

**THE ERWIN BOARD OF COMMISSIONERS
OCTOBER 2026 REGULAR MEETING
THURSDAY, OCTOBER 8, 2026 @ 7:00 P.M.
ERWIN MUNICIPAL BUILDING BOARDROOM**

AGENDA

1. MEETING CALLED TO ORDER

- A. Invocation
- B. Pledge of Allegiance

2. AGENDA ADJUSTMENTS / APPROVAL OF AGENDA

3. CONSENT

All items on Consent Agendas are considered routine, to be enacted on one motion without discussion. If a Board member or citizen requests discussion of an item, the item will be removed from the Consent Agenda and considered under New Business.

- A. Regular Workshop Minutes on August 24, 2026 **(Page 2)**
- B. Regular Meeting Minutes on September 3, 2026 **(Page 5)**
- C. KCI- Engineer on Call Extension **(Page 8)**
- D. Recreation Advisory Board Application- Michael Jackson Jr. **(Page 10)**
- E. Federal Forfeiture Fund Resolution **(Page 11)**

4. SPECIAL PRESENTATION (Page 13)

5. PUBLIC HEARING

- A. Changing Election Method **(Page 15)**

6. PUBLIC COMMENT

Each speaker is asked to limit comments to 3 minutes, and the requested total comment period will be 30 minutes or less. Citizens should sign up prior to the start of the meeting. Please provide the clerk with copies of any handouts you have for the Board. Although the Board is interested in hearing your concerns, speakers should not expect Board action or deliberation on the subject matter brought up during the Public Comment segment. Thank you for your consideration of the Town Board, staff, and other speakers. §160A-81.1

7. MANAGER'S REPORT

8. ATTORNEY'S REPORT

9. ADJOURNMENT

****IN ACCORDANCE WITH ADA REGULATIONS, PLEASE NOTE THAT ANYONE WHO NEEDS AN ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD NOTIFY THE TOWN CLERK AT (910) 591-4202 AT LEAST 48 HOURS PRIOR TO THE MEETING.****

ERWIN BOARD OF COMMISSIONERS
REGULAR WORKSHOP MINUTES

AUGUST 24, 2026

ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin, with Mayor Randy Baker presiding, held its Regular Workshop in the Erwin Municipal Building Board Room on Monday, August 24, 2026, at 6:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners David Nelson, Timothy Marbell, Charles Byrd, Alvester McKoy, and William Turnage.

Town Manager Snow Bowden, Town Clerk Lauren Evans, and Police Chief Jonathan Johnson were also present.

Mayor Baker called the meeting to order at 6:00 P.M.

Commissioner McKoy gave the Invocation.

The Pledge of Allegiance was recited.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Commissioner Blackmon made a motion to approve the agenda as presented and was seconded by Commissioner Nelson. **The Board voted unanimously.**

NEW BUSINESS

July 4th 2027 Celebration

Town Manager Snow Bowden informed the Board that Town Staff was beginning to prepare for the July 4th Celebration for next year. July 4, 2027 was on a Sunday, and the holiday was observed on Monday, July 5th. Town Staff had been speaking with Pyro Shows and was shooting for Friday, July 2nd or Saturday, July 3rd. He wanted to get the Board's direction on when they would like to see the event posted.

The consensus of the Board was to request the following dates from Pyro Shows, in order of preference:

- 1. Saturday, July 3rd – First choice**
- 2. Friday, July 2nd – Second choice**
- 3. Monday, July 5th – Third choice**

Changing Election Method

Town Manager Snow Bowden stated that a few months ago, we discussed changing our election method. The first step in the process was to adopt a Resolution of Intent. The sample timeline was in the agenda packet. He stated there were more pros than cons and would improve the turnout on election day.

MINUTES CONTINUED FROM AUGUST 24, 2026

The consensus of the Board was to place this item under consent on the agenda for our Regularly Scheduled Board Meeting in September.

Mid-Carolina Technical Service Assistance

Town Manager Snow Bowden stated that the agenda packet included a proposed contract from Mid Carolina Council of Governments to provide technical services to the Town. They provided the hourly rate for each service, and we were most interested in the Code Enforcement Services. They would handle Code Enforcement on a case-by-case basis.

