

**THE ERWIN BOARD OF COMMISSIONERS  
JUNE 2026 SPECIAL CALLED MEETING  
MONDAY, JUNE 29, 2026 @ 6:00 P.M.  
ERWIN MUNICIPAL BUILDING BOARDROOM**

**AGENDA**

- 1. MEETING CALLED TO ORDER**
  - A. Invocation
  - B. Pledge of Allegiance
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC HEARING**
  - A. Proposed Fiscal Year 2026-2027 Budget (**Page 2, Separate Attachment**)
- 4. OLD BUSINESS**
  - A. Erwin's Star-Spangled Summer Site Plan (**Page 7**)
- 5. ADJOURNMENT**

**ERWIN BOARD OF COMMISSIONERS**  
**SPECIAL CALLED MEETING MINUTES**  
**JUNE 29, 2026**  
**ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin, with Mayor Randy Baker presiding, held its Special Called Meeting in the Erwin Municipal Building Board Room on Monday, June 29, 2026, at 6:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners David Nelson, Timothy Marbell, Charles Byrd, Alvester McKoy, and William Turnage.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Finance Director Linda Williams, and Police Chief Jonathan Johnson were also present.

Mayor Baker called the meeting to order at 6:00 P.M.

Commissioner McKoy gave the Invocation.

Commissioner Blackmon led the Pledge of Allegiance.

**AGENDA ADJUSTMENT/APPROVAL OF AGENDA**

Commissioner Byrd made a motion to approve the agenda as presented and was seconded by Commissioner Blackmon. **The Board voted unanimously.**

**PUBLIC HEARING**

**Proposed Fiscal Year 2026-2027 Budget**

Commissioner Blackmon made a motion to open the public hearing and was seconded by Commissioner Byrd. **The Board voted unanimously.**

Town Manager Snow Bowden stated there was an updated Budget Message at the Board Members' seats. He stated this Budget had a lot of moving parts and was delayed due to State legislation. The proposed budget included total revenues of \$6,697,241 and total expenditures of \$6,697,241, resulting in a balanced budget. The budget also proposed a \$0.05 property tax increase, a contribution to the Erwin Fire Department based on a \$0.12 fire tax rate, and a 3% cost-of-living adjustment (COLA) for all full-time employees. Additionally, the budget included a \$15,000 transfer to the Town of Erwin Group Health Reserve Account, a \$34,367 transfer from fund balance to cover one-time expenditures, and a \$320,000 transfer from the Powell Bill Fund to address sidewalk deficiencies identified in the Town's ADA Transition Plan and to resurface Town-maintained streets. The proposed budget also included \$50,000 for the Town of Erwin to host community events, but we planned to fund most of these events with Partnerships. He informed the Board that Health Insurance was \$701/month per employee, Dental Insurance was \$40/month per employee, and Vision Insurance

## MINUTES CONTINUED FROM JUNE 29, 2026

was \$10/month per employee. There was an increase in the retirement rates set by the State of North Carolina. The rate was 17.10% for law enforcement and 15.16% for regular government employees. He reminded the Board that there was no fee from Harnett County for the Erwin Public Library. The proposed budget also included funds of \$5,000 for the Erwin Historical Society, \$28,750 to pay Animal Control, \$20,500 for our annual audit, \$10,000 for the Erwin Area Chamber of Commerce, and \$20,000 to plan for a new Police Department. In the proposed fee schedule, he kept most of our fees the same. He asked for a slight increase in some of the fees we charge, and they were listed below:

- Due to higher-than-expected fuel costs, he asked to increase the fee for a trash cart to \$8.65.
- Site plan review fee for new single-family dwellings to \$100 per lot
- Site plan review fee for new single-family dwellings in a floodplain to \$150 per lot
- Major subdivision preliminary review fee to \$500 + 10.00 per lot
- Major subdivision final review fee to \$500 + actual engineer reviewing fees costs
- Rezoning request to \$500 per application
- Variance request to \$500 per application
- Text amendment request to \$500 per application
- Application to appeal the Zoning Administrator's decision to \$500 per application
- Storm drainage review fees are set at the actual engineer review fees cost.

