storm and freeze, flood, hazardous material incident, and wildfire; and

WHEREAS, the Town of Erwin desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has, in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*), which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000, as amended, states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding, and that said Plan must be updated and adopted within a five-year cycle; and

WHEREAS, the Town of Erwin has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations and at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management, and that the plans have been updated in accordance with federal laws including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; the National Dam Safety Program Act, as amended; as required under regulations at 44 CFR Part 201, and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management; and

WHEREAS, it is the intent of the Board of Commissioners of the Town of Erwin to fulfill this obligation in order that the County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County;

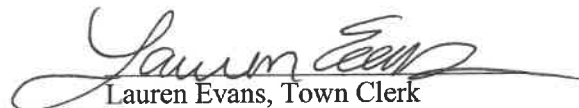
NOW, THEREFORE, be it resolved that the Board of Commissioners of the Town of Erwin hereby:

1. Adopts the Cape Fear Regional Hazard Mitigation Plan.
2. Vests Harnett County Emergency Management with the responsibility, authority, and the means to:
 - (a) Inform all concerned parties of this action.
 - (b) Cooperate with Federal, State, and local agencies and private firms which undertake to study, survey, map, and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.
3. Appoints Harnett County Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Town of Erwin Board of Commissioners for consideration.
4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this 8th Day of January 2026.

ATTEST:


Randy Baker, Mayor


Lauren Evans, Town Clerk

Certified by:  (SEAL)

Date: 1/8/2026





**TOWN OF ERWIN
BOARD OF COMMISSIONERS
REGULAR MEETING
THURSDAY, JANUARY 8, 2026, AT 7 PM**

PUBLIC COMMENT- *Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 30 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff and other speakers. §160A-81.1*

Name	Address	Subject
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Memo to: Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

RE: January Managers Report

Date: 1/8/2026

- I hope that all of you and your families had a great Christmas and a Happy New Years! I hope that your 2026 is off to a great start. We are expecting a busy year here in Erwin. We will have several proposed text amendments presented at a few of our upcoming board workshops. We have a few pending text amendments that are more pressing than others, but each proposed text amendment will be presented at a workshop meeting before we schedule a public hearing to present the proposed text amendment. We also have several events that we are planning for and we will share details with you once we get things finalized.
- As a reminder at our January workshop meeting we will start the discussion on potentially changing the election method that the Town of Erwin uses to elect the members of the Erwin Town Board. This process could be kind of lengthy, so we need to go ahead and start the process to get it in place before the next municipal election in 2027. The proposed changes would save the Town of Erwin a decent amount of money. The election this past year was expensive due to several factors that we will discuss at the January workshop meeting. It seems that ever since COVID-19 caused some delays in certain elections everything has been thrown a little off.
- I am expecting to hear something from Harnett Regional Water any day now regarding the downtown (East H Street) water line project. The consultant told me that he has spoken to all of the property owners except for one of them. I have tried to get in touch with that property owner (the old Bank of Harnett building). I have not had any luck getting hold of her either. I will try again next week. The last conversation that I had with the firm handling this project (Jay Meyers Engineering) they wanted to have a kick-off meeting at Town Hall. We have not scheduled a meeting yet. I will keep you all up to date on this project as I learn more details. The consulting firm was able to verify the information about the right-of-way on the sidewalks on East H Street. I have not seen that information yet. Hopefully, we can address the sidewalk issue once we learn their next steps in this process.

- I am going to speak to our Town Attorney Tim Morris about the property at 601 Lucas Street. We followed all the proper steps in the minimum housing process to have this house demolished.
- We are still waiting to hear back from the courts in regard to the Greene/Oakely estate (the land behind Al Woodall Park that we are trying to purchase).
- I have distributed forms to our department heads to start making their budget request for FY 2026-2027. We will have a lot of items to discuss at our first budget meeting this year including the Bike/Pedestrian Plan, ADA Transition Plan, Storm Water Management Plan and I am sure a few others.
 - Just a reminder that this year will be a tax revaluation year. We might have a slight delay in getting the projected revenues.
 - We have not set a firm date/time yet, but the Harnett County Tax Department is planning on hosting an open-house meeting at the Erwin Town Hall sometime in February to discuss the revaluation process and answer any questions that people might have.
- The draft copy of our bike/pedestrian plan is still pending review by the North Carolina Department of Transportation. We do not expect any major changes requested from NCDOT to the draft copy of this plan. Hopefully, NCDOT will approve the plan, and we can present it at our January workshop meeting. We will incorporate the goals from this plan in the upcoming budget process for FY 26-27.
- I have had a chance to review the draft copy of our ADA Transition Plan. There are still a few changes that need to be made to the plan before it is ready to share. Once completed the plan will have recommendations on what items should be improved first and what improvements can wait until funds are available. We will incorporate some of the goals from this plan into our budget process for FY-26-27.
 - One of the major improvements that we will need to make is updating our website again. There is new federal legislation that will require us to implement several updates. These updates will be improvements to our existing website and help us reach as many people as possible. We will discuss this at a future workshop meeting our at our first budget meeting.
- We had to send some additional documents to the State of North Carolina regarding our Storm Water Management Plan and the grant that we are currently managing to pay for the plan. They approved the requested information earlier this week. We are making progress on this plan. Once completed this plan should help us implement some improvements to the existing system that we have in Erwin.

MINUTES CONTINUED FROM JANUARY 8, 2026

ATTORNEY'S REPORT

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney.

ADJOURNMENT

Commissioner Nelson made a motion to adjourn at 7:17 P.M. and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

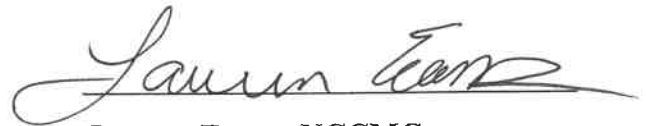
**MINUTES RECORDED AND TYPED BY
LAUREN EVANS TOWN CLERK**

ATTEST:



Randy Baker

Mayor



Lauren Evans, NCCMC

Town Clerk