Mayor Baker ensured that the Town planned to use Mid-Carolina on an interim basis and that Town Staff still planned to post the Code Enforcement position and actively pursue applicants for the Town Planner and Code Enforcement Officer positions.

Commissioner Byrd noted that the Town could get 833 hours of service for the amount we were paying our prior Code Enforcement Officer.

Town Manager informed this Board that this contract would be on an interim basis only to get some problem areas in Town addressed.

Commissioner Blackmon asked when the Town anticipated filling the Town Planner position.

Town Manager Snow Bowden stated that he and HR Director Lauren Evans had started interviewing candidates. We were on the second round, and then we would need to check references and perform a background check. He stated this was an option to have in our back pocket. He hoped to fill the position in a month or two.

The consensus of the Board was to place this item under consent on the agenda for our Regularly Scheduled Board Meeting in September.

ZT-2026-27-001

Town Manager Snow Bowden informed the Board that the Town had a rezoning request scheduled for Public Hearing at our September Board Meeting. It was for the home next to Beasley's Car Garage. Currently, the property was zoned B-2, but the property owners asked to have it rezoned to R-10. The parcel was adjacent to R-10, and the use of the property was a single-family dwelling. When the property was originally bought, it was intended as a law office, but to legally use it as a home, it must be rezoned to R-10.

The consensus of the Board was to proceed with the scheduled Public Hearing for this item on the agenda for our Regularly Scheduled Board Meeting in September.

GOVERNING COMMENTS

Commissioner Turnage expressed his concern about speeding on 13th Street following the newly paved road.

Commissioner Nelson stated his biggest issue was that we needed to get the old trash carts from GFL off the streets. They have been there for over two months.

The consensus of the Board was to instruct Town Manager Snow Bowden to hire a company to collect the cans and bill GFL. Also educate the Public on their trash days and to roll their cans back to the home after their trash is emptied.

MINUTES CONTINUED FROM AUGUST 24, 2026

Commissioner Blackmon recommended a Welcome to Erwin link on the Town of Erwin website for new residents.

Commissioner Nelson informed the Board that the Town of Erwin will be receiving about \$35,000-\$40,000 in Partnerships for our events, and it was a testament to Town Staff doing a wonderful job at the events.

Commissioner Byrd thanked the Public Works Department for cutting down the tree at Jimmy Ray's house. He stated there was still a limb hanging on 12th Street that we needed to cut. He asked Town Attorney Tim Morris if there were any updates on the legal action against the Gettin Place and Jay Sills.

Town Attorney Tim Morris stated that he contacted Jay Sills, and he was ready to roll on the Gettin Place.

Mayor Baker asked Tim Morris to add Joann Hall to his list off of County Avenue. The Board needed an update, and that house needed to be torn down.

Commissioner Marbell stated that there was a bush at the corner of 14th and D Street.

Commissioner Blackmon thanked Town Attorney Tim Morris for being our Town Attorney.

Commissioner McKoy stated we need to communicate with residents regarding the trash carts. He hoped for a resolution for K Street. He either needed to fix it or close it permanently. He also stated we needed to address the vegetation at Porter Park.

Mayor Baker thanked Town Staff and fellow Board Members. He had been battling health issues. He had this last infusion, and his surgery was scheduled for October 16th. He felt that compassion went a long way. He thanked Town Clerk Lauren Evans, Town Manager Snow Bowden, and Town Attorney Tim Morris, and all Town Staff for their outstanding job.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 6:33 P.M. and was seconded by Commissioner McKoy. **The Board voted unanimously.**

**MINUTES RECORDED AND TYPED BY
LAUREN EVANS TOWN CLERK**

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk

ERWIN BOARD OF COMMISSIONERS

REGULAR MINUTES

SEPTEMBER 3, 2026

ERWIN, NORTH CAROLINA

The Board of Commissioners for the Town of Erwin, with Mayor Baker presiding, held its Regular Meeting in the Erwin Municipal Building Board Room on Thursday, September 3, 2026, at 7:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners David Nelson, Alvester McKoy, Billy Turnage, and Timothy Marbell.

Board Member absent was Commissioner Charles Byrd.

Town Manager Snow Bowden, Town Clerk Lauren Evans, Town Attorney Tim Morris, Police Chief Jonathan Johnson, and Recreation Director Doug Stevens were present.