There was no requested change in personnel. He did cut part-time salaries in Public Works to balance the revenues due to Senate Bill 889. He stated that Senate Bill 474 would be on the Senate floor for a vote the next day. He stated that once we have our Public Hearing and establish a tax rate, there was a process to amend the tax rate, and it must be done before January 1, 2027, if Senate Bill 474 became a law.

Mayor Baker asked the Board if they had any questions for Town Staff.

No questions were asked.

Mayor Baker asked if anyone was present to comment or ask a question regarding the Fiscal Year 2026-2027 Budget.

No one came forward.

Commissioner Blackmon made a motion to close the Public Hearing and was seconded by Commissioner Byrd. **The Board voted unanimously.**

Commissioner Byrd made a motion to table this item until our Special Called Meeting on June 30, 2026, in the Erwin Municipal Building Board Room at 6 PM and was seconded by Commissioner Nelson. **The Board voted unanimously.**

## OLD BUSINESS

### **Erwin's Star-Spangled Summer Site Plan**

Police Chief Jonathan Johnson came forward and presented the Board with the site plan prepared by him and Town Clerk Lauren Evans, and it was approved by the Safety Committee.

*A copy of the proposed site plan is attached to these minutes.*

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

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To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 29, 2026

Subject: Proposed Fiscal Year 2026-2027

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The public hearing for the FY 2026–2027 budget will be held during the special called meeting on Monday, June 29, 2026.

As a reminder, this public hearing is being held later in the month than usual because the Town has been closely monitoring the status of NC Senate Bill 889, which was enacted as Session Law 2026-8. Additional information regarding Session Law 2026-8 is provided in the Budget Message.

At the time of this memo, we are still awaiting final action on NC Senate Bill 474. If Senate Bill 474 becomes law, Harnett County—and, subsequently, the Town of Erwin—would be exempt from the requirements of Session Law 2026-8.

The proposed budget includes a five-cent increase in the Town’s property tax rate. The proposed Town tax rate is \$0.67 per \$100 of assessed valuation, consisting of \$0.55 per \$100 valuation for general government services and \$0.12 per \$100 valuation for fire protection services.

Town staff is available to review any item within the proposed budget and make feasible revisions as directed by the Board. However, we are operating under a tight timeline, as the FY 2026–2027 budget must be adopted by June 30, 2026.

To ensure compliance with this deadline, staff has already submitted a public notice to The Daily Record for a special called meeting on June 30, 2026, at 6:00 p.m., if necessary, to discuss and adopt the FY 2026–2027 budget.

Staff recommends waiting until Harnett County adopts its budget so that the final fire district tax rate for the Duke Fire District (Erwin Fire & Rescue) is known. The proposed budget is being presented for public review, feedback, and comment during this public hearing.

Due to the potential impact of Senate Bill 474, Harnett County has not yet adopted its budget. The Harnett County Board of Commissioners has scheduled a meeting for Tuesday, June 30, 2026, at 8:00 a.m. to review and adopt its proposed budget.

The fire district tax rate included in the Town’s budget ordinance must ultimately be approved by the Harnett County Board of Commissioners. As a result, the Town may need to take final budget action after the County has adopted its budget and established the fire district tax rate.

Attachments:

- Updated FY26-27 budget ordinance
- FY 26-27 Proposed Budget



# TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339  
Ph: 910-897-5140 • Fax: 910-897-5543  
[www.erwin-nc.org](http://www.erwin-nc.org)

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

## **BUDGET ORDINANCE TOWN OF ERWIN FY 2026-2027**

**BE IT ORDAINED** by the Board of Commissioners of the Town of Erwin, North Carolina, that the following revenues and expenditures, together with certain restrictions and authorizations, are hereby adopted.

