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| Part 9 Chapter 3 | Article 3 Procedure for Review and Approval of Subdivision Plats | Subdivision Regulations |
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| Plats | | |
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| Information | Preliminary | Final |
| Title Block Containing | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Property designation | | |
| Name of owner | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Location (including township, county and state) | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Date or dates survey was conducted and plat prepared | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| A scale of drawing in feet per inch listed in words or figures | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| A bar graph | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Name, address, registration number and seal of the Registered Land Surveyor | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The name of the subdivider | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| A sketch vicinity map showing the relationship between the proposed subdivision and surrounding area | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Corporate limits, township boundaries, county lines if on the subdivision tract | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The names, addresses and telephone numbers of all owners, mortgagees, registered land surveyors, land planners, architects, and professional engineers responsible for the subdivision | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The registration numbers and seals of the professional engineers | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Date of plat preparation | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| North arrow and orientation | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The boundaries of the tract or portion thereof to be subdivided, distinctly and accurately represented with all bearings and distances shown | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The exact boundary lines of the tract to be subdivided, fully dimensioned by lengths and bearings, and the location of existing boundary lines of adjoining lands | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The names of owners of adjoining properties | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The names of any adjoining subdivisions of record or proposed and under review | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Minimum building setback lines | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The zoning classifications of the tract to be subdivided and adjoining properties | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Existing property lines on the tract to be subdivided and on adjoining properties | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Existing buildings or other structures, water courses, railroads, bridges, culverts, storm drains, both on the land to be subdivided and land immediately adjoining | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Proposed lot lines, lot and block numbers, and approximate dimensions | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The lots numbered consecutively throughout the subdivision | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Wooded areas, marshes, swamps, rock outcrops, ponds or lakes, or streambeds and any streams other natural features affecting the site | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The exact location of the flood hazard, floodway and floodway fringe areas from the community's FHBM or other FEMA maps | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
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| The following data concerning streets: | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Proposed streets | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Existing and plated streets on adjoining properties and in the proposed subdivision | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Rights-of-way, locations and dimensions | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Payment widths | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Approximate grades | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Design engineering data for all corners and curves | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Typical street cross sections | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Street names | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Type of street dedication; all streets must be designated either "public" or "private". Where public streets are involved which will not be dedicated to a municipality, the subdivider must submit the following documents to the N. C. Department of Transportation District Highway Office for review: a complete site layout, including any future expansion anticipated; horizontal alignment indicating general curve data on site layout plan; vertical alignment indicated by percent grade, PI station and vertical curve length on site plan layout; (the District Engineer may require the plotting of the ground profile and grade line for roads where special conditions or problems exist); | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| 1-Required on preliminary and final plats for major subdivisions and required only on a final plats for minor subdivisions. | | |
| Typical section indicating the pavement design and width and the slopes, widths and details for either the curb and gutter or the shoulder and ditch proposed; drainage facilities and drainage areas. | | |
| Where streets are dedicated to the public, but not accepted into a municipal or the state system before lots are sold, a statement explaining the status of the street. | | ✓ <input type="checkbox"/> |
| If any street is proposed to intersect with a state maintained road, the subdivider shall apply for driveway approval as required by the North Carolina Department of Transportation, Division of Highways' Manual on Driveway Ordinance | | |
| Evidence that the subdivider has obtained such approval | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The location and dimensions of all: | | |
| Utility and other easements | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Riding trails | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Natural buffers | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Pedestrian or bicycle paths | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Parks and recreation areas with specific type indicated | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| School sites | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Areas to be dedicated to or reserved for public use | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Areas to be used for purposes other than residential with the purpose of each stated | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Plats | | |

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| <h1 style="margin: 0;">Part 9</h1> <p style="margin: 0;">Chapter 3</p> | <h2 style="margin: 0;">Article 3</h2> <h3 style="margin: 0;">Procedure for Review and Approval of Subdivision Plats</h3> | <h2 style="margin: 0;">Subdivision Regulations</h2> |
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| The future ownership (dedication or reservation for public use to governmental body, for owners to duly constituted homeowners' association, or for tenants remaining in subdivider's ownership) of recreation and open space lands | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| The plans for utility layouts including: | | |
| Public or Community Sewage System (if any) | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Storm sewers | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Other drainage facilities, (if any) | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Public water system (if any) | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Natural gas lines | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Telephone lines | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Electric lines | ✓ <input type="checkbox"/> | ✓ <input checked="" type="checkbox"/> |
| Illustrating connections to existing systems, showing line sizes, the location of fire hydrants, blow offs, manholes, force mains and gate valves. | | |
| Plans for individual water supply and septic tank systems, if any. | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Profiles based upon Mean Sea Level datum for sanitary sewers and storm sewers | ✓ <input type="checkbox"/> | |
| Site calculations including: -Acreage in total tract to be subdivided. | ✓ <input type="checkbox"/> | |
| Acreage in parks and recreation areas and other nonresidential uses. | ✓ <input type="checkbox"/> | |
| 1-Required on preliminary and final plats for major subdivisions and required only on a final plats for minor subdivisions. | | |
| Total number of parcels in created | ✓ <input type="checkbox"/> | |
| Acreage the smallest lot in the subdivision | ✓ <input type="checkbox"/> | |
| Linear feet in streets | ✓ <input type="checkbox"/> | |
| The name and location of any property or buildings within the proposed subdivision or within any contiguous property that is located on the U.S. Department of Interior's National Register of Historic Places- | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Sufficient engineering data to determine readily and reproduce on the ground every straight or curved line, street line, lot line, right-of-way line, easement line, and setback line, including dimensions, bearings, or deflection angles, radii, central angles, and tangent distance for the center line of curved property lines that are not the boundary line of curved streets. All dimensions shall be measured to the nearest one-tenth of a foot and all angles to the nearest minute. | | ✓ <input type="checkbox"/> |
| The accurate locations and descriptions of all monuments, markers and control points. | | ✓ <input type="checkbox"/> |
| A copy of any proposed deed restrictions or similar covenants. Such restrictions are mandatory when private recreation areas are established. | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| A copy of the erosion control plan submitted to the appropriate authority, and a copy of the letter of approval of the erosion control plan by the appropriate authority. | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| Topographic map with contour intervals of five feet | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |
| All certifications required in § 9-3031 | ✓ <input type="checkbox"/> | ✓ <input type="checkbox"/> |

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