Mayor Baker called the meeting to order at 7:00 PM.

Commissioner McKoy gave the Invocation.

All present recited the Pledge of Allegiance.

AGENDA ADJUSTMENT/APPROVAL OF AGENDA

Commissioner Nelson made a motion to approve the agenda as presented and was seconded by Commissioner Turnage. **The Board voted unanimously.**

CONSENT

Commissioner Blackmon made a motion to approve **(ITEM A)** Regular Meeting Minutes on August 6, 2026 **(ITEM B)** Resolution of Intent to Change Election Method **(ITEM C)** Mid-Carolina Technical Service Assistance, which Commissioner McKoy seconded. **The Board voted unanimously.**

PRESENTATION FROM ERWIN HISTORICAL SOCIETY

In anticipation of Denim Days, Si Harrington of the Erwin Historical Society came forward and presented some of the "Firsts of Erwin/Duke."

PUBLIC HEARING

ZT-2026-27-001

Commissioner Blackmon made a motion to open the Public Hearing and was seconded by Commissioner McKoy. **The Board voted unanimously.**

MINUTES CONTINUED FROM SEPTEMBER 3, 2026

Town Manager Snow Bowden stated this was a simple request to rezone the parcel at 1501 Denim Drive. The applicant requested rezoning the parcel from B-2 to R-10. There was an existing single-family home on the lot. The Planning Board did recommend this for approval, and it was consistent with our Land Use Plan. To the best of his knowledge, in the past, it had always been used as a house.

Mayor Baker asked if the Board had any questions for Town Staff.

No questions were asked.

Mayor Baker asked if anyone was present to speak in favor of the request.

Sharon Hawley of 184 Holly Loop Lane, Fuquay, NC 27526, the owner of the property, along with her husband, came forward. She stated they purchased the property about a year to a year and a half ago. It had always been a residential home with 3 bedrooms and 2 baths. Their request was simply to correct the zoning. Originally, the property was intended to be attached to the commercial building next to it. There were residential properties behind it and across the street.

Mayor Baker asked if the Board had any questions for Mrs. Hawley.

No questions were asked.

Mayor Baker asked if anyone else was present to speak.

Victor Crumpler, of Linden, NC, Associate Pastor at Word Afire Ministry. They are not necessarily opposed to the rezoning being done, but their church was active, and they do have several events that take place on the grounds inside and outside of the property. They wanted to state for the record that they do not want any noise complaints; they have never had any complaints before.

Michael Beasley of 506 S 10th Street and one of the owners of the business at 1401 Denim Drive and the adjacent property to that. He sold the property almost three years ago, and it has always been a residential property.

Mayor Baker asked if anyone else was present to speak.

No one came forward.

Commissioner Blackmon made a motion to close the Public Hearing and was seconded by Commissioner Nelson. **The Board voted unanimously.**

Mayor Baker asked if there were any further discussions, comments, or concerns from the Board. Seeing none, he called for a motion.

Commissioner Blackmon made a motion to approve the Staff Evaluation and was seconded by Commissioner Nelson. **The Board voted unanimously.**

Commissioner Blackmon made a motion to approve the Finding of Facts in the affirmative and was seconded by Commissioner McKoy. **The Board voted unanimously.**

Commissioner Blackmon made a motion to approve the Statement of Consistency stating that the requested rezoning to R-10 is compatible with all of the Town of Erwin's regulatory documents and would not only have a positive impact on the surrounding community, but would enhance the public health, safety, and general welfare as stated in the evaluation. It is recommended that this rezoning request be approved, and was seconded by Commissioner Nelson. **The Board voted unanimously.**

Commissioner Blackmon made a motion to approve Ordinance for Map Amendment Case # ZT-2026-27-001 Amendment to the Official Zoning Map to Rezone from B-2 to R-10 per Zoning Ordinance Article XXIII for

MINUTES CONTINUED FROM SEPTEMBER 3, 2026

Harnett County PIN 1507-22-0057.000 ORD 2026-2027:02 and was seconded by Commissioner Nelson. **The Board voted unanimously.**

PUBLIC COMMENT

No one was present to speak.