The following amounts are hereby appropriated for the operations of the Town government and its activities for the fiscal year beginning July 1, 2026 and ending June 30, 2027, as per detailed funds;

### **GENERAL FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE GENERAL FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027:

|                                            |                       |
|--------------------------------------------|-----------------------|
| AD VALOREM TAXES (CURRENT YEAR)            | \$1,879,109.00        |
| AD VALOREM TAXES (MOTOR VEHICLES)          | \$271,616.00          |
| SALES AND USE TAX                          | \$1,199,265.00        |
| SANITATION FEES                            | \$457,854.00          |
| OTHER STATE-COLLECTED REVENUES             | \$237,074.00          |
| ERWIN FIRE AND RESCUE SALARY REIMBURSEMENT | \$1,109,559.00        |
| FIRE DESIGNATED TAXES                      | \$470,748.00          |
| STORMWATER UTILITY FEES                    | \$65,000.00           |
| POWELL BILL FUNDS                          | \$160,000.00          |
| TRANSFER FROM OTHER FUNDS                  | \$0.00                |
| FUND BALANCE APPROPRIATED                  | \$34,367.00           |
| UNAPPROPRIATED POWELL BILL FUND            | \$320,000.00          |
| OTHER                                      | \$492,379.00          |
| <b>TOTAL GENERAL FUND REVENUES</b>         | <b>\$6,697,241.00</b> |

## **GENERAL FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE GENERAL FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027:

|                                     |                    |
|-------------------------------------|--------------------|
| GOVERNING BOARD                     | \$32,815.00        |
| ADMINISTRATION                      | \$490,679.00       |
| NON-DEPARTMENTAL                    | \$554,376.00       |
| INSPECTIONS/CODE ENFORCEMENT        | \$275,531.00       |
| POWELL BILL- STREETS                | \$485,000.00       |
| POLICE                              | \$1,623,424.00     |
| POLICE (SRO)                        | \$89,352.00        |
| FIRE (ERWIN FIRE AND RESCUE)        | \$1,109,559.00     |
| FIRE (CONTRACTED)                   | \$470,748.00       |
| PUBLIC WORKS- ADMINISTRATION        | \$172,005.00       |
| PUBLIC WORKS- STREETS               | \$523,890.00       |
| PUBLIC WORKS- SANITATION            | \$332,575.00       |
| PUBLIC WORKS- STORMWATER            | \$65,500.00        |
| PARKS AND RECREATION                | \$452,787.00       |
| COMMUNITY CENTER                    | \$19,000.00        |
| <br>TOTAL GENERAL FUND EXPENDITURES | <br>\$6,697,241.00 |

## **GROUP HEALTH RESERVE FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE GROUP HEALTH RESERVE FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027:

TRANSFER FROM GENERAL FUND: \$15,000.00

## **GROUP HEALTH RESERVE FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE GROUP HEALTH RESERVE FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027:

TOTAL GROUP HEALTH RESERVE EXPENDITURES: \$15,000.00

## **POWELL BILL FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE POWELL BILL FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027:

TOTAL POWELL BILL FUND REVENUES: \$320,000

## **POWELL BILL FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE POWELL BILL FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2026 AND ENDING JUNE 30, 2027:

TRANSFER TO GENERAL FUND: \$320,000

TOTAL POWELL BILL FUND RESERVE EXPENDITURES: \$320,000.00

## **PRIEBE FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE PRIEBE FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027:

TOTAL PRIEBE FUND REVENUES: \$10,000

## **PRIEBE FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE PRIEBE FUND FOR IMPROVEMENTS AT AL WOODALL PARK AND/OR EXPENDITURES TO COVER THE COSTS OF TRAVELING FOR TEAMS THAT MAKE THE ALL-STAR TOURNAMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2026, AND ENDING JUNE 30, 2027:

TOTAL PRIEBE FUND EXPENDITURES: \$10,000

## **TAX LEVY**

THERE IS HEREBY LEVIED A TAX RATE OF \$0.67 ON EACH \$100 PROPERTY VALUATION AS LISTED FOR TAXES AS OF JANUARY 1, 2025, ON THE TAX RECORDS OF HARNETT COUNTY. THIS INCLUDES \$.55 TAX RATE FOR GENERAL SERVICES AND A \$0.12 TAX RATE FOR FIRE PROTECTION SERVICES.

## **FEE SCHEDULE**

The attached fee schedule, formally the Town of Erwin Fee Schedule for FY 2026-2027, is adopted as part of the annual operating budget, setting fees for various Town services and permits.