Emily Tew of 600 Old Farm Road submitted documents to the Town Clerk Lauren Evans for review by the Town Board. Due to the depth of the packets, copies will be made, distributed to each Board Member, and entered into the record.

MANAGER'S REPORT

Town Manager Snow Bowden provided the Board with a detailed report at their seats. He stated that if they had any questions, they should give him a call. He did want to remind the Board that the October Board Meeting was scheduled for October 8th due to the Annual Gospel Sing on October 1st.

The Manager's Report is part of these minutes as an attachment.

ATTORNEY'S REPORT

Town Attorney Tim Morris thanked the Board for allowing him to be the Town Attorney.

ADJOURNMENT

Commissioner Blackmon made a motion to adjourn at 7:28 P.M. and was seconded by Commissioner Nelson. **The Board voted unanimously.**

**MINUTES RECORDED AND TYPED BY
LAUREN EVANS TOWN CLERK**

ATTEST:

Randy Baker

Mayor

Lauren Evans, NCCMC

Town Clerk



AMENDMENT #1 TO PROFESSIONAL SERVICES AGREEMENT

KCI Project No. 00049471

THIS AMENDMENT #1 TO PROFESSIONAL SERVICES AGREEMENT (“**Amendment**”) is entered into as of the date of last signature (“**Effective Date**”) by and between KCI Associates of North Carolina, P.A. (“**KCI**”) and Town of Erwin, NC (“**Client**”), hereinafter referred to jointly as the “**Parties**” or singularly as the “**Party**”.

1. **Amendments to the Agreement.** The following sections of the Professional Services Agreement, effective 11/6/2025 between the Parties (“**Agreement**”) are hereby amended by mutual agreement of the Parties as of the Effective Date:

- a. Section 3 Term of the Agreement is amended by adding the Renewal Term #1.

This Amendment extends the term of the Agreement between Parties dated 11/6/2025 for an additional one (1) year, commencing on 11/6/2026 and ending on 11/6/2027. All other terms and conditions of the Agreement remain unchanged.

2. **Definitions.** Capitalized terms used and not defined in this Amendment have the respective meanings assigned to them in the Agreement.
3. **Agreement Remains in Effect.** Except as expressly provided in this Amendment, all of the terms and provisions of the Agreement are and shall remain in full force and effect and are hereby ratified and confirmed by the Parties. On and after the Effective Date, each reference in the Agreement to “this Agreement,” “the Agreement,” “hereunder,” “hereof,” “herein,” or words of like import will mean and be a reference to the Agreement as amended by this Amendment.
4. **Counterparts.** This Amendment may be executed in any number of counterparts, each of which will be deemed to be an original and all of which will constitute one and the same agreement, and it will not be necessary in making proof of this Amendment to produce or account for more than one such fully executed counterpart. Electronic signatures shall be deemed an original signed writing for all purposes hereof and that either Party may produce such copies or electronic signatures, without the need to produce original, hand-written signatures, to prove the existence of this Amendment in any proceeding brought hereunder.

(Remainder of page left intentionally blank.)

IN WITNESS WHEREOF, the Parties have caused this Amendment to be duly executed. Each Party warrants and represents that its respective signatories are duly authorized to execute this Amendment.

KCI:

KCI Associates of North Carolina, P.A.

BY:

Signature

Name

Title

Date

CLIENT:

Town of Erwin, NC

BY:

Signature

Name

Title

Date



**APPLICATION FOR APPOINTMENT
TO A BOARD FOR THE
TOWN OF ERWIN, NORTH CAROLINA**



The Town of Erwin appreciates your interest in serving on a Board and requests that you complete the following application. This application requests general information based on your interest in applying for a Board for the Town of Erwin.

Applicant Name: Michael Rudolph Jackson Jr Date of Application: 7 / 24 / 26

Home Address: 122 Bryant Rd, Dunn, NC 28334
Street Address, Town, Zip Code

Home Phone: 910-814-7771 Business/Other Phone: _____

FAX Number: _____ Email Address: mjacksonjr@hotmail.com

In order to consider this application and provide a sense of balance to the various Boards, the Town of Erwin requests that the following information be provided:

Date of Birth 12 / 07 / 1984 Male: ☒ Female: ☐

Race: White (African American, White, Hispanic, Asian, Native American)

Occupation: Business Manager

Do you reside within the Town Limits of Erwin: Yes: ☐ No: ☒

Length of residence in Erwin: _____ Years _____ Months

Please indicate your preference by the number (first choice being "1") and choose.

Town of Erwin Boards

Planning Board _____ Tree Board _____ Economic Dev. _____ Recreation 1



TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339
Ph: 910-897-5140 • Fax: 910-897-5543
www.erwin-nc.org

TOWN OF ERWIN, NORTH CAROLINA RESOLUTION AUTHORIZING THE OPENING OF A BANK ACCOUNT WITH TRUIST BANK FOR FEDERAL FORFEITURE FUNDS

2026-2027---02

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, the Town of Erwin has received or is eligible to receive funds through the Federal Asset Forfeiture Program in connection with law enforcement activities; and

WHEREAS, the Town desires to establish a separate bank account for the receipt, deposit, accounting, and management of Federal Forfeiture Funds; and

WHEREAS, the Town Board of Commissioners finds that maintaining a separate account will assist in ensuring proper financial oversight, accountability, and compliance with applicable federal and state requirements; and

WHEREAS, Truist Bank has been selected as the financial institution for the establishment of this account, subject to the Town's applicable depository requirements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Commissioners of the Town of Erwin, North Carolina, as follows:

Section 1. Authorization. The Town Board of Commissioners hereby authorizes the opening of a separate bank account with Truist Bank, to be designated as the Town of Erwin Federal Forfeiture Funds Account, for the purpose of receiving and managing federal forfeiture proceeds.

Section 2. Authorized Officials. The Town Manager and Finance Officer are hereby authorized to execute the necessary documents and take the actions required to establish the account, subject to the Town's financial policies and applicable laws.

Section 3. Administration and Use of Funds. All funds deposited into the account shall be maintained, accounted for, and disbursed in accordance with applicable federal forfeiture program requirements, North Carolina General Statutes, the Town's budget ordinance, and applicable financial policies and procedures.

Section 4. Depository Requirements. The account shall be maintained in accordance with applicable requirements governing official depositories and the security of public funds.

Section 5. Effective Date. This resolution shall become effective upon its adoption.

Adopted this 8th Day of October 2026.

ATTEST:

Randy Baker, Mayor

Lauren Evans, Town Clerk



TOWN OF ERWIN

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www.erwin-nc.org

**TOWN OF ERWIN, NORTH CAROLINA
PROCLAMATION DECLARING OCTOBER 15, 2026,
AS WHITE CANE SAFETY DAY
2026-2027---002**

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

WHEREAS, the Town of Erwin recognizes the dignity, independence, and contributions of people who are blind or visually impaired and supports their full participation in all aspects of community life; and

WHEREAS, the white cane is a recognized symbol of independence and an essential mobility tool that enables people who are blind or visually impaired to navigate their surroundings, pursue educational and employment opportunities, and participate confidently in their communities; and

WHEREAS, October 15 is observed nationally as White Cane Safety Day, bringing attention to the achievements of people who are blind or visually impaired and the importance of safe, independent travel; and

WHEREAS, North Carolina law provides specific right-of-way protections for pedestrians who are blind or partially blind and use a white cane or guide dog, and public awareness of these protections is essential to pedestrian safety; and

WHEREAS, motorists and all who use our roads share a responsibility to remain alert, obey applicable right-of-way laws, and exercise care to protect pedestrians who are blind or visually impaired; and

WHEREAS, Lions Clubs serving Town of Erwin, together with advocates, service organizations, and community partners, promote vision preservation, support people with vision loss, and foster greater awareness of the importance of accessibility and independence; and

WHEREAS, White Cane Safety Day provides an opportunity to renew our commitment to removing barriers, challenging misconceptions, and ensuring that people who are blind or visually impaired are welcomed and respected throughout the Town of Erwin;

NOW, THEREFORE, BE IT PROCLAIMED that the Town of Erwin Mayor and Board of Commissioners hereby designate October 15, 2026, as

WHITE CANE SAFETY DAY

in the Town of Erwin, North Carolina, and encourages all residents, businesses, schools, and community organizations to observe this day by promoting pedestrian safety, respecting the independence of people who are blind or visually impaired, and supporting an accessible and inclusive community.

Duly Adopted, this the 8th day of October 2026.