## **JOB CLASSIFICATION AND GRADE SCHEDULE**

The attached job classification and grade schedule, formally the Town of Erwin Job Classification and Grade 2026-2027, is adopted as part of the annual operating budget, setting the number of positions and grade (rate of pay) for each job classification within each Town Department.

## **SPECIAL AUTHORIZATION- BUDGET OFFICER**

The budget is approved as a departmental budget, and the budget officer shall be authorized to reallocate departmental allocations among the various objects of expenditure, as he/she believes necessary. The budget officer shall be authorized to effect interdepartmental transfers in the same fund, not to exceed five percent of the appropriated monies for the department where the allocation is being reduced. Notations of all such transfers shall be made to the Board at the next succeeding Board meeting.

## **RESTRICTIONS- BUDGET OFFICER**

The interfund transfer of monies shall be accomplished by Board authorization only. The utilization of any contingency appropriation shall be accomplished by Board authorization only.

## **ADOPTION**

Copies of the budget ordinance shall be furnished to all appropriate officials of the municipality and kept on file for proper recordation of receipts and disbursement of funds.

**ADOPTED** by the Board of Commissioners of the Town of Erwin, this 29th day of June 2026.

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Randy L. Baker  
Mayor

**ATTEST:**

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Lauren Evans NCCMC  
Town Clerk

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

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To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 29, 2026

Subject: Erwin's Star-Spangled Summer Site Plan

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Please see the attached site plan outlining the layout for our July 3rd festival. We are excited to host this event as part of our community's Independence Day celebration.

The layout for this year's event differs somewhat from previous events held at Al Woodall Park. To ensure public safety during the fireworks display, all areas within the designated fallout zone must remain clear of people, equipment, and temporary structures. As a result, several event elements have been relocated to accommodate these safety requirements while maintaining an enjoyable experience for attendees.

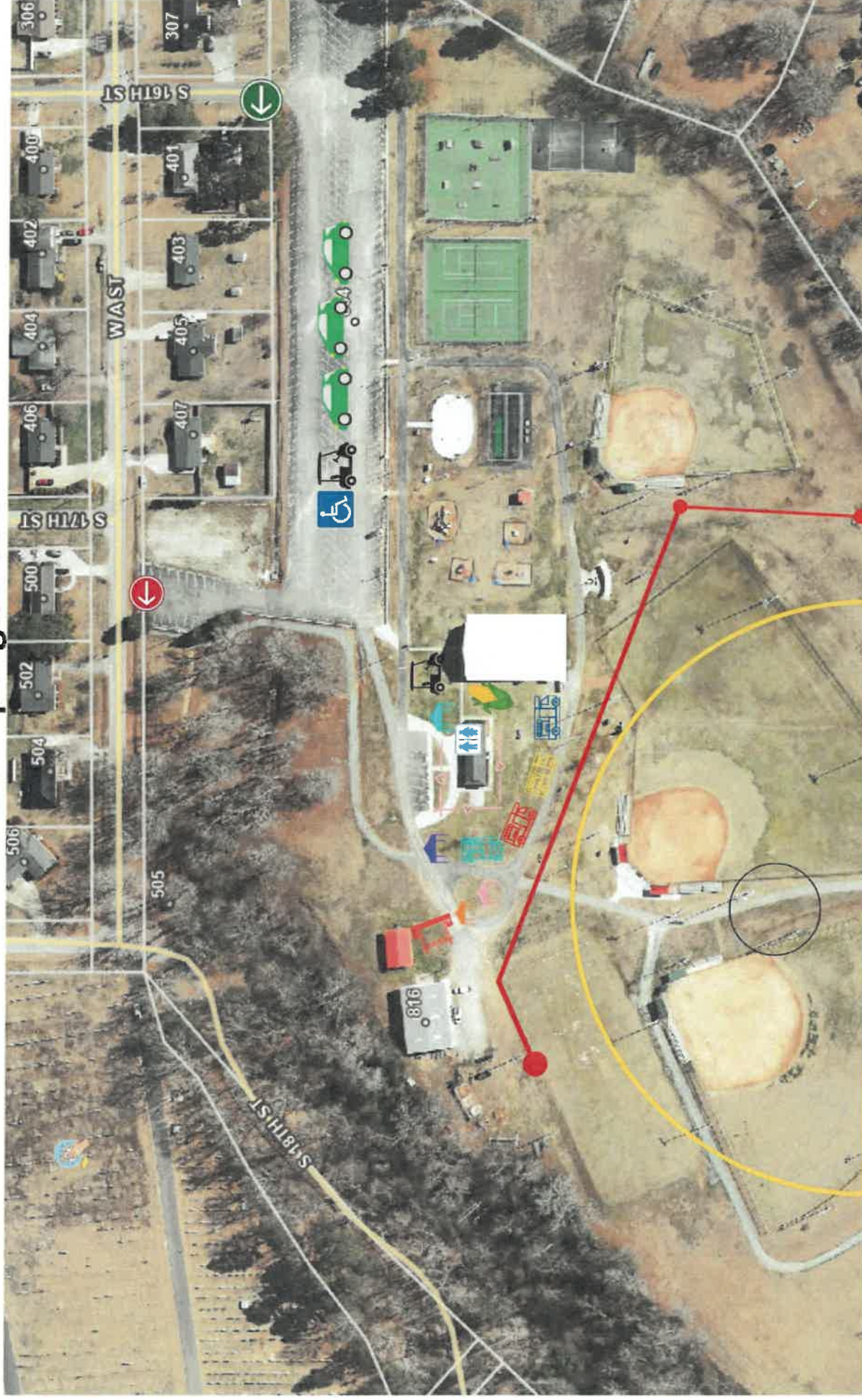
Quick summary:

- Stage will be next to the Lion's Club Shelter
- Dance floor will be in front of the stage
- Food trucks and vendors will be located around the Recreation Office
- Cornhole tournament will take place next to the Erwin Gym
- Golf carts will be allowed to park in the area shown on the map right in front of the gym
  - The safety committee felt that this was the best location for people to park their golf carts. It is kind of far from the stage, but you can still see the stage. They will be able to see the fireworks as well.

Attachments:

- July 3<sup>rd</sup> event layout map
- July 3<sup>rd</sup> fireworks fall out zone map

# Erwin's Star-Spangled Summer



## Legend:



Entry / Exit



Emergency Exit



Parking



Stage / Dance Floor



Cornhole Tournament



Fire Works Fall Zones



Emergency Vehicle Route



Sunny Sips



Lemonade



Garden Fox



Creamery



Tacos El



Corral



Sunny Sips



Lemonade



Bossy Hog BBQ



Sunset Slush of Dunn



BADOS LOUISIANA KITCHEN



Southern Sweet Lips



Vendor Tents



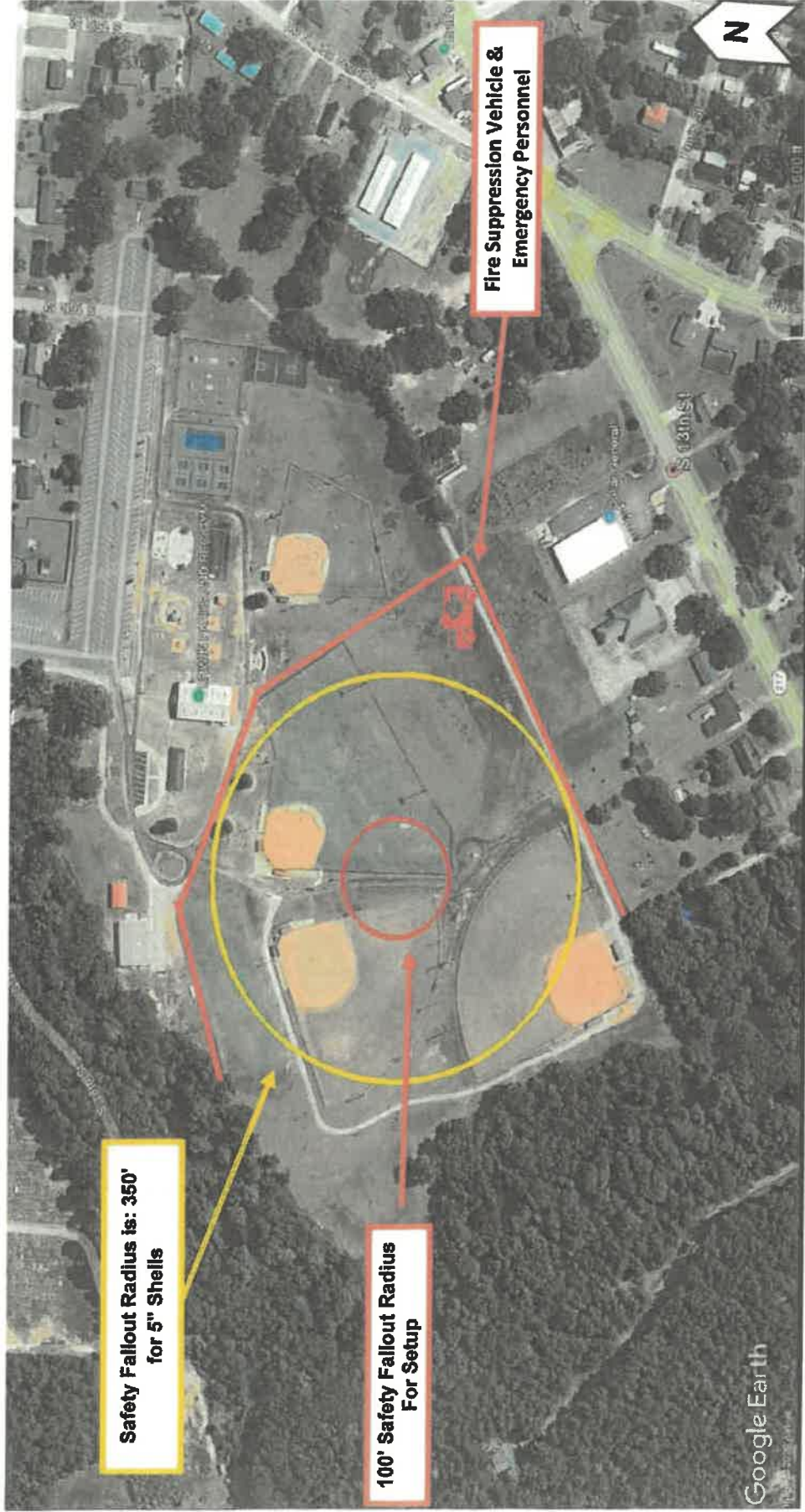
Not your Average Treats



Southern Sweet Lips



Southern Sweet Lips



Customer: Town of Erwin

Show Date: Friday, July 3, 2026

Show Address: 810 South 16th Street Erwin, NC 28339

Show Site Lat / Long: 35.19660, -78.41200

Show Time: 9:30PM

Rain Date: null

Show Name: Town of Erwin IDC

Maximum Device Size: 5

Safety Fallout Radius: 380'

Storage Required: 0

Diagram Created: 01/16/26

Diagram Created By: JH

MINUTES CONTINUED FROM JUNE 29, 2026ADJOURNMENT

Commissioner Byrd made a motion to recess at 6:24 PM until our Special Called Meeting Scheduled on Tuesday, June 30<sup>th</sup>, at 6 PM and was seconded by Commissioner Nelson. **The Board voted unanimously.**

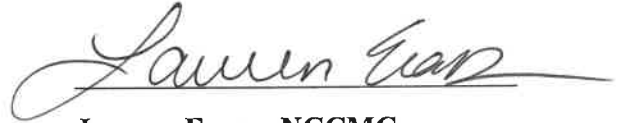
MINUTES RECORDED AND TYPED BY  
LAUREN EVANS TOWN CLERK

ATTEST:

A handwritten signature in black ink, appearing to read "Randy Baker", written over a horizontal line.

Randy Baker

Mayor

A handwritten signature in black ink, appearing to read "Lauren Evans", written over a horizontal line.

Lauren Evans, NCCMC

Town Clerk