ATTEST:

Randy Baker
Mayor

Lauren Evans, NCCMC
Town Clerk

Erwin Board of Commissioners

REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: October 8, 2026

Subject: Changing Election Method

Background

The Town of Erwin has previously discussed changing its election method, and the general consensus has been to move forward with the process. The Town currently uses the nonpartisan election and runoff method. Under this method, the Town must hold its initial election approximately one month before the regular election day so that, if a runoff is necessary, the runoff can be held on the regular election day.

This election schedule can create confusion for voters. Many voters naturally assume that municipal elections are held on the regular election day. During recent local election cycles, Town Hall has received calls from residents seeking information about where and how to vote on the regular election day, even though Erwin's initial election had already taken place.

Erwin is also an outlier among the municipalities in Harnett County. The City of Dunn is currently the only other municipality in the county using the nonpartisan election and runoff method. The Towns of Angier, Coats, and Lillington use the nonpartisan plurality election method.

Proposed Election Method

The nonpartisan plurality election method provides that the candidate receiving the highest number of votes is elected to office. Under this method, the Town of Erwin's regular municipal election would be held on the regular election day rather than approximately one month earlier.

I believe this method is better suited to the Town of Erwin for several reasons.

Increased Voter Participation and Reduced Confusion

The primary reason for recommending this change is to help increase voter turnout and reduce voter confusion.

Holding Erwin's initial election approximately one month before the regular election day can be confusing for residents, particularly because the other municipalities in Harnett County generally hold their municipal elections on the regular election day. The current schedule requires voters to understand that Erwin's election is being conducted on a different date than they may expect.

Moving to the nonpartisan plurality election method would allow Erwin's municipal election to be held on the regular election day. This would provide a more consistent and easily understood election schedule for our residents and eliminate the need for voters to distinguish between an initial election date and a potential runoff date.

Cost Savings and More Efficient Use of Resources

A secondary benefit of the proposed change is the potential for the Town to realize cost savings and make more efficient use of election resources.

Because Erwin and Dunn are currently the only municipalities in Harnett County using the nonpartisan election and runoff method, the two municipalities do not always have elections occurring at the same time or in the same election cycle. During the most recent local election cycle, the City of Dunn did not have a local election due to its term-limit schedule. As a result, the Harnett County Board of Elections was required to conduct a local election for the Town of Erwin without being able to share election costs with Dunn.

Elections are an important responsibility, and the Town recognizes that conducting elections requires appropriate expenditures of public funds. However, changing to the nonpartisan plurality election method would place Erwin in line with the Towns of Angier, Coats, and Lillington. This would allow the Town to participate in the same election process as these municipalities and provide an opportunity to share election-related costs and resources.

The proposed change would also allow the Town and the Harnett County Board of Elections to make more efficient use of staff time, resources, and election infrastructure.

Charter Amendment Process

If the Town Council wishes to proceed with this proposed change, an amendment to the Town Charter will be required. There is a specific process that must be followed before the change can take effect.

A sample timeline outlining the anticipated steps in the charter-amendment process has been included with this memorandum for the Council's review. Staff will continue to work with the appropriate officials and agencies to ensure that all required steps are completed.

Conclusion

The proposed change from the nonpartisan election and runoff method to the nonpartisan plurality election method would provide several benefits to the Town of Erwin.

Most importantly, it would allow the Town's municipal election to be held on the regular election day, which should reduce voter confusion and may help increase voter participation. It would also bring Erwin's election method in line with the Towns of Angier, Coats, and Lillington and provide an opportunity for greater efficiency and cost-sharing in the administration of municipal elections.

For these reasons, I recommend that the Town Council move forward with changing the Town of Erwin's election method to the nonpartisan plurality election method and authorize staff to begin the required process for amending the Town Charter.

Attachments:

- Proposed timeline
- Signed Resolution of Intent to change election method
- Public Hearing Notice to Newspaper

Sample Erwin timeline — 2026

Target date	Action
September 3, 2026	Board adopts Resolution of Intent
Aug. 25–28	Publish notice of public hearing
October 8, 2026	Public hearing on charter amendment
Oct. 2026	30-day period for referendum petition expires
November 5, 2026	Board adopts Charter-Amendment Ordinance at regular meeting
November 6, 2026	Publish notice of ordinance adoption
December 2026	If no valid petition, proceed with charter filing/effectiveness requirements
By early 2027	Confirm NC State Board of Elections has the new election method reflected in its records and election preparations
2027 municipal election	Conduct election under nonpartisan plurality method



TOWN OF ERWIN

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David L. Nelson
William R. Turnage

**TOWN OF ERWIN, NORTH CAROLINA
RESOLUTION OF INTENT TO CONSIDER AN ORDINANCE
AMENDING THE TOWN CHARTER TO CHANGE THE
METHOD OF CONDUCTING MUNICIPAL ELECTIONS
2026-2027—01**

WHEREAS, the Town of Erwin is a municipal corporation organized and existing under the laws of the State of North Carolina; and

WHEREAS, pursuant to North Carolina General Statutes § 163-290, a city or town may change its method of conducting elections by an act of the General Assembly or pursuant to the procedure for amending its charter; and

WHEREAS, the Board of Commissioners desires to consider amending the Charter of the Town of Erwin to change the method by which candidates for Mayor and Board of Commissioners are elected; and

WHEREAS, the Board of Commissioners desires to consider changing the Town's municipal election method from the current **nonpartisan election and runoff method** to the **nonpartisan plurality election method**, under which the candidate receiving the highest number of votes for the office is elected, as authorized by North Carolina General Statutes §§ 160A-101(7)(b) and 163-292; and

WHEREAS, North Carolina General Statutes § 160A-102 provides that the Board of Commissioners shall first adopt a resolution of intent to consider an ordinance amending the Town Charter and shall, at the same time, call a public hearing on the proposed charter amendment; and

WHEREAS, the Board of Commissioners finds that it is appropriate and in the public interest to initiate the charter-amendment process to consider the proposed change in the method of conducting municipal elections.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Erwin, North Carolina, as follows:

Section 1. Resolution of Intent.

The Board of Commissioners hereby declares its intent to consider an ordinance amending the Charter of the Town of Erwin to change the method of conducting municipal elections from the current nonpartisan election and runoff method to the nonpartisan plurality election method authorized by G.S. § 160A-101(7)(b) and G.S. § 163-292.

The proposed charter amendment shall make such revisions, additions, deletions, or other conforming changes to the Town Charter as may be necessary to implement the nonpartisan plurality election method.

Section 2. Public Hearing.

A public hearing on the proposed charter amendment is hereby called for October 8, 2026, at 7 PM, in the Erwin Municipal Building Board Room located at 100 West F Street, Erwin, North Carolina 28339.

The Town Clerk is directed to cause notice of the public hearing to be published as required by North Carolina General Statutes § 160A-102.

Section 3. Preparation of Proposed Ordinance.

The Town Attorney and Town Manager are authorized and directed to prepare, for consideration by the Board following the public hearing, a proposed ordinance amending the Town Charter to implement the election-method change described in this Resolution.

Section 4. Effective Date.

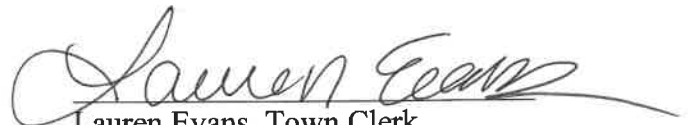
This Resolution shall become effective upon its adoption.

Adopted this 3rd Day of September 2026.

ATTEST:



Randy Baker, Mayor



Lauren Evans, Town Clerk

NOTICE OF PUBLIC HEARING

The Town of Erwin Board of Commissioners will conduct a Public Hearing on the following item pursuant to NC General Statute 160D-406, on Thursday, October 8, 2026, at 7:00 P.M. in the Erwin Municipal Building Board Room located at 100 West F Street, Erwin, NC 28339. Questions can be addressed to the Town Manager Snow Bowden at 910-591-4200 or by email at townmanager@erwin-nc.org.

- The Town of Erwin Board of Commissioners desires to consider changing the Town's municipal election method from the current nonpartisan election and runoff method to the nonpartisan plurality election method.

This case is available for review at the Erwin Town Hall. All persons desiring to be heard either for or against the proposed item set forth above are requested to be present at the above-mentioned time and place.

9/18,25